

RECORD OF PROCEEDINGS

OF THE

BOARD OF TRUSTEES

OF THE

OHIO STATE UNIVERSITY

COLUMBUS

---

July 1, 1916 to June 30, 1917

Page 2 is blank

# Proceedings of the Board of Trustees The Ohio State University

---

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, JULY 10, 1916.

2:30 P. M.

The Board of Trustees met at the University pursuant to adjournment.

Present: Julius F. Stone, Chairman; Benj. F. McCann, Guy W. Mallon, O. E. Bradfute, and John Kaiser.

\* \* \* \* \*

The President announced that he had arranged for certain deans and members of the Faculty to appear before the Board and make statements in behalf of the needs of new buildings to be asked of the next General Assembly.

Dean Vivian, of the College of Agriculture, presented a comprehensive building scheme, covering a series of years, from which he recommended as the greatest need at the present time, the following:

- 1st. Agricultural Engineering and Farm Crops Building, with greenhouse attachment; estimated cost..\$160,000.00
- 2nd. Dairy Building; estimated cost..... 150,000.00
- 3rd. The purchase of the Hess tract of land, on which the University now holds option at..... 61,000.00

Professor Henry C. Lord requested the purchase of a site of land on the watershed between the Olentangy and Scioto Rivers, and the construction of an observatory on the site, at an estimated cost \$14,000.00.

Mr. McCracken presented the plans and estimate of cost for a new Power House to be built west of the present Power Plant, to cost complete with equipment \$371,000.00.

Mr. McCracken recommended that at least \$200,000.00 should be appropriated at this time to build a portion of the plant.

Dean McCampbell presented the needs of the College of Medicine in the order of their importance, recommending:

- 1st. An addition to the Biological Building, which would house the Departments of Anatomy and Physiology; estimated cost.....\$100,000.00
- 2nd. A building for the Departments of Bacteriology and Pathology, estimated cost..... 75,000.00
- 3rd. A University Hospital Building, estimated cost.. 75,000.00

Professor Magruder, of the Department of Mechanical Engineering, appeared before the Board in behalf of automobile engineering, requesting an addition to Robinson Laboratory and equipment, to cost \$45,000.00.

Professor McPherson requested an addition to the Chemistry Building, to cost \$180,000.00.

Professors Coddington, Bradford, Sherman and Meiklejohn requested an addition to Brown Hall, to cost \$130,000.00.

Professor Kelley requested a new building for the Departments of Art and Architecture.

Dean Knight spoke for a general recitation building for the University as a whole, and also approved of a combination building for Art and Architecture.

\* \* \* \* \*

The minutes of the Cabinet from April 29 to June 29, 1916, inclusive, were approved.

\* \* \* \* \*

The Board recessed to look over the University Farm.

\* \* \* \* \*

7:30 P. M.

The Board reassembled for the evening session, with the same members present as attended the afternoon session.

\* \* \* \* \*

The University Architect appeared before the Board with completed plans and specifications for the following improvements, which were duly approved:

- 1st. Remodeling basement of Gymnasium; estimated cost .....\$ 800.00
- 2nd. Tunnel to new Shops Building; estimated cost.... 3,602.94
- 3rd. Tunnel to Homeopathic Hospital Building; estimated cost..... 5,724.74
- 4th. Tunnel to Home Economics Building; estimated cost 587.10

## ROADS

Rear of Main Building to Brown Hall; estimated cost...	\$2,231.00
Brown Hall to Receiving Department and Robinson Laboratory; estimated cost.....	4,503.00
Robinson Laboratory to new Shops Building and Woodruff Avenue; estimated cost.....	3,926.00
Neil Avenue to Homeopathic Hospital Building; estimated cost.....	2,775.00

## WALKS

For east half of oval; estimated cost.....	\$6,000.00
Two banks of tennis courts at rear of Biological and Physics Buildings; estimated cost.....	2,500.00

The Secretary reported that, upon the advice of the Auditor of State obtained this day, it is not necessary to advertise for bids for roads, walks and tunnels; that it is only necessary to secure competitive bids and award the contracts to the lowest and best bidders.

Therefore, on motion, the Board of Trustees directed the Secretary to secure bids and award the contracts in accordance with the advice of the Auditor of State.

\* \* \* \* \*

The President stated there would be a meeting of the presidents and deans of the universities and normal schools of Ohio which receive state aid, Saturday, July 15th, at the Neil House, and upon his recommendation, Mr. Stone, Mr. Steeb, Dean McPherson and Dean Knight were directed to represent the University at this meeting.

\* \* \* \* \*

The President presented the following items for consideration and action:

1. Upon the recommendation of the President, the following resignations were accepted:

F. W. Stemple, Assistant Professor of Farm Crops, effective July 1, 1916.

Otto F. Wilkinson, Instructor in Economics and Sociology, effective June 30, 1916.

W. H. Dittoe, Instructor in the Department of Public Health and Sanitation, effective June 30, 1916.

Ernest J. Riggs, Agricultural Agent for Washington County, effective August 5, 1916.

Roy Haber, Stack Attendant in the Library, effective June 15, 1916.

F. M. Stanton, Instructor in Medical Chemistry, effective June 30, 1916.

W. W. Lake, Graduate Assistant in Chemistry, effective June 30, 1916.

W. C. Burkhart, Student Assistant in Bacteriology, effective June 30, 1916.

Dr. Andre Crotti, Assistant Professor of Operative Surgery, effective June 30, 1916.

Mrs. Alice M. Hughes, Technical Assistant in the Department of Pathology, effective July 22, 1916.

Ernest Rey, Assistant in German, effective June 30, 1916.

Eunah Temple declined a graduate scholarship for the year 1916-1917.

Rhea W. Shanck declined a graduate scholarship for the year 1916-1917.

2. Upon the recommendation of the President, the following appointments were made:

A. G. Smith was appointed County Agent for Stark County, effective July 1, 1916, at a salary of \$1,800.00 per annum, divided as follows: \$900.00 from Smith-Lever funds; \$600.00 from funds deposited in the State Treasury to the credit of the Agricultural Extension funds by the Auditor of Stark County, and \$300.00 to be paid by the U. S. Department of Agriculture.

Richard C. Miller was appointed Instructor in Agricultural Engineering, Agricultural Extension Service, effective July 1, 1916, at a salary of \$1,200.00 per annum, in twelve installments, from State funds not offsetting Smith-Lever funds and from Smith-Lever funds, as shown in budget, charged to Project 3-B.

Miss Bertha A. Davis was appointed Stenographer in the Agricultural Extension Service, at a salary of \$50.00 per month, effective June 5, 1916, vice Miss Helen Bush, resigned.

Miss Margaret Krause was appointed Instructor in Home Economics, Agricultural Extension Service, at a salary of \$1,080.00 per year, in twelve monthly installments, effective July 1, 1916, as provided in the Budget.

Miss Mary Betz was appointed Instructor in Home Economics, Agricultural Extension Service, at a salary of \$1,380.00 per annum, in twelve monthly installments, effective July 1, 1916, as provided in the Budget.

Floyd De Lashmutt was appointed Cow Tester, giving half time to the Extension Service and half time to the Dairy Department, at a salary of \$900.00 per annum, \$450.00 of which is to be paid from Extension funds, effective July 1, 1916.

Frank C. Dean was appointed Assistant in Publications, Agricultural Extension Service, with the rank of Assistant Professor, at a salary of \$1,800.00 per annum, effective September 1, 1916.

Miss Dora Armstrong was appointed Stenographer in the office of the County Agent at Troy, at a salary of \$40.00 per month, effective June 7, 1916.

P. B. Potter was appointed Instructor in Agricultural Engineering, at a salary of \$1,000.00 per year, as provided in the Budget.

Miss Agnes Jessie Atkinson was appointed Graduate Assistant in American History, at a salary of \$300.00 per year, provided in the Budget.

Forest William Dean was appointed Graduate Assistant in the Department of Botany, at a salary of \$300.00, as provided in the Budget.

Ross C. Burns was appointed Student Assistant in the Department of Botany, at a salary of \$150.00, as provided in the Budget.

Walter Schuster Eckman was appointed Assistant in Botany, at a salary of \$75.00 per month, effective June 12, 1916.

Orland R. Sweeney was appointed Instructor in Industrial Chemistry, at a salary of \$1,000.00 per year, effective July 1, 1916, and \$300.00 was appropriated to meet this salary in addition to the \$700.00 provided in the Budget.

Herbert S. Coith and John C. Bowman were appointed Assistants in Chemistry, at a salary of \$700.00 each, effective July 1, 1916, and \$1,400.00 was appropriated to cover these salaries.

Carl E. Frick was appointed Graduate Assistant in Chemistry, at a salary of \$300.00, effective July 1, 1916, as provided in the Budget.

Carl E. Gifford was appointed Graduate Assistant in Chemistry, vice W. W. Lake, resigned, at a salary of \$300.00, effective July 1, 1916.

Dr. Louis E. Reif was appointed Demonstrator in Operative Clinic, College of Dentistry, at a salary of \$500.00 per year, effective July 1, 1916.

Joseph Greenewald was appointed Machinist's Helper in the Department of Electrical Engineering, vice E. W. Carlisle, resigned, at a salary of \$40.00 per month, effective July 1, 1916. The balance of \$30.00 remaining in the appropriation for this position was cancelled.

Miss Ruth McNary Smith was appointed Instructor in Home Economics, at a salary of \$1,500.00 per annum, effective July 1, 1916, and \$300.00 was appropriated to meet this salary, in addition to the \$1,200.00 already provided in the Budget.

Miss Mary Hershberger was appointed Assistant in Home Economics, vice Miss Esther McGinnis, resigned, at a salary of \$750.00 per annum.

Miss Lena Bumpas was appointed part time Assistant in Home Economics, at a salary of \$400.00, effective July 1, 1916, provided in the Budget.

Miss Gertrude Loessel was appointed Teacher of Surgical Nursing, College of Homeopathic Medicine, effective July 20, 1916, to succeed Miss Helen Johnson, who will discontinue her services July 14, 1916, at a salary of \$600.00 per annum and maintenance.

H. Halouk Fikret was appointed Assistant in Mechanical Engineering, at a salary of \$900.00 per year, effective July 1, 1916, as provided in the Budget.

Jasper O. Draffin was appointed Instructor in Mechanics, at a salary of \$1,000.00, as provided in the Budget.

Dr. Joseph W. Leist was appointed Assistant in Medicine, vice F. M. Stanton, resigned, at a salary of \$100.00 per annum.

Miss Hazel Cameron was appointed Technical Assistant in the Department of Pathology, vice Mrs. Alice M. Hughes, resigned, effective August 1, 1916, at a salary of \$840.00 per annum.

Harry Ingham Spear was appointed Student Assistant in the Department of Bacteriology, at a salary of \$250.00, as provided in the Budget.

William L. Bleecker was appointed Student Assistant in the Department of Bacteriology, vice W. C. Burkhart, resigned, at the same salary.

W. H. Gorrell was appointed Drug Clerk at Park Street and State Street Dispensaries, effective June 23, 1916, until September 15, 1916, at \$4.00 per week, and \$44.00 was appropriated to cover this salary.

George Pierce was appointed Assistant in Physics, at a salary of \$750.00, as provided in the Budget.

C. B. Joliffe was appointed Assistant in Physics, at a salary of \$700.00, as provided in the Budget.

John G. Albright was appointed Graduate Assistant in Physics, as a salary of \$300.00, as provided in the Budget.

George Taylor was appointed Herdsman, Department of Animal Husbandry, at a salary of \$60.00 per month, effective April 5, 1916.

Howard Goff was appointed Herdsman for Hogs, Department of Animal Husbandry, at a salary of \$45.00 per month, effective July 1, 1916.

Miss Mary E. Lewis was appointed Library Assistant, at a salary of \$720.00, effective July 1, 1916.

Bliss Magly was promoted to the position of Stack Attendant in the Library, vice Roy Haber, resigned, at a salary of \$600.00 per year, effective June 16, 1916.

Miss Augusta Eckstine was appointed Collation Assistant in the Library, at a salary of \$360.00 per year, effective July 1, 1916, provided in the Budget.

Miss Esther S. Chapin was appointed Cataloguer in the Library, salary at the rate of \$960.00 per year, beginning September 1, 1916.

L. B. Hoisington was appointed Laboratory Assistant in Psychology, at a salary of \$400.00, as provided in the Budget.

Miss Lillian E. Coler was appointed Graduate Assistant in Psychology, at a salary of \$300.00, as provided in the Budget.

Miss Arema O'Brien was appointed Assistant to the Dean of Women, at a salary of \$70.00 per month for twelve months, effective July 1, 1916, and \$180.00 was appropriated to meet this salary.

John Torr, Jr., was appointed Clerk in the Veterinary Hospital, at a salary of \$50.00 per month, effective July 1, 1916, as provided in the Budget.

Miss Alene Williams was appointed Stenographer, vice Miss Copeland, resigned, at a salary of \$50.00 per month, effective June 5, 1916. The additional amount appropriated for the salary of Miss Copeland was cancelled.



Miss Ada L. Taylor was appointed Stenographer, half time, in the Entrance Board Office, at a salary of \$25.00 per month. The additional \$30.00 in the appropriation was cancelled.

Andrew Armstrong was appointed Laborer in the Division of Operation and Maintenance, vice H. Reasoner, at a salary of \$55.00 per month, effective June 6, 1916.

Grover C. Fairman was appointed Laborer in the Division of Operation and Maintenance, at a salary of \$65.00 per month, effective April 10, 1916.

3. Upon the recommendation of the President, the rank of Dr. C. W. Hadley and of Dr. G. W. Brehm was changed from Assistant to Instructor in Obstetrics, and the \$200.00 appropriated for the salary of Dr. Inglis, resigned, was divided equally between them, making the total salary of each \$300.00.

4. Upon the recommendation of the President, it was agreed that beginning July 1, 1916, the management of the Friends Rescue Home be paid \$50.00 per month for twelve months, making a total expenditure of \$600.00, to be paid from the appropriation for current expense for the Department of Obstetrics which makes provision for compensation to the Friends Rescue Home for clinical facilities in obstetrics.

5. The staffs of the Protestant Hospital and St. Francis Hospital, as reported by the President, were approved:

### ST. FRANCIS HOSPITAL

Isaac B. Harris, M. D.—Chief of Staff

#### *Surgery*

Isaac B. Harris, M. D.  
Verne A. Dodd, M. D.  
Leslie L. Bigelow, M. D.  
E. A. Hamilton, M. D.  
Luke V. Zartman, M. D.

-----  
E. M. Freese, M. D.

#### *Gynecology*

Fred Fletcher, M. D.  
Joseph M. Gallen, M. D.

#### *Orthopedics*

C. M. Shepard, M. D.

#### *Genito-Urinary Diseases*

H. A. Baldwin, M. D.

#### *Ophthalmology and Otolaryngology*

John E. Brown, M. D.  
Andrew Timberman, M. D.  
Hugh A. Beatty, M. D.  
Arthur M. Hauer, M. D.  
Ivor G. Clark, M. D.

-----  
John B. Alcorn, M. D.

#### *Medicine*

J. H. J. Upham, M. D.  
J. J. Coons, M. D.  
E. F. McCampbell, M. D.  
E. R. Hayhurst, M. D.  
S. A. Hatfield, M. D.

-----  
R. A. Ramsey, M. D.  
R. L. Barnes, M. D.  
J. W. Leist, M. D.

#### *Neurology*

T. H. Haines, M. D.  
-----M. D.

#### *Dermatology*

Charles J. Shepard, M. D.

#### *Pathology*

Ernest Scott, M. D.  
Carl L. Spohr, M. D.  
Jonathan Forman, M. D.

#### *Roentgenology*

Hugh J. Means, M. D.  
A. Reickhoff

# PROTESTANT HOSPITAL

## Verne A. Dodd, M. D., Chief of Staff

### ATTENDING STAFF

#### *Surgery*

Verne A. Dodd, M. D.  
John W. Means, M. D.  
Carl D. Hoy, M. D.  
Philip Wilson, M. D.

-----  
Philip J. Reel, M. D.

#### *Gynecology*

Yeatman Wardlow, M. D.

#### *Orthopedics*

Alexander M. Steinfeld, M. D.

#### *Ophthalmology and Oto- Laryngology*

John E. Brown, M. D.  
Andrew Timberman, M. D.  
George C. Schaeffer, M. D.  
Andrew W. Prout, M. D.  
----- M. D.

#### *Roentgenology*

Hugh J. Means, M. D.  
Carl C. Hugger, M. D.

#### *Anaesthetics*

Edward C. Ludwig, M. D.

#### *Medicine*

J. H. J. Upham, M. D.  
H. B. Blakey, M. D.  
E. F. McCampbell, M. D.  
E. R. Hayhurst, M. D.  
E. J. Gordon, M. D.

-----  
J. W. Sheetz, M. D.  
Samuel Hindman, M. D.

#### *Pediatrics*

Elmer J. Horton, M. D.  
Arthur G. Helmick, M. D.

#### *Neurology*

T. H. Haines, M. D.  
-----, M. D.

#### *Dermatology*

Charles J. Shepard, M. D.

#### *Genito-Urinary Diseases*

H. O. Bratton, M. D.

#### *Obstetrics*

Andrews Rogers, M. D.  
Charles W. Hadley, M. D.  
G. W. Brehm, M. D.

#### *Pathology*

Ernest Scott, M. D.  
Carl L. Spohr, M. D.  
Jonathan Forman, M. D.

6. Upon the recommendation of the President, the following changes and additions were made in the Summer Session coming within the appropriation already made:

A. E. Waller was appointed Assistant in Farm Crops, in place of F. W. Stemple, resigned, at \$150.00.

S. J. Schilling was appointed Graduate Assistant in the Department of Bacteriology, in place of Miss McCoy, resigned, at \$120.00.

S. L. Eby was appointed Professor of Principles and Practice of Education, at a salary of \$150.00.

E. J. Hendrix was appointed Assistant in the Department of Bacteriology, at a salary of \$120.00.

Miles L. Hanley was appointed Assistant in English, at a salary of \$120.00.

Miss Geraldine Rang was appointed Assistant in Physical Education, six weeks, at a salary of \$50.00.

An appropriation of \$50.00 was made for equipment.

7. Upon the recommendation of the President, the following appropriations were made:

Additional appropriations were made to cover salaries for appointments authorized by the Board of Trustees, at the meeting of June 6, 1916, as follows:

\$ 250.00 for the salary of Firman E. Bear, Professor of Soils;

\$ 300.00 for the salary of H. C. Correy, Instructor in Law;

\$1800.00 for the salary of C. Getz, Assistant Professor of Journalism;

\$ 250.00 for the increase in salary of Dr. A. M. Bleile, Professor of Physiology;

\$ 700.00 for the salary of an Assistant in Physics.

\$1200.00 for the salary of Miss Mabel E. Goudge, Instructor in Psychology.

\$3500.00 was appropriated from the Equipment Fund to the Department of Animal Husbandry for live stock.

\$ 100.00 to the Department of European History, and

\$ 50.00 to the Department of Physics, for research work, from the balance of \$320.00 left in the \$10,000.00 set aside for the Graduate School 1915-1916.

8. Upon the recommendation of the President, the appropriation of \$19,000.00 for equipment, now available, was divided between the New Shops Building and the Home Economics Building, as follows:

For the New Shops Building..... \$11,500.00

For the Home Economics Building..... 7,500.00

9. Upon the recommendation of the President, the Secretary was authorized to pay from the Rotary Fund the salaries of certain employees in the Department of Journalism-Printing and the Homeopathic Hospital for the year 1916-1917.

10. The President called the attention of the Board to the fact that the detail of Captain George L. Converse, U. S. A., retired, will expire August 23, 1916, and recommended that the Board of Trustees authorize a formal application for another detail of Captain Converse for service in this institution.

The President stated that Captain Converse has already served the University sixteen years, and that the detail is usually for four years.

On motion, the President was directed to make a formal application to the War Department for another detail.

11. Upon the recommendation of the President, it was ordered that Miss Julia Woodruff and Miss Anna Karger be admitted to classes in the Summer Session without the payment of fees.

12. Upon the recommendation of the President, authority was given for the payment of the premium on the bond of the Secretary and Business Manager, due August 1, 1916, in the amount of \$125.00.

13. The President reported for record that the Controlling Board had authorized the transfer of the following amounts from Classification E-8 (Educational and Recreational Equipment) Maintenance, namely:

\$4,844.12 to C-4 (Office Supplies)

4,500.00 to C-3 (Fuel Supplies)

3,000.00 to C-8 (Educational and Recreational Supplies)

14. The President stated that in accordance with the action of the Board of Trustees at the meeting of June 6, 1916, the Chairman and Secretary of the Board had received bids and awarded the contract for the coal supply for the University for the year ending June 30, 1917. The bids received were as follows:

George M. Jones Company, \$1.45 per ton with 12% ash and 11,000 B. T. U.

Victoria Coal Company, \$1.45 per ton with 13% ash and 12,500 B. T. U.

The Lorain Coal and Dock Company, \$1.49 per ton with 13.5% ash and 12,100 B. T. U.

The contract was awarded to the Victoria Coal Company at its bid of \$1.45 per ton, in accordance with the recommendation of Mr. McCracken.

15. The President presented the following communication from the Dean of the College of Medicine, and upon his recommendation the same was approved:

"I beg to transmit herewith the following recommendations covering the relationship between The Ohio State University and the Protestant Hospital Association. These recommendations are based upon results of conferences held between the Board of Trustees of the Protestant Hospital Association and the President of the University and the Dean of the College of Medicine, representing The Ohio State University.

(a) The Protestant Hospital agrees to furnish the Medical Department of the University with fifty-two charity beds and agrees to provide the necessary care and maintenance of these beds and agrees to provide further for the necessary food supplies and nursing service for the patients confined in the above mentioned fifty-two beds.

(b) The Protestant Hospital agrees to give the Medical Department of the University absolute and complete control for a period of nine months, beginning September 1st, of all of the fifty-two beds above referred to and the patients confined therein.

(c) The Protestant Hospital Trustees agree to the nominations for the staff as made by the University, it being understood that this staff is responsible for the care of the patients confined in the beds in the Hospital over which the University has control.

In consideration of the above service, the following recommendations are made:

(a) That the University pay the Protestant Hospital the sum of \$800.00 per month, beginning September 1st, making a total of \$7,200.00.

(b) It is recommended that the Medical Department of the University provide the necessary medical supplies for the care and treatment of the patients confined in the beds over which the University has absolute control during the period of nine months above referred to. It is proposed to keep a careful check on these supplies and to have them issued only on requisitions.

(c) It is recommended that the sum of \$30.00 per month for a period of nine months, making a total of \$270.00, be appropriated for an orderly to take charge of especially the wards over which the University has control. The Protestant Hospital agrees to maintain the orderly, providing room, board, laundry, etc. This amount of money should be added to the amount paid the Protestant Hospital Association and the orderly should be made responsible to the Hospital Superintendent.

(d) It is recommended that the sum of \$150.00 be appropriated to pay the Protestant Hospital for the heating of the two wards in the Medical College Building.

It is understood that after operating six months under the above plan that a further conference will be held if deemed desirable between the Trustees of the Protestant Hospital Association and the representatives of the Trustees of the Ohio State University for the purpose of considering any readjustment of finances, etc."

16. The President presented a list of the places recommended by the Extension Department where Farmers' Institutes should be granted during the coming year.

On motion, the list was approved and authority was given to make such slight changes in the list as may be desirable.

17. Upon the recommendation of the President, the following temporary organization of the College of Pharmacy was approved, and the President was authorized to proceed with plans for a permanent organization:

Professor C. A. Dye was made Acting Dean for the time being at a salary of \$2,500.00 as professor and at the rate of \$250.00 additional for services as dean; Edward Spease was appointed Assistant Professor at a salary of \$2,250.00; K. F. Schmidt and Charles E. Pake were appointed Student Assistants at a salary of \$350.00 each. The balance of \$500.00 remaining in the appropriation for the College of Pharmacy to revert to unappropriated funds.

\* \* \* \* \*

Thereupon the Board recessed to meet at 8:30 o'clock in the morning.

JULY 11, 1916. 8:30 A. M.

President Thompson and Mr. Stone, the special committee on the Departments of Architecture and University Architect, presented the following budget for the above departments, and the same was approved:

#### ARCHITECTURE

Joseph N. Bradford	Professor of Architecture.....	\$1,200.00
C. St. J. Chubb	Professor of Architecture.....	2,500.00
F. H. Haskett	Instructor in Architecture.....	1,600.00
W. C. Ronan	Instructor in Architecture.....	1,500.00
		<hr/>
		\$6,800.00

#### UNIVERSITY ARCHITECT

Joseph N. Bradford	University Architect.....	\$2,800.00
Ray Sims	Chief Draftsman.....	1,500.00
Coletta Kelley	Stenographer.....	840.00
H. F. Reichardt	Clerk of the Works.....	1,320.00
C. F. Mayer	Draftsman.....	1,080.00
		<hr/>
		\$7,540.00

\* \* \* \* \*

Mr. Stone presented the following resolution and questionnaire, and, on motion, the same were unanimously adopted, and the Secretary was directed to send a copy at once to the President and to each of the Deans:

#### RESOLUTION

WHEREAS, in the judgment of the Board of Trustees it is deemed advisable that an accurate and exhaustive survey of the efficiency of the University as represented in its administration, its educational policies and its teaching staff be made, and

WHEREAS, it is the judgment of the Board of Trustees that such survey should be made through the President and the Deans of the several colleges, now, therefore,

BE IT RESOLVED, that the Board of Trustees hereby requests and directs the President and the Deans of the various colleges to prepare and accurately tabulate the information requested in the questionnaire appended hereto, and to submit the same to the President of the University on or before November 20, 1916, for transmission to the Board of Trustees; and

BE IT FURTHER RESOLVED, that in the making of this survey any information requested by the Deans from any of the officials or instructors of the University shall be promptly supplied.

## QUESTIONNAIRE

### A. *Information as to Personnel of Instructional Force.*

The following information dealing with the personnel of the instructional force in each college (including the Dean) is desired.

1. A complete academic history of each instructor in the college:

- (a) Secondary
- (b) Collegiate
- (c) Graduate
- (d) Teaching experience other than at the Ohio State University, giving dates, ranks and salaries.
- (e) Teaching experience at the Ohio State University, giving dates, ranks and salaries.

2. A complete list of original publications, indicating the productive scholarship of each instructor. (Give exact titles, dates and places of publication.)

3. A complete list of publications and reviews, other than original publications, of each instructor. (Give exact titles, dates and places of publication.)

4. A complete list of titles of papers read before classical and scientific societies during the last five years by each instructor. (Give names of organizations and dates.)

5. A statement of original problems under investigation at the present time by each instructor.

6. A statement of original problems that would be investigated if facilities were afforded.

7. A complete list of public addresses delivered by each instructor during the past year.

### B. *Information as to Departmental Activities.*

1. Are departmental meetings held at regular intervals for the discussion of problems of departmental management and the progress of research in the departments? (If so, please designate departments.)

2. Are departmental seminars held, participated in by all members of the department, for the discussion of literature and research relating to the work of the department? (If so, please designate departments.)

3. Do the heads of departments in your college visit the classes taught by the instructors in their several departments? (If so, please designate departments.)

### C. *Information as to the Work of Instructors for the Year Ending June 30, 1916.*

1. A detailed statement showing the work of each instructor as to

- (a) Number of didactic hours per week each semester.

- (b) Number of laboratory hours per week each semester.
- (c) Number of hours per week spent in research work each semester.
- (d) Number of hours per week devoted to committee or faculty work each semester.
- (e) Number of hours per week devoted to outside activities.

2. A detailed statement showing the number of students taught by each instructor in each course.

#### D. *General Information.*

To be supplied by the Dean.

1. Give a careful estimate of the teaching ability of each instructor in your college.

2. Give a careful estimate of the productive scholarship of each instructor in your college.

3. Give a complete statement of the outside activities of each instructor in your college, other than regular University activities.

4. Do you visit the classes in the various departments of your college? If so, how frequently? Is such a practice desirable?

5. Do the heads of departments in your college advise with you as to the necessity of new equipment and current expenses requested? (Please designate.)

6. Do the heads of departments in your college consult with you as to the necessity of new courses of study, and the necessity of new instructors? (Please designate.)

7. Are you familiar with the various courses of study offered by each department in your college, to the end that you can state

(a) That all the courses offered are absolutely desirable.

(b) Whether or not certain combinations of courses can be effected. (If so, please designate.)

(c) Whether or not certain courses can be abolished without impairing the general work of the department. (If so, please designate.)

8. Are there any instructors in your college, who, based on their *teaching ability* and *productive scholarship*, are not properly ranked and properly compensated? (If so, please designate.)

(a) Those who should be *demoted* in either rank, salary, or both.

(b) Those who should be *promoted* in either rank, salary, or both.

(Give specific reasons for your recommendations in each instance.)



9. Are there any instructors in the various departments of your college whose services can be dispensed with, without impairing the work of the department? (If so, please designate.)

10. What, in your judgment, are the most important needs of your college?

11. What, in your opinion, should be the duties and functions of a dean of a college in the Ohio State University?

12. What criticism or suggestion would you offer as to the status and functions of the deanship in the Ohio State University?

\* \* \* \* \*

Mr. E. J. Potter and Mr. M. E. Miller, representing the Executive Committee of the Board of Trustees of the New Lyme Institute, appeared before the Board in regard to the budget to be asked from the State for the support of said institute.

On motion, Dean Vivian and the Secretary of the Board of Trustees were directed to meet the Board of Trustees of the New Lyme Institute, at New Lyme, and go over the budget and report their recommendations to the Board of Trustees at its next meeting.

\* \* \* \* \*

On motion of Mr. Mallon, the President, Mr. Stone and the Secretary were appointed a committee with power, to determine which buildings shall be requested from the legislature.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1512-1122 of Richard Kirk for 51½ acres of land in Survey No. 3621, in Clermont County.

Application No. 1513-1123 of Joseph E. Rupert et al for 108 acres of land—37 acres in Survey No. 16144 and 71 acres in Survey Nos. 16078-16168, in Adams County.

Application No. 1514-1124 of Louella and John Corbin for 54.53 acres of land in Survey No. 4458, in Clermont County.

Application No. 1515-1125 of Lula C. Rice for 65¼ acres of land in Survey No. 8290, in Clermont County.

Application No. 1516-1126 of Sarah F. Fitzpatrick for 69¼ acres of land in Survey No. 8290, in Clermont County.

Application No. 1517-1127 of Mary E. Canter for 52 acres of land in Survey No. 4458, in Clermont County.

Application No. 1518-1128 of Clark C. Shellinger for 62.75 acres of land in Survey No. 15375, in Scioto County.

Application No. 1519-1129 of Hassie L. Crane et al for 103.62 acres of land in Survey No. 8290, in Clermont County.

Application No. 1520-1130 of Elijah T. Berry for 102.01 acres of land in Survey No. 572, in Clermont County.

Application No. 1521-1131 of Martha J. Cook for 82.05 acres of land in Survey No. 3621, in Clermont County.

\* \* \* \* \*

Upon the recommendation of the President, Miss Josephine Matthews was re-elected House Superintendent of Oxley Hall at the present salary of \$100.00 per month and maintenance, and Miss Isabel Colmery was reappointed Secretary at a salary of \$65.00 per month.

The House Superintendent was authorized to employ such persons as may be necessary for the operation of the Hall during the current year.

\* \* \* \* \*

The President recommended that in accordance with the arrangements made through the Agricultural Commission, scholarships for the Three Year Course in Agriculture be awarded for the current year to the winners of the corn contest through the Board of Agriculture; and that for the future an effort be made to have these scholarships awarded through competitive examinations as provided by the Superintendent of Public Instruction.

On motion, the above recommendation was approved.

\* \* \* \* \*

Thereupon the Board adjourned.

Attest: CARL E. STEEB,  
*Secretary.*

JULIUS F. STONE,  
*Chairman.*

#### OFFICE OF THE BOARD OF TRUSTEES

#### THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, SEPTEMBER 12, 1916.

2:30 P. M.

The Board of Trustees met at the University, pursuant to the call of the Chairman.

Present: Julius F. Stone, Chairman; Guy W. Mallon, John F. Cunningham and John Kaiser.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1522-1132 of G. W. and A. L. Burke for 101.60 acres of land in Survey No. 8290, in Clermont County.

Application No. 1523-1133 of J. L. Broadwell for 61.88 acres of land in Survey No. 2378, in Clermont County.

Application No. 1524-1134 of Sophia Cahill for 52.84 acres of land in Survey No. 3776, in Clermont County.

Application No. 1525-1135 of Albert P. Jarman for 52.40 acres of land in Survey No. 2378, in Clermont County.

Application No. 1526-1136 of Addie Fay for 50.90 acres of land in Survey No. 2378, in Clermont County.

Application No. 1527-1137 of Jennie A. Brown for 23¼ acres of land in Survey No. 2378, in Clermont County.

Application No. 1528-1138 of Smith Poe et ux for 62½ acres of land in Survey No. 2378, in Clermont County.

Application No. 1529-1139 of Chester Campbell for 33 acres of land in Survey Nos. 2286-2948, in Clermont County.

Application No. 1530-1140 of John W. Ingles for 61½ acres of land in Survey No. 15703, in Scioto County.

Application No. 1531-1141 of Levi Wheeler for 100 acres of land in Survey No. 14899, in Scioto County.

Application No. 1532-1142 of Fillmore and Rea Jackson for 251½ acres of land—114.06 acres in Survey No. 16017 and 137.44 acres in Survey No. 15055, in Scioto County.

Application No. 1533-1143 of John Brandel for 70 acres of land in Survey No. 14264, in Scioto County.

Application No. 1534-1144 of Joseph H. Brant for 56 acres of land in Survey No. 16017, in Scioto County.

Application No. 1535-1145 of Thomas L. Watson for 50 acres of land in Survey No. 16012, in Scioto County.

Application No. 1536-1146 of Hattie A. and F. M. Peery for 40 acres of land in Survey No. 16012, in Scioto County.

Application No. 1537-1147 of Simon Labold for 70 acres of land in Survey Nos. 15764-16067, in Scioto County.

Application No. 1538-1148 of Jos. and Florence Wygel for 27¼ acres of land in Survey No. 14826, in Scioto County.

Application No. 1539-1149 of Blanche N. Duncan for 49.65 acres of land in Survey No. 15055, in Scioto County.

Application No. 1540-1150 of Godfrey Haas for 50 acres of land in Survey No. 14826, in Scioto County.

Application No. 1541-1151 of Harvey and Elmer Taylor for 83 acres of land in Survey No. 4458, in Clermont County.

Application No. 1542-1152 of Mary K. Reiser for 28 acres of land—20 acres in Survey Nos. 15396-15477 and 8 acres in Survey No. 10556, in Scioto County.

Application No. 1543-1153 of Sarah V. Hibbs for 50 acres of land in Survey No. 15600, in Scioto County.

Application No. 1544-1154 of James R. Henry for 60¼ acres of land in Survey No. 14899, in Scioto County.

Application No. 1545-1155 of Charles E. Shaffer for 50 acres of land in Survey No. 15421, in Scioto County.

Application No. 1546-1156 of William F. Glassner for 80 acres of land in Survey No. 16110, in Scioto County.

Application No. 1547-1157 of William W. Hoffer for 38.30 acres of land in Survey No. 15502, in Scioto County.

Application No. 1548-1158 of Mary Bell Litner for 47 acres of land in Survey No. 14899, in Scioto County.

Application No. 1549-1159 of William Yaeger for 61.20 acres of land—60 acres in Survey No. 15458 and 1.20 acres in Survey Nos. 15423-15424, in Scioto County.

Application No. 1550-1160 of Nancy Ann Allen for 32 acres of land in Survey No. 14899, in Scioto County.

Application No. 1551-1161 of Martha C. Jones for 70 acres of land in Survey No. 15636, in Scioto County.

Application No. 1552-1162 of Ignatius Reitz for 72 acres of land in Survey No. 14362 in Scioto County.

Application No. 1553-1163 of Frank A. Cunningham for 16 acres of land in Survey No. 14899, in Scioto County.

Application No. 1554-1164 of Charles Allison for 72 acres of land in Survey No. 16017, in Scioto County.

\* \* \* \* \*

The President submitted the following items for consideration and action:

1. Upon the recommendation of the President, the following resignations were accepted:

Wells H. Minor, Assistant Professor of Mine Engineering, effective July 27, 1916.

J. W. Shipley, Assistant Professor of Analytical Chemistry, effective August 1, 1916.

Dr. A. G. Helmick, Instructor in Pediatrics, College of Medicine, effective August 9, 1916.

Lieutenant Truman D. Thorpe, Assistant to the Commandant of Cadets, effective August 16, 1916.

W. S. Hindman, Assistant Professor of Civil Engineering, effective August 29, 1916.

Miss M. Margaret Anderson, Graduate Fellow, effective September 1, 1916.

Joseph D. Smith, Graduate Scholar, effective September 1, 1916.

Herman J. Hart, Graduate Assistant in Zoology and Entomology, effective September 1, 1916.

Charles W. Hauck, Graduate Assistant in Zoology and Entomology, effective September 1, 1916.

John E. B. Snyder, Engineer, Division of Operation and Maintenance, effective August 31, 1916.

Miss Dora Armstrong, Stenographer in the office of the County Agent at Troy, Ohio, effective July 31, 1916.

2. Upon the recommendation of the President, the following appointments were made:

H. L. Olin was appointed Assistant Professor of Analytical Chemistry, vice J. W. Shipley, resigned, at a salary of \$1,500.00, effective September 1, 1916. The balance of \$300.00 remaining in the appropriation for the salary of Mr. Shipley was cancelled.

H. E. Nold was appointed Assistant Professor of Mine Engineering, vice Wells H. Minor, resigned, at a salary of \$1,800.00, effective September 1, 1916.

Edward Kromer was appointed Assistant Professor of Civil Engineering, vice W. S. Hindman, resigned, at a salary of \$1,600.00, effective September 1, 1916. The balance of \$200.00 remaining in the appropriation for the salary of Mr. Hindman was cancelled.

R. G. Wiggins was appointed Assistant Professor of Farm Crops, vice F. W. Stemple, resigned, at a salary of \$1,800.00, effective September 1, 1916.

Miss Ruth Bair was appointed Assistant in Home Economics, at a salary of \$600.00, effective September 1, 1916.

Walter French was appointed Assistant in German, vice Ernest Rey, resigned, at a salary of \$500.00, effective September 1, 1916.

T. Reese Williams was appointed Assistant in Ophthalmology, without compensation, for the year 1916-1917.

David Weir was appointed Graduate Assistant in Political Science, at a salary of \$300.00 for 1916-1917, as provided in the Budget.

G. Otto Grady was appointed Graduate Assistant in the Department of School Administration, at a salary of \$300.00 for 1916-1917, as provided in the Budget.

The following named persons were appointed Student Assistants in the Department of Anatomy, at a salary of \$50.00 each for the year 1916-1917, as provided in the Budget:

P. H. Charlton	W. M. Skipp
W. H. Teachnor	B. S. Elam
W. J. Gorey	W. H. Lum
W. S. Taylor	

The following named persons were appointed to Graduate Fellowships for the year 1916-1917, as provided in the Budget:

Adolph E. Waller	Botany and Agronomy
Robert Daniel Williams	Philosophy
Frank H. Lathrop	Zoology and Entomology

V. G. McKinnon was appointed Painter in the Division of Operation and Maintenance, vice John Shotts, resigned, at a salary of \$80.00 per month, effective August 1, 1916.

Thomas V. Allen was appointed Night Trouble Man in the Division of Operation and Maintenance, at a salary of \$75.00 per month, effective July 12, 1916.

Walter M. Penn was appointed Janitor, at a salary of \$50.00 per month, effective August 1, 1916.

Vinton E. McVicker was appointed Editor-in-Chief of "The Lantern," at a salary of \$500.00 per year, effective September 1, 1916, as provided in the Budget.

Harlon P. Stewart was appointed Business Manager of "The Lantern," at a salary of \$500.00 per year, effective September 1, 1916, as provided in the Budget.

H. J. Savage was appointed Student Interne, College of Homeopathic Medicine, to receive maintenance at the Hospital as compensation.

N. W. Shetter was appointed Student Assistant in the X-Ray Laboratory, College of Homeopathic Medicine, to receive maintenance at the Hospital as compensation.

Miss Grace Linder was appointed Instructor in Home Economics, in place of Miss Ruth McNary Smith who declined appointment, at a salary of \$1,500.00 per annum, effective September 1, 1916.

Miss Ethyl Woodbury was appointed Assistant to the Registrar, at a salary of \$60.00 per month, effective August 1, 1916, subject to the probationary period of ninety days as provided in Sec. 486-13 of the civil service law.

John Eckert was appointed Graduate Assistant in the Department of Zoology and Entomology, vice H. J. Hart, resigned, at a salary of \$300.00 per annum.

The following named persons were appointed Assistants in the Law Library for the year 1916-1917:

Dudley W. Maxon  
William D. Hood

Joseph Thomas  
Guy H. Oxenrider

Donald D. Hughes was appointed Demonstrator in Farm Management, Agricultural Extension Department, at a salary of \$1,200.00 per annum, effective September 1, 1916; the \$1,000 required for remaining ten months of the year to be paid as follows: \$100.00 from Federal Smith-Lever funds, Project 8; \$900.00 States Relation Service, U. S. Department of Agriculture.

W. E. McCoy was appointed County Agricultural Agent for Clark County, effective August 1, 1916, at a salary of \$2,400.00 per annum, divided as follows: \$900.00 from Federal Smith-Lever funds; \$1,200.00 from funds deposited in the State Treasury by the Auditor of Clark County, to the credit of the Agricultural Extension fund; \$300.00 from the U. S. Department of Agriculture.

B. S. Snode was appointed Herdsman in the Department of Animal Husbandry, to succeed Cecil Bayes, at a salary of \$65.00 per month, effective July 1, 1916, and \$120.00 was appropriated to meet this salary.

Harry J. Schleich was appointed Laboratory and Research Assistant in Physiological Chemistry, at a salary of \$800.00 per year, effective September 1, 1916.

William Irving was appointed Technical Assistant in the Department of Physiology, Physiological Chemistry and Pharmacology, at a salary of \$1,200.00 per year on a basis of twelve months, effective August 1, 1916.

The salaries of Mr. Schleich and Mr. Irving to be paid from the unused appropriations for an instructor and an assistant in the above department.

George H. Shawaker, M. D., was appointed Assistant in Genito-Urinary Diseases, without salary.

Frederick M. Stanton, M. D., was appointed Assistant in Surgery (Gynecology), without salary.

S. D. Edelman, M. D., was appointed Assistant in Medicine (Pediatrics), without salary.

F. C. Wagenhals, M. D., was appointed Assistant in Medicine (Neurology), without salary.

3. The President reported for record the renewal of the detail of Captain George L. Converse as Professor of Military Science and Tactics, effective August 24, 1916, and also notice from the War Department, under date of September 6, 1916, of the detail of Second Lieutenant Robert G. Sherrard as Professor of Military Science and Tactics at the Ohio State University.

4. Upon the recommendation of the President, it was agreed that Professor A. E. Flowers of the Department of Electrical Engineer-

ing, be permitted to do some investigational work for the Columbus Railway, Power & Light Company, giving part time service to the University for the year 1916-1917, his compensation to be \$700.00 for the year.

5. E. W. Kellogg was appointed substitute Instructor in the Department of Electrical Engineering for the year 1916-1917, at a salary of \$1,800.00, to be paid from the amount appropriated for the salary of Professor Flowers.

6. Upon the recommendation of the President, Professor Edward Orton, Jr., was appointed to represent the University at the celebration of the One Hundred and Fiftieth Anniversary of the founding of Rutgers College October 13-15, 1916, his necessary travelling expenses to be paid by the University.

7. Upon the recommendation of the President, an expense allowance for automobile maintenance of \$400.00 per annum, to be paid in twelve monthly installments, beginning July 1, 1916, was made to the following County Agricultural Agents:

Milford H. Bartter	E. J. Riggs
George R. Eastwood	M. C. Thomas
Joseph P. Hershberger	M. O. Bugby
Stanley B. Stowe	D. W. Galehouse
E. A. Brennenman	A. G. Smith
K. C. Egbert	D. R. Vanatta
Walter E. McCoy	

In the case of Mr. McCoy the above expense allowance is effective as of August 1, 1916.

The above action is in accordance with the Budget already adopted.

8. Upon the recommendation of the President, it was ordered that \$58.00 of the present balance of \$170.00 of the Graduate School fund carried over from last year, be paid to C. W. Bock for his services in the construction of certain apparatus to be used in graduate research work in Psychology.

9. Upon the recommendation of the President, Miss Mildred Victoria Johnson and Miss Helen Miller were appointed student nurses in the training school of the College of Homeopathic Medicine, effective June 1, 1916, at a compensation of \$50.00 per year and maintenance.

10. Upon the recommendation of the President, a duplicate certificate in law was authorized for Frank Wylie Dodds of the Class of 1902, the original having been destroyed.

11. The President recommended as a matter of courtesy between State departments, that the fees of Shreve Clark, in the employ of the State Highway Department, be remitted. This recommendation was agreed to.

12. Upon the recommendation of the President, the following named persons were granted leave of absence without salary until



such time as they are able to return from the border where they are serving in the National Guard:

Dr. E. J. Gordon.....Instructor in Medicine  
Dr. Edwin A. Hamilton..Assistant Professor of Surgery  
Theodore F. Kotz.....Instructor in German

13. Upon the recommendation of the President, the title of Assistant Professor W. J. McCaughey was changed to Professor of Mineralogy and his salary increased to \$2,500.00, effective September 1, 1916, said increase to be paid from the amount appropriated for the salary of the Dean of the College of Engineering.

14. Upon the recommendation of the President, the \$1,000.00 appropriated for an instructor in public health nursing was made available for the employment of two nurses for service at the Park Street Dispensary, at a salary of \$37.50 each per month.

15. The President reported as a matter of record that \$1,717.61 has been deposited in the State Treasury to the credit of the Senior Class Student Aid Fund, made up as follows: from the Class of 1915, \$1,021.70; from the Class of 1916, \$687.00, and on August 12, 1916, an additional amount of \$8.91 from the Class of 1916.

16. Upon the recommendation of the President, the Trustees authorized the storing of the State Mine Inspection Department Rescue Car on the railway tracks of the University as may be convenient, the University to provide heat and light for the car while it is stored on the University tracks.

17. In accordance with the recommendation of the President, he was authorized to make provision for the necessary expenses in connection with the Human Engineering Congress to be held at The Ohio State University, October 20-26, 1916.

18. Upon the recommendation of the President, an appropriation of \$375.00 was made from the equipment fund to the Department of Mineralogy for the purchase of a petrographic microscope.

19. Upon the recommendation of the President, \$1,200.00 additional was set aside for roads and \$3,200.00 for tunnels, covering pipe fittings, etc., from the unappropriated balance for the Physical Plant.

\* \* \* \* \*

The President reported that Professor M. B. Hammond of the Department of Economics and Sociology, had been requested to serve on the Board of Appraisers for the Franklin County Conservancy Board, and recommended that Professor Hammond be permitted to spend such time in this service as may be needed.

On motion, the recommendation of the President was approved.

\* \* \* \* \*

Professor F. A. Ray of the Department of Mine Engineering was granted leave of absence for the first semester, without salary, in order

that he might make a trip to Russia to investigate the coal fields of southern Russia.

\* \* \* \* \*

Mr. Kaiser presented a report from the special committee on fees. This report was read and ordered filed. The committee was discharged.

\* \* \* \* \*

The matter of continuing the Lake Laboratory at Cedar Point was referred to the Cabinet for consideration and report.

\* \* \* \* \*

The President presented the plan, as prepared by Professor Clyde T. Morris, for placing a new deck on the railroad bridge in order that the bridge might be used for wagon and foot traffic. It was agreed that this matter should be referred to the Cabinet to proceed with the work, with instructions to substitute, if possible, a concrete floor for the oak floor specified by Professor Morris, the cost of this improvement to be paid from unappropriated funds.

\* \* \* \* \*

The Secretary read the minutes of the Cabinet from July 3 to September 1, 1916, inclusive, and, on motion of Mr. Mallon, the minutes were accepted and the actions of the Cabinet were approved.

\* \* \* \* \*

On motion, the Trustees disapproved of the proposed site for tennis courts at the rear of the Biological Building, and requested the Cabinet to give the matter of a new location further consideration and to report back to the Board.

\* \* \* \* \*

The President presented the preliminary plans for a Faculty Club House, with the request from the Faculty Club that said plans be approved and that the Club be authorized to erect said building on the south side of the Observatory road, between Oxley Hall and the Ohio Union.

On motion, the preliminary plans were approved and permission was granted to erect the building as requested.

\* \* \* \* \*

The President presented the following statement and recommendation:

"I regret to report to the Trustees the unsatisfactory condition of the provision for the swine. A conference with the Board of Health resulted in an agreement to move all the swine from the quarters usually occupied. Accordingly use has been made of the pasture lots on the west side of the river. It is obvious that the University cannot contemplate returning the swine to the old quarters without controversy with the Board of Health. There is no provision in the way of

shelter on the west side of the Olentangy. I recommend, therefore, that in accordance with plans cherished for some time, a location west of the river be chosen for the necessary provision for the swine, and that the President of the University be authorized to appear before the Emergency Board and request an appropriation for the amount of eight thousand dollars (\$8,000.00) for the purpose of erecting a suitable building for caring for the swine and for such equipment as may be necessary."

On motion, the above recommendation was approved and the President was authorized to appear before the Emergency Board and make request as outlined above.

\* \* \* \* \*

The President presented the following resolution, and the same was approved and adopted:

"Resolved, That the biennium budget as presented by the committee, be approved and referred to the President with power to act and with power to make any changes in the items as may seem to him desirable after conference with the Budget Commissioner."

\* \* \* \* \*

Thereupon the Board adjourned.

Attest: CARL E. STEEB,  
Secretary.

JULIUS F. STONE,  
Chairman.

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, NOVEMBER 11, 1916.

The Board of Trustees met at the University pursuant to the call of the Chairman.

Present: Julius F. Stone, Chairman; Benj. F. McCann, F. E. Pomerene, O. E. Bradfute, John Kaiser and John F. Cunningham.

\* \* \* \* \*

The Secretary reported the following action of the committee meeting held October 3, 1916:

OCTOBER 3, 1916.

A quorum not being present for the regular monthly meeting of the Board of Trustees, the members present organized as a special committee to transact such business as the President might present, the result of the meeting to be reported to the Board of Trustees at its next meeting for action.

Mr. Pomerene was selected as Chairman, the other two members present being Mr. Bradfute and Mr. Cunningham.

\* \* \* \* \*

President Thompson was directed to attend the meeting called by the War College at Washington, D. C., October 17, 1916, to discuss the administration of the National Defense Act, the expenses of this trip to be paid from the appropriation for "Incidentals."

\* \* \* \* \*

The matter of remitting fees in special cases was referred to the President with power to act.

\* \* \* \* \*

The President reported an additional gift of eight thousand dollars (\$8,000.00) from E. A. Deeds and Charles F. Kettering of Dayton, for the use of the College of Homeopathic Medicine.

The president was directed to express the appreciation of the Board of Trustees for this generous gift.

\* \* \* \* \*

The President reported that in accordance with instructions received from the Board of Trustees, he appeared before the Emergency Board and made request for an allowance to construct a small building for swine.

The Emergency Board requested the President to present revised plans which would give temporary protection only.

The President was directed by the committee to carry out the instructions of the Emergency Board.

\* \* \* \* \*

The President presented the bill of Mr. N. W. Scherer for expenses incurred while accompanying the remains of the late Professor Lazenby to New York. It was ordered that said bill be paid.

\* \* \* \* \*

Upon the recommendation of the President, W. M. Mutchmore was assigned to the Division of Operation and Maintenance.

\* \* \* \* \*

The following resolution, as prepared by the Collector of Customs, was presented and adopted:

"That C. E. Steeb, Secretary, and R. M. Royer, Purchasing Agent, and Gertrude Kellicott, Accession Librarian, Ohio State University, and each of them, be and are hereby authorized and empowered to transact any and all business the Ohio State University may have with any Custom House in the United States of America, to make declarations to entries of merchandise imported by said University; to endorse Bills of Lading and to sign all bonds in the name of said University

as required by law or the regulations of the Collector of Customs or Treasury Department; to secure the duties on importations made by said University; and also in the name of said University to execute and deliver any and all bonds of indemnity to the Collector of Customs for the production of endorsed Bills of Lading, and that a copy of this resolution be sealed with the seal of said University."

The President submitted the following items for consideration and action:

1. Upon the recommendation of the President, the following resignations were accepted:

E. W. Burgess, Assistant Professor in the Department of Economics and Sociology, effective September 1, 1916.

E. H. Baxter, Student Assistant in the Department of Anatomy, effective September 1, 1916.

P. H. Charlton, Student Assistant in the Department of Anatomy, effective September 1, 1916.

Edward F. Gerish, Night Assistant in the Library, effective September 15, 1916.

Clyde Adams, Graduate Assistant in the Department of Chemistry, effective September 1, 1916.

Roy J. Gillen, University Scholar, effective September 1, 1916.

Ernest A. Doerschuk, University Scholar, effective September 1, 1916.

H. J. Knapp, Student Assistant in the Department of Homeopathic Medicine, effective September 1, 1916.

John R. Shoemaker, Student Assistant in the Department of Homeopathic Medicine, declined appointment.

2. Upon the recommendation of the President, Assistant Professor H. F. Walradt of the Department of Economics and Sociology, was granted leave of absence for the first semester of 1916-1917, without salary.

3. Upon the recommendation of the President, the following transfers were made:

Miss Carrie F. Dudley was transferred from the President's Division, Stenographic and Clerical, to the College of Dentistry, at the same salary, effective October 1, 1916, salary to be paid from the Dental Clinic Rotary Fund. The balance of \$675.00 remaining in the budget appropriation for this salary was cancelled.

Miss Clara L. Baker, Bookkeeper, Secretary's Office, was transferred to the position of bookkeeper in the Department of Journalism-Printing, at a salary of \$75.00 per month, payable from Journalism-Printing Rotary Fund, effective October 1, 1916.

4. Upon the recommendation of the President, the following appointments were made:

Dr. C. C. North, from DePauw University, was appointed Assistant Professor in the Department of Economics and Sociology, vice E. W. Burgess, resigned, at a salary of \$2,000.00, effective September 1, 1916.

J. Ernest Carman, from the University of Cincinnati, was appointed Assistant Professor of Geology, at a salary of \$2,400.00 per annum, effective September 1, 1916.

Wilford H. Aiken, was appointed Assistant Professor of the Principles of Education, the salary from the University to be \$1,500.00 payable during the second semester. For the first semester of this year he will serve as high school visitor and his salary will be paid by the State Department of Public Instruction.

Robert Pfeiffer was appointed temporary Instructor in the Department of Economics and Sociology, for the first semester, to carry the courses in business law, at a salary of \$200.00, payable from the salary account of that Department.

Miss Charlotte Johnson was appointed Instructor in Home Economics in the Agricultural Extension Service, effective September 1, 1916, at a salary of \$1,080.00, payable in twelve monthly installments.

L. A. Stearns was appointed Assistant in the Department of Zoology and Entomology, effective September 1, 1916, at a salary of \$600.00, to be paid from the appropriation for two graduate assistants.

R. E. Rebrassier was appointed temporary Assistant in Veterinary Pathology, until otherwise ordered, to carry the work of R. L. Mundhenk now with the National Guard at the border, at a salary of \$100.00 per month, payable from the appropriation for salaries in the above Department.

Oscar D. Rickly was appointed Student Assistant in the Department of Industrial Arts, at a salary of \$300.00 provided in the budget, effective October 1, 1916.

R. K. Bowden was appointed Student Assistant in the Department of Mine Engineering for the year 1916-1917, at a salary of \$300.00, provided in the budget.

H. P. Wilkinson, Jr., was appointed Student Assistant in the Department of Mine Engineering for the first semester of 1916-1917, at a salary of \$150.00, provided in the budget.

Ralph C. Lawrence was appointed Student Assistant in the Department of Mine Engineering for the first semester of 1916-1917, at a salary of \$150.00, to be paid from the salary account of the Department.

Harry M. Sage was appointed Assistant in the Department of Eye, Ear, Nose and Throat, College of Homeopathic Medicine, vice J. R. Shoemaker, effective September 1, 1916, at a salary of \$200.00, provided in the budget.

William H. Caine was appointed House Physician in the University Hospital, compensation \$200.00 and maintenance, effective September 1, 1916.

H. H. Yoakum was appointed Student Assistant in the Department of Anatomy, vice E. H. Baxter, resigned, effective September 1, 1916, at a salary of \$200.00, provided in the budget.

E. H. Baxter was appointed Student Assistant in the Clinical Laboratory, College of Homeopathic Medicine, vice H. J. Knapp, resigned, effective September 1, 1916, at a salary of \$300.00, provided in the budget.

N. L. Burrell was appointed Student Assistant in the Department of Anatomy, effective September 1, 1916, at a salary of \$250.00, provided in the budget.

Bernard Raymund was appointed Student Assistant in the Department of Physiology, effective September 1, 1916, at a salary of \$250.00, provided in the budget.

Harry E. Schwall was appointed Night Assistant in the Library, vice Edward F. Gerish, resigned, effective September 16, 1916, at a salary of \$360.00 per year.

Cornelius O. Edington was appointed University Scholar, vice Joseph D. Smith, effective September 1, 1916.

Robert J. Dobson was appointed University Scholar, vice Ernest A. Doerschuk, effective September 1, 1916.

Harry S. Will was appointed University Scholar, vice Roy J. Gillen, effective September 1, 1916.

Gordon L. Erbaugh was appointed Pharmacist, Park Street Dispensary, in place of Thomas Hewitt, effective September 20, 1916, at a salary of \$200.00 per year.

Miss Mary Fouch was appointed Clerk in Cow Testing, at a salary of \$55.00 per month, effective July 1, 1916, to be paid from the appropriation for Cow Testing under Agricultural Extension, but not included in the Agricultural Extension Budget.

Miss Iva M. Eddy was appointed Bookkeeper, Secretary's Office, vice Clara L. Baker, transferred, at a salary of \$75.00 per month, effective October 1, 1916, said salary to be paid from the balance in the appropriation for the salary of Miss Baker. This appointment is subject to the probationary period of ninety days, as provided in Section 486-13 of the Civil Service law.

Miss Minnette Fritts was appointed Student Clerk, Secretary's Office, effective October 1, 1916, at a salary of \$30.00 per month, and \$300.00 was appropriated from salaries in the President's Division to meet this salary.

John S. Ward was appointed Assistant in Physics, effective September 1, 1916, at a salary of \$600.00, provided in the budget.

5. Upon the recommendation of the President, an allowance of \$400.00 was made to R. V. Hadley for the year 1916-1917, in addition to the \$500.00 which he receives as Assistant in the Department of Materia Medica from the regular budget, the above allowance to be taken from the Materia Medica Research Fund, College of Homeopathic Medicine.

6. Upon the recommendation of the President, the following readjustment of salaries was made in the Department of Economics and Sociology, on account of giving the persons named more teaching to do than was intended at the time of appointment:

George W. Eckelberry—salary increased from \$500.00 to \$700.00;

S. J. Coon—salary increased from \$225.00 to \$450.00;

H. E. Sheppard—salary increased from \$225.00 to \$450.00;

said increases to be paid from the appropriation for salaries for the above department.

7. Upon the recommendation of the President, the salary of Assistant Professor Thomas M. Hills of the Department of Geology was increased to the basis of \$2,100.00 per annum, effective October 1, 1916, said additional amount to be paid from the salary appropriation for the department.

8. Upon the recommendation of the President, the record was amended by making the title of E. W. Kellogg Substitute Assistant Professor in the Department of Electrical Engineering for the year 1916-1917.

9. The President reported that Karl S. McComb who was appointed Student Assistant in Physical Education, is absent with the National Guard at the border, and recommended that he be authorized to make provision for the work during the absence of Mr. McComb. This recommendation was approved.

10. Upon the recommendation of the President, V. C. Smith, Assistant to the Dean of the College of Agriculture, was given the rank of assistant professor.

11. Upon the recommendation of the President, Miss Treva Kauffman was transferred within the Extension Service from the position of Instructor in Home Economics to that of Assistant State Leader of Boys' and Girls' Club Work, effective September 1, 1916, her salary to be continued at the rate of \$1,440.00 per annum; the \$1,200.00 for the remaining ten months to be paid as follows: \$400.00 from Federal Smith-Lever funds, Project No. 4, and \$800.00 by the States Relation Service of the U. S. Department of Agriculture.

12. Upon the recommendation of the President, membership for the University was authorized in the Association of Collegiate Schools of Business.

13. Upon the recommendation of the President, \$350.00 was transferred from the equipment fund of the Department of Psychology to the current expense fund of that department.



14. The President was authorized to make some adjustments within the appropriation for instruction in the Department of German, due to the absence of Theodore F. Kotz, at the border, the same to be reported to the Trustees at the next meeting.

15. The President was authorized within the balances available for salaries, to make some adjustments and provide for such additional instruction as seems most imperative, and report to the Board of Trustees at the next meeting.

16. The President reported the death of Professor Charles Smith Prosser on September 12, 1916. Professor Prosser came to the University as the successor of the late Edward Orton in 1899 and served continuously as Head of the Department of Geology for seventeen years, save the leave of absence in 1906-1907. He was well known among geologists and perhaps the first authority in this country on stratigraphical geology. His death as indicated by letters received from prominent geologists is recognized as a distinct loss to the scientific world.

As recommended by the President, the Board authorized the payment of the salary to his estate for the usual period of two months.

17. The President also reported the death of Professor William Rane Lazenby on Friday, September 15, 1916. Professor Lazenby came to the service of the University in 1881 and served continuously in the fields of botany, horticulture and forestry until his death. He was at one time associated with the Ohio Experiment Station when it was located on the campus and served as its first director. Before coming to Ohio State University he served for seven years as an instructor at Cornell University where he graduated in 1874. His long term of service from the early days of the University gave Professor Lazenby a wide acquaintance among alumni and students. He was active in many agricultural organizations but especially in horticultural circles.

As recommended by the President, the Board authorized the payment of his salary to his wife for the usual two months.

\* \* \* \* \*

On motion of Mr. Bradfute, the action of the special committee of October 3, 1916, was approved and the minutes of said committee meeting were ordered to be incorporated in the minutes of this meeting and made part of the official record of the Board of Trustees.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1555-1165 of F. W. White for 208.64 acres of land in Survey No. 8290, in Clermont County.

Application No. 1556-1166 of The McDermott Stone Company for 48 acres of land in Survey No. 15213, in Scioto County.

Application No. 1557-1167 of William H. Spradlin for 212.87 acres of land—154.75 acres in Survey No. 15730 and 48.12 acres in

Survey Nos. 15730-15037 and 10 acres in Survey Nos. 15830-15836, in Scioto County.

Application No. 1558-1168 of John Carpenter for 38 acres of land in Survey No. 3621, in Clermont County.

Application No. 1559-1169 of David B. Davis for 34 acres of land in Survey No. 16096, in Scioto County.

Application No. 1560-1170 of Ephraim Liming for 21.81 acres of land in Survey No. 3775, in Clermont County.

Application No. 1561-1171 of Lizzie Lawrence for 27.57 acres of land in Survey No. 2378, in Clermont County.

Application No. 1562-1172 of Jacob Deemer for 27.12 acres of land in Survey No. 14899, in Scioto County.

Application No. 1563-1173 of Jacob L. Horn for 36 acres of land in Survey No. 15055, in Scioto County.

Application No. 1564-1174 of Luella Brophy for 13.11 acres of land in Survey No. 2378, in Clermont County.

Application No. 1565-1175 of S. B. Cantrell for 43 acres of land in Survey No. 15703, in Scioto County.

Application No. 1566-1176 of A. J. Harris for 23.46 acres of land in Survey No. 4458, in Clermont County.

Application No. 1567-1177 of J. J. Brophy & Brothers for 113.33 acres of land in Survey No. 2378, in Clermont County.

Application No. 1568-1178 of Joseph W. Dial for 88.75 acres of land in Survey No. 4455, in Clermont County.

Application No. 1569-1179 of Minnie L. Himes for 128.30 acres of land—120 acres in Survey No. 16092 and 8.30 acres in Survey No. 14354, in Adams County.

Application No. 1570-1180 of Myrtle Cooper for 179.17 acres of land—113.17 acres in Surveys Nos. 12630-1-2-3 and 66 acres in Survey No. 16107, in Ross and Pike Counties.

Application No. 1571-1181 of Hayes Newman for 137 acres of land in Survey No. 14354, in Adams County.

Application No. 1572-1182 of Sarah J. Jacobs for 69.70 acres of land in Surveys Nos. 15885-15898, in Scioto County.

Application No. 1573-1183 of Grant Brown and Alice Brown for 50 acres of land in Survey No. 15451, in Scioto County.

Application No. 1574-1184 of Viola Pertuset for 30 acres of land in Survey No. 15732, in Scioto County.

Application No. 1575-1185 of Frank Brant for 20 acres of land in Survey No. 16017, in Scioto County.

Application No. 1576-1186 of Albert J. Hickock for 25 acres of land in Survey No. 13592, in Union County.

Application No. 1577-1187 of William J. Parrott for 40 acres of land in Survey No. 13592, in Union County.

Application No. 1578-1188 of J. H. Chandler for 16 acres of land in Survey No. 14899, in Scioto County.

Application No. 1579-1189 of William R. Carlisle for 137 acres of land in Survey No. 15027, in Highland County.

Application No. 1580-1190 of Josephus S. Thompson for 16½ acres of land in Survey No. 15703, in Scioto County.

Application No 1581-1191 of John Benson for 3 acres of land in Survey No. 16199, in Scioto County.

Application No. 1582-1192 of E. W. Glaze for 127 acres of land in Survey No. 15027, in Highland County.

\* \* \* \* \*

The President presented a communication from Professor Edward Orton, Jr., under date of November 10, 1916.

On motion, the proposal contained in the above letter of Professor Orton was accepted, and he was given permission to proceed with the alterations and reconstruction necessary to carry out the ideas proposed in his letter. The President was directed to present at a later meeting of the Board of Trustees proper resolutions accepting the gift and embodying the terms thereof.

\* \* \* \* \*

The President presented the following items for consideration and action:

1. Upon the recommendation of the President, the following resignations were accepted:

William Herbert Page, Professor of Law, to take effect at the close of the current semester.

Edward Spease, Assistant Professor of Pharmacy, effective November 11, 1916.

Dr. Frank G. Boudreau, Instructor in the Department of Public Health and Sanitation, effective September 1, 1916.

D. W. Galehouse, Agricultural Agent for Mahoning County, effective November 30, 1916.

Miss Jean H. Alexander, Assistant in the Department of History and Philosophy of Education, effective September 30, 1916.

Miss Louise Kraus, Assistant Bookkeeper, Secretary's Office, effective October 9, 1916.

Miss Carrie F. Dudley, Clerk, College of Dentistry, effective October 31, 1916.

Miss Katharine E. Conard, Stenographer, effective September 30, 1916.

Miss Alta Eason, Stenographer, effective October 1, 1916.

Arthur Bayes, Poultryman, Department of Animal Husbandry, effective October 1, 1916.

Otto Law, Fireman, Department of Light, Heat and Power, effective October 8, 1916.

Shirley T. Brooks, Janitor, effective September 26, 1916.

Miss Lillian Coler, Graduate Assistant in Psychology, and Hugo Paul Wise, Assistant in English, were appointed to the above named positions but resigned before the opening of college.

The services of the following named persons were discontinued on the dates indicated:

Bert E. Faught, Laundryman, November 1, 1916.

G. A. Johnston, Carpenter, October 31, 1916.

Grover C. Fairman, Campus Laborer, September 29, 1916.

2. Upon the recommendation of the President, the following appointments were made:

Dr. E. Leigh Mudge was appointed Instructor in Psychology, at a salary of \$120.00 per month, effective October 1, 1916.

Carl Wittke was appointed Instructor in American History, at a salary of \$120.00 per month, effective November 1, 1916.

Edward Dawson Davy was appointed temporary Assistant in Pharmacy for the remainder of the year, at a salary of \$150.00 per month, effective November 1, 1916.

Siegmund Muller was appointed temporary Instructor in German during the absence of Mr. Kotz, at a salary of \$100.00 per month, effective October 1, 1916, salary to be paid from the appropriation for the salary of Mr. Kotz.

Miss Verona Mae Dollinger and Walter F. Sheets were appointed Assistants in English, in place of Mr. Wise, resigned, at a salary of \$300.00 each, effective September 1, 1916, said salaries to be paid from the appropriation for the salary of Mr. Wise and an additional appropriation of \$100.00.

William H. Gysan was appointed Assistant in English, at a salary of \$300.00, effective September 1, 1916.

Miss Emma P. Scott was appointed Assistant in English, at a salary of \$300.00, effective September 1, 1916.

An appropriation of \$600.00 was made to meet the salaries of Miss Scott and Mr. Gysan.

Herbert A. Toops was appointed Graduate Assistant in the Department of Psychology, vice Miss Coler, resigned, at a salary of \$300.00, effective October 1, 1916.

Russell Banks was appointed Graduate Assistant in Chemistry, vice Clyde S. Adams, resigned, at a salary of \$300.00, effective September 1, 1916.

Walter Gray was appointed Graduate Assistant in the Department of History and Philosophy of Education, at a salary of \$300.00 for the remainder of the year, effective October 1, 1916, to be paid from the appropriation for the salary of Miss Alexander. The balance of \$240.00 remaining in the appropriation was canceled.

Arthur M. Elam was appointed Student Assistant in the Department of Prosthetic Dentistry, effective September 1, 1916, at a salary of \$100.00, provided in the budget.

Glenn H. Alexander was appointed temporary Student Assistant in the Department of Physical Education, in place of Mr. McComb who is now at the border, at a salary of \$30.00 per month, effective November 1, 1916.

Edgar C. Richey was appointed County Agricultural Agent for Franklin County, at a salary of \$2,200.00 per annum, effective November 1, 1916; \$300.00 to be paid by the States Relation Service, U. S. Department of Agriculture; \$900.00 from Federal Smith-Lever funds and \$1,000.00 from funds deposited in the State Treasury by the Treasurer of Franklin County. Mr. Richey was also allowed \$400.00 per annum to apply on the maintenance of an automobile.

W. W. Brownfield was appointed County Agricultural Agent, assigned to Washington County, effective December 1, 1916, at a salary of \$1,800.00 per annum; \$600.00 to be paid by the States Relation Service, U. S. Department of Agriculture; \$1,200.00 from Federal Smith-Lever funds. Mr. Brownfield was also allowed \$400.00 per annum to apply on the maintenance of an automobile.

R. D. Long was appointed County Agricultural Agent, assigned to Cuyahoga County, effective December 1, 1916, at a salary of \$2,200.00 per annum; \$900.00 to be paid from Federal Smith-Lever funds; \$300.00 by the States Relation Service, U. S. Department of Agriculture; \$1,000.00 from funds deposited in the State Treasury by the Auditor of Cuyahoga County. Mr. Long was also allowed \$400.00 per annum to apply on the maintenance of an automobile.

J. C. Hedge was appointed County Agricultural Agent, assigned to Summit County, at a salary of \$1,800.00 per annum, effective October 23, 1916; \$900.00 to be paid from Federal Smith-Lever funds; \$600.00 from funds deposited in the State Treasury by the Auditor of Summit County; \$300.00 by the States Relation Service, U. S. Department of Agriculture. An allowance of \$400.00 was made from State funds not offsetting to apply on the maintenance of an automobile.

The following persons were appointed, subject to the probationary period of ninety days, as provided in Section 486-13 of the Civil Service Law:

Miss Mary Farmer, Stenographer, was assigned to Physics Hall, effective October 24, 1916, at a salary of \$50.00 per month.

Miss Ethel M. Correy was appointed Stenographer in the office of G. R. Eastwood, County Agricultural Agent at Troy, Ohio, at a salary of \$40.00 per month, effective September 25, 1916.

Miss Faye Warden, Stenographer, was assigned to the College of Medicine, at a salary of \$60.00 per month, effective September 21, 1916.

Miss Helen Jones, Stenographer, was assigned to the College of Medicine, at a salary of \$60.00 per month, effective October 1, 1916.

Miss Alberta Williams, Stenographer, was assigned to Hayes Hall, at a salary of \$50.00 per month, effective October 1, 1916.

Miss Martha B. Smith, Stenographer, was assigned to the Graduate School, at a salary of \$60.00 per month, effective October 4, 1916.

Okley H. Graham, Stenographer, was assigned to the Department of Military Science and Tactics, vice C. E. Findlay, transferred, at a salary of \$60.00 per month, effective October 23, 1916.

Miss Helen H. Patton was appointed Assistant to the Registrar, at a salary of \$60.00 per month, effective August 10, 1916.

Chester McClintock was appointed Assistant Storekeeper, at a salary of \$75.00 per month, effective October 5, 1916, and \$466.35 was appropriated from the Rotary Fund to cover this salary, in addition to the amount available for salaries in the Stores and Receiving Department.

G. J. Hoesch was appointed Janitor, vice S. T. Brooks, resigned, at a salary of \$57.50 per month, effective November 1, 1916.

Virgil E. Brevoort was appointed Janitor, at a salary of \$55.00 per month, effective September 14, 1916.

Robert Petrie was appointed Janitor, at a salary of \$55.00 per month, effective October 9, 1916.

John E. Snodgrass was appointed Janitor, at a salary of \$55.00 per month, effective September 22, 1916.

Fred E. Smith was appointed Janitor, at a salary of \$55.00 per month, effective September 21, 1916.

Augustus A. Hathaway was appointed Janitor, at a salary of \$55.00 per month, effective September 21, 1916.

Delphus R. Kimball was appointed Janitor, at a salary of \$55.00 per month, effective September 25, 1916.

Mrs. Stella Rohr was appointed Janitress, at a salary of \$37.50 per month, effective November 2, 1916.

Mrs. Mary J. Wagner was appointed Janitress, at a salary of \$37.50 per month, effective September 8, 1916.

Coit Clements was appointed Helper in the Stores & Receiving Department, at a salary of \$50.00 per month, effective November 1, 1916.

Charles H. Carter was appointed General Helper, Department of Animal Husbandry, at a salary of \$50.00 per month, effective September 15, 1916.

V. G. Lindamood was appointed Groom, Department of Animal Husbandry, at a salary of \$50.00 per month, effective August 7, 1916.

Thomas O. Dickey was appointed Poultryman, Department of Animal Husbandry, at a salary of \$65.00 per month, effective October 1, 1916.

Randolph M. Ronk was appointed Engineer, at a salary of \$85.00 per month, effective September 18, 1916.

Fletcher R. Knox was appointed Fireman, at a salary of \$75.00 per month, effective October 8, 1916.

J. R. Remy was appointed Laborer in the Stores & Receiving Department, at a salary of \$55.00 per month, effective October 1, 1916.

Elmer George was appointed Laborer in the Division of Operation & Maintenance, vice Grover C. Fairman, at a salary of \$55.00 per month, effective October 16, 1916.

C. J. Leckliter was appointed Laborer in the Division of Operation & Maintenance, at a salary of \$55.00 per month, effective October 10, 1916, and \$480.19 was appropriated to meet this salary.

The President reported for record the name of Estella B. Robinson, who was in the service of the University as Janitress from September 9, 1916, until October 31, 1916, at which time her services were discontinued.

3. The President reported for record the receipt of notice, under date of November 2, 1916, from the U. S. War Department, detailing Captain James D. Tilford, 12th Cavalry, as Professor of Military Science and Tactics at the Ohio State University.

4. Upon the recommendation of the President, the following changes and transfers were made:

The salary of L. Z. Lerando was increased from \$300.00 to \$500.00 and his title was changed to Assistant in German, the additional \$200.00 in salary to be paid from the appropriation for the salary of Mr. Kotz.

The salary of Dr. Philip J. Reel was increased from \$100.00 to \$300.00 for the year, the additional \$200.00 to be paid from the appropriation for the salary of Dr. E. J. Gordon who is now at the border.

The title of R. C. Baker was changed from Assistant to Graduate Assistant in the Department of Anatomy.

The title of Karl F. Schmidt was changed from Student Assistant to Graduate Assistant in Pharmacy, effective September 1, 1916.

Charles A. Kuntz was transferred from the position of Secretary to the Dean of the College of Medicine to the position of Inventory and Budget Clerk in the office of the Secretary and Business Manager, at the same salary, effective October 15, 1916. An appropriation of

\$150.00 was made to cover his salary from October 15 to December 1, 1916, from salaries in the President's Division.

Charles E. Findlay was transferred from the position of Stenographer in the Department of Military Science and Tactics to the position of Secretary to the Dean of the College of Medicine, vice Charles A. Kuntz, transferred to the Secretary's office, at a salary of \$1,000.00 per annum, effective October 15, 1916.

Oscar Metze was transferred from the janitor service to the position of Diener in the Department of Bacteriology, at a salary of \$57.50 per month, effective October 1, 1916. An appropriation of \$517.50 was made to meet this salary.

5. Upon the recommendation of the President, the sum of \$250.00, appropriated for two student assistants in the Department of Physiology, was transferred to the Department of Pathology to be used for the salary of a technical assistant in the Department of Pathology, and Jerry Wright was appointed to the above named position at a salary of \$25.00 per month, effective November 1, 1916.

6. The President recommended that Miss Bernette Boylan be allowed to reenter the University without the payment of fees for the first semester of the current year, as Miss Boylan was forced by ill health to withdraw from the University shortly before the Christmas holidays last year. She wishes to reenter and take up her work where she left off and continue until the end of the semester. This recommendation was approved.

7. As recommended by the University Faculty at its meeting held October 4, 1916, the following named persons were granted the degrees indicated:

#### MASTER OF ARTS

(As of the Class of 1916.)

Vernard Delano Coe, B. A. (Ohio Wesleyan University)  
George Wendell Eckelberry, B. A.  
Louis Foley, B. A. (Ohio University)  
Wade Emil Miller, B. Ph. (Heidelberg University)  
Noble Warren Rockey, B. A.  
Charles Ferdinand Rudmann, B. A.  
Freda Hallie Spring, B. A. (Mt. Union College)  
William Omar Stutz, B. A. (Capital University)  
James C. Trimby, B. Sc. (Ohio Wesleyan University)  
Frank Carl Vilbrandt, B. A.  
William Lesquereux Young, B. A. (Capital University)

#### MASTER OF SCIENCE

(As of the Class of 1916.)

William John Becker, B. A. (Adelbert College)  
Wei Van Cheng, B. Sc. (Nanyang College)  
Herbert Spencer Coith, B. Sc. (Kansas State Agricultural College)  
Aaron Ferneau Head, B. Sc. in Agriculture.  
John L. Hutchison, B. Sc. (Kansas State Agricultural College)  
Floyd B. Paddock, B. Sc. (Colorado Agricultural College)  
Carl Williamson Shiffer, B. Sc. in Agriculture.  
Tuan Ying Woo, B. Sc. (Nanyang College)



#### BACHELOR OF SCIENCE IN AGRICULTURE

John Lewis Barton (as of the class of 1916).  
Henry Hall Boger (as of the Class of 1916).  
Andrew Beaumont Johnson (as of the Class of 1914).  
Harry Alfred Levine (as of the Class of 1916).  
Paul Funk Tressler (as of the Class of 1916).

#### BACHELOR OF SCIENCE IN FORESTRY

Forest William Dean (as of the Class of 1916).

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Arlene J. Beale (as of the Class of 1916).  
Dorothy Guy, B.A. (as of the Class of 1916).  
Sylvia May Six (as of the Class of 1913).

#### BACHELOR OF ARTS

(As of the Class of 1916.)

Elma Gertrude Baldwin.  
Esther Anna Church.  
Helen Coy.  
Karl S. Day.  
Henry Arthur Fankhouser.  
Kathryn Lurene Gillilan, B. Sc. in Education.  
Hilda Marie Joyce, B.Sc. in Education.  
Ruth Evelyn Leonard.  
Richard Benjamin Meckstroth.  
Robert Edward Miller.  
Sara Margaret Morton, B. Sc. in Education.  
Lawrence Byron Wyant.

#### BACHELOR OF SCIENCE IN EDUCATION

(As of the Class of 1916.)

Edith Bell Cooperrider, B.A.  
Marcella Lois Crain.  
Mabel Eva DeMuth, B.A.  
Ina Fern DeNune, B.A.  
Harry Henry Foreman, B.A.  
Raymond Clifford Gephart.  
Adaline Ruth Giffin.  
Mary Ruth Hunter, B.A.  
Bertha Ellen Jacobs.  
Mildred Jones, B.A. (Wilmington College)  
Raymond Pearl Keesecker.  
Valerie M. Martin.  
Gertrude Ruth Matthias.  
Louis Roberts Potts, B.A.  
Frieda Hastings Rebov.  
Wilhelmina Carleine Slaymaker.  
Nelson Leroy Stear.  
Lela May Taylor.  
Herbert Anderson Toops, B.A.  
Clyde Allison Waltz.  
Martha Davis Welling, B.A.

BACHELOR OF ELECTRICAL ENGINEERING

(As of the Class of 1916.)

Francis Carlyle Campbell.  
Samuel Isaac Cory.

BACHELOR OF ENGINEERING

(As of the Class of 1916.)

Harry John Curts, B.A.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

(As of the Class of 1916.)

Waldo Inman Parks.

The following named persons were granted the degrees indicated as recommended by the University Faculty at its meeting held November 8, 1916:

MASTER OF ARTS

(As of the Class of 1916.)

Cornelius Earl Senseman, B.S. (Antioch College)

BACHELOR OF CIVIL ENGINEERING

(As of the Class of 1916.)

William Frank Kauder.

BACHELOR OF ARTS

(As of the Class of 1916.)

Forrest Edward Deeds.  
F. Marion Edmiston.

8. Upon the recommendation of the President, the following delegates were appointed to attend the several meetings to be held in Washington, D. C., November 10 to 17, 1916:

President Thompson, Dean Alfred Vivian, Acting Dean Coddington and Miss Edna N. White were appointed to attend the Thirtieth Annual Convention of the Association of American Agricultural Colleges and Experiment Stations, November 15-17, 1916, with the usual allowance for expenses. The expenses of Miss White to be paid from Agricultural Extension funds.

President Thompson was authorized to attend the Twenty-first Annual Meeting of the National Association of State Universities, November 13-14, 1916, with the usual allowance for expenses.

Clark S. Wheeler, O. M. Johnson and F. L. Allen of the Agricultural Extension Department were authorized to attend the meeting of Extension Directors and County Agent Leaders, November 10-14, 1916, their expenses to be paid from Agricultural Extension funds.

9. The President reported that the Emergency Board has allowed the University the sum of \$880.00 for the erection of temporary service sheds for swine.

\* \* \* \* \*

The President presented a communication from the College of Engineering, requesting an appropriation to cover the expense of exchange professorships in the College of Engineering.

On motion, this matter was referred back to the President with power to act.

\* \* \* \* \*

A communication from Professor Herbert Osborn relating to the Lake Laboratory and the selection of a new site at Lakeside, was referred to the President and Secretary for examination and report to the Board at its next meeting.

\* \* \* \* \*

Mr. J. L. Porter, Attorney, representing C. M. Ludman who recently purchased a tract of land on King Avenue, appeared before the Board of Trustees and made request for rental for the past year, and proposed to lease the property to the University for another year on the same basis as this year; namely, \$15.00 per acre.

This matter was referred to the President and Secretary as a committee to bring in recommendations to the Board at its next meeting.

\* \* \* \* \*

The President presented a report from a committee of the Board of Visitors of the Alumni Association, with reference to the College of Law. This report was signed by I. G. Jennings, Charles G. Bond and E. G. Pease.

\* \* \* \* \*

The President presented a request from Dr. Claude A. Burrett of the College of Homeopathic Medicine, requesting the Trustees to provide additional quarters for nurses.

This matter was referred to the President, the Secretary and Dean Burrett with power to act.

\* \* \* \* \*

The President reported that in the construction of the special kiln by the Department of Ceramic Engineering the cost was exceeding the appropriation, and he recommended that an additional appropriation be made to cover this work.

On motion, the President's recommendation was agreed to, and the matter was referred to the President, Secretary and the University Architect, a report to be presented to the Board at its next meeting.

\* \* \* \* \*

Thereupon the Board adjourned to meet November 24, 1916, 7:30 P. M., at the Neil House.

Attest: CARL E. STEEB,  
*Secretary.*

JULIUS F. STONE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, NOVEMBER 25, 1916.

The Board of Trustees met at the University pursuant to the call of the Chairman.

Present: Julius F. Stone, Chairman; Benj. F. McCann, O. E. Bradfute, Guy W. Mallon, John F. Cunningham and John Kaiser.

\* \* \* \* \*

The President submitted the following items for consideration and action:

1. The President reported the death of Dr. Romeo O. Keiser which occurred in Columbus, November 1, 1916.

Dr. Keiser was a graduate of the University, in the College of Arts, Class of 1892, and in the College of Pharmacy in 1896. He received the degree of M. D. from the Ohio Medical University in 1898 and from the Cleveland Homeopathic Medical College in 1899. He held a fellowship in Chemistry at the Ohio State University 1895-1896, and was an assistant in chemistry at Ohio Medical University 1896 to 1898. He was a practicing physician in the City of Columbus and for eight years physician to the Ohio School for the Deaf. He was for some years a trustee of the Cleveland Homeopathic Medical College. Upon the opening of the College of Homeopathic Medicine at the University, he was appointed lecturer in pediatrics and continued in that service until his death.

2. Upon the recommendation of the President, Miss Ada L. Taylor, Stenographer, was transferred to full time service in the Agricultural Extension Service, to be paid \$600.00 per annum, from the Federal Smith-Lever funds, Project No. 1, effective December 1, 1916.

3. Upon the recommendation of the President, Ralph H. Sturgeon was appointed to the position of Student Assistant in the Department of Animal Husbandry, effective September 1, 1916.

4. The President reported for the approval of the Board the reappointment of the following named persons as members of the Advisory Council for the Engineering Experiment Station. As

provided in the statutes, the original appointments were made December 7, 1915.

Professor E. F. Coddington	Acting Director for one year
Professor A. D. Cole	For three years
Professor F. C. Caldwell	For three years
Professor C. E. Sherman	For two years
Professor J. R. Withrow	For two years
Professor W. T. Magruder	For one year
Professor D. J. Demorest	For one year

On motion, the above appointments were approved.

A duplicate diploma was authorized for Walter Medill Leonard, Mechanical Engineer of the Class of 1916, the original diploma having been lost or destroyed, said diploma to bear the word "duplicate" on the face.

\* \* \* \* \*

Upon the recommendation of the President, it was agreed that the University should take membership in The Society for the Promotion of Engineering Education.

\* \* \* \* \*

The request from Professor Magruder that he be authorized to attend the convention of the Society of Automobile Engineers in New York City was declined.

\* \* \* \* \*

Thereupon the Board adjourned to meet at the call of the Chairman.

Attest: CARL E. STEEB,  
*Secretary.*

JULIUS F. STONE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, JANUARY 8, 1917.  
12 O'CLOCK NOON.

The Board of Trustees met at the Athletic Club, pursuant to the call of the Chairman.

Present: Julius F. Stone, Chairman; Benj. F. McCann, Guy W. Mallon, F. E. Pomerene, O. E. Bradfute, John Kaiser and John F. Cunningham.

\* \* \* \* \*

The Board recessed to attend the exercises in connection with the inauguration of Governor James M. Cox.

\* \* \* \*

JANUARY 9, 1917.

9 A. M.

The Board met at the University. All members present.

\* \* \* \*

Upon the recommendation of the President, the name of the new shops building was made "Shops Building."

\* \* \* \*

The President presented a resolution from the Board of Visitors of the Ohio State University Association, recommending the appointment of consulting professors in the College of Engineering. This report was ordered filed with the Secretary.

\* \* \* \*

The President presented a preliminary budget for the Summer Session, which was approved in principle, subject to appropriations available for the coming fiscal year.

\* \* \* \*

The Secretary read the minutes of the Cabinet from September 6, 1916, to January 4, 1917, inclusive, and, on motion, the minutes were accepted and the actions of the Cabinet approved.

\* \* \* \*

On motion, it was ordered that the annual reports of The Ohio State University be printed hereafter by the University, this order to include the report for two years now in the hands of the State Printer and yet unprinted.

\* \* \* \*

Captain Cope presented the following application for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1583-1193 of James H. Conkel for 139 acres of land in Survey No. 15683, in Scioto County.

Application No. 1584-1194 of J. L. Johnson for 50 acres of land in Survey No. 15607, in Adams County.

Application No. 1585-1195 of Isaac Gravitt and James Gravitt, Jr., for 80 acres of land in Survey No. 14899, in Scioto County.

Application No. 1586-1196 of Charles and Marshall Frost for 105 acres of land—50 acres in Survey No. 15256; 50 acres in Survey Nos. 15937-15938 and 5 acres in Survey Nos. 15723-15861, in Adams County.

Application No. 1587-1197 of John T. Sabie for 100 acres of land in Survey No. 15725, in Scioto County.

Application No. 1588-1198 of William R. Kennedy for 90 acres of land in Survey No. 15200, in Scioto County.

Application No. 1589-1199 of George Thompson for 76 acres of land in Survey No. 14899, in Scioto County.

Application No. 1590-1200 of W. C. Simpson for 51 acres of land in Survey No. 15625, in Scioto County.

Application No. 1591-1201 of B. F. Byerly for 21½ acres of land in Survey No. 10556, in Scioto County.

Application No. 1592-1202 of Lizzie Bierly for 16.90 acres of land in Survey No. 10556, in Scioto County.

Application No. 1593-1203 of John E. Dixon for 15 acres of land in Survey No. 15672, in Scioto County.

Application No. 1594-1204 of Henry Bergman for 121.87 acres of land in Survey No. 3621, in Clermont County.

Application No. 1595-1205 of G. T. Hastings et al for 236 acres of land in Survey No. 1269, in Highland County.

Application No. 1596-1206 of Louis Eichenlaub for 118¼ acres of land in Survey No. 14839, in Scioto County.

Application No. 1597-1207 of J. W. Dalton for 70 acres of land in Survey Nos. 13824-13825, in Scioto County.

Application No. 1598-1208 of Adolph Dinkler for 165.99 acres of land—118.27 acres in Survey No. 14263; 45.72 acres in Survey Nos. 15731-15732 and 2 acres in Survey No. 15732, in Scioto County.

Application No. 1599-1209 of John Morgan for 50 acres of land in Survey No. 15860, in Scioto County.

Application No. 1600-1210 of Fred Cooper for 75 acres of land in Survey No. 15587, in Scioto County.

Application No. 1601-1211 of Martha E. Holt for 51 acres of land—41 acres in Survey No. 14839 and 5 acres in Survey Nos. 16088-16094, in Scioto County.

Application No. 1602-1212 of Verda Robertson for 40 acres of land in Survey No. 14415, in Scioto County.

Application No. 1603-1213 of Walter Hoffer for 20 acres of land in Survey No. 15974, in Scioto County.

Application No. 1604-1214 of George Frey et al for 35 acres of land in Survey No. 15458, in Scioto County.

Application No. 1605-1215 of Zacharia T. Cook for 75 acres of land in Survey No. 15597, in Scioto County.

Application No. 1606-1216 of Mary Ann Cooper for 45 acres of land in Survey No. 15587, in Scioto County.

Application No. 1607-1217 of Artemus Perin and Alice W. Perin for 126 acres of land in Survey No. 706, in Clermont County.

Application No. 1608-1218 of Ida E. Romohr for 43.50 acres of land in Survey No. 706, in Clermont County.

Application No. 1609-1219 of Jonathan B. Cowgill for 28.44 acres of land in Survey No. 7369, in Highland County.

Application No. 1610-1220 of J. M. Murfin for 15 acres of land in Survey No. 14415, in Scioto County.

\* \* \* \* \*

As suggested by the Board at the last meeting, the Secretary presented a report from the appraisers of Lot No. 103, Morgan Township, Scioto County, appraising said land at \$1.00 per acre. The Secretary reported further that Captain Cope had received an offer of \$600.00 from Mr. Edward Cunningham and Mr. Frank Brant for said lot.

After discussion, it was agreed not to sell this lot, or any other lot whose title rests in the University, until further examination by the Board of Trustees.

\* \* \* \* \*

The President presented the following items for consideration and action:

1. As recommended by the University Faculty at its meeting held December 20, 1916, the following named persons were granted the degrees indicated, as of the Class of 1916:

BACHELOR OF SCIENCE IN AGRICULTURE

William Timothy Spanton, B.A., B.Sc. in Education.

BACHELOR OF ARTS

Ralph Henry Brown.

BACHELOR OF LAWS

George W. Biddle, B.A.

CERTIFICATE IN LAW

Everett Alonzo Swartz.

2. Upon the recommendation of the President, the following resignations were accepted:

Paul L. Vogt, Professor of Rural Economics, effective January 1, 1917.

M. O. Bugby, County Agricultural Agent, Trumbull County, effective January 1, 1917.

Walter S. Eckman, Assistant in Botany, effective January 1, 1917.



Panfilo Trombetta, Robinson Fellow, effective December 1, 1916.

Miss Angie S. Fuller, Student Nurse in Training School for Nurses, College of Homeopathic Medicine, effective January 1, 1917.

Cree Sheets, Assistant Professor of Engineering Drawing, effective January 1, 1917.

3. Upon the recommendation of the President, the following leaves of absence were granted:

Dr. Thomas Harvey Haines was given leave of absence for the remainder of the year, beginning January 1, 1917, without salary, to act as Director of the State Survey in Kentucky for the Commission on Feeble-mindedness, under the auspices of the Rockefeller Foundation.

Miss Nellie Weimer, Stenographer in the office of the County Agricultural Agent for Mahoning County, was given leave of absence without salary, effective December 4, 1916, until July 1, 1917, unless in the meantime her name be restored to the payroll. This leave of absence is given because the County Agent for Mahoning County has resigned and his successor has not been appointed. During the interim no clerk is needed.

The President was authorized to arrange for a temporary leave of absence for Professor Charles B. Morrey, on account of illness.

4. Upon the recommendation of the President, the following appointments were made:

L. O. Lantis was appointed temporary Instructor in Rural Economics for the second semester, at a salary of \$900.00, to be paid from the appropriation for salaries for that department.

Clarence M. Baker was appointed Assistant in the Department of Journalism, at a salary of \$100.00 per month, from January 1, 1917, to July 1, 1917, to be paid from the appropriation for the salary of Professor Lazenby.

Mr. Baker is to devote half of his time to the Department of Journalism; the other half to be at the disposal of the Dean of the College of Agriculture, for the purpose of preparing material for papers.

The following named persons were appointed instructors in the Winter Course in Agriculture:

Louis H. Burgwald	Instructor in Dairying
Lott E. Bechtel	Instructor in Dairying
William F. Bruce	Instructor in Farm Crops
A. J. Bishop	Instructor in Animal Husbandry

the compensation in each case to be \$300.00 for two months—\$150.00 per month.

Miss Lucile Myers was appointed Instructor in Nursing and Night Supervisor for the University Homeopathic Hospital, effective

January 1, 1917, compensation \$50.00 per month and maintenance, said amount to be paid from the Rotary Fund.

A. J. Swift was appointed County Agricultural Agent for Preble County, effective February 1, 1917, at a salary of \$2,000.00 per annum; \$1,200.00 to be paid from Smith-Lever funds and \$800.00 from funds deposited in the State Treasury by the Auditor of Preble County. Mr. Swift was also allowed \$400.00 per annum for the maintenance of an automobile.

H. A. Lehman was appointed County Agricultural Agent for Mahoning County, effective January 1, 1917, at a salary of \$1,800.00 per annum; \$1,500.00 to be paid from Smith-Lever funds and \$300.00 by the U. S. Department of Agriculture. Mr. Lehman was also allowed \$400.00 for the maintenance of an automobile.

Charles H. Mahan was appointed County Agricultural Agent for Sandusky County, effective January 1, 1917, at a salary of \$2,400.00 per annum; \$2,100.00 to be paid from Smith-Lever funds and \$300.00 to be paid by the U. S. Department of Agriculture. Mr. Mahan was also allowed \$400.00 per annum for the maintenance of an automobile.

John S. Crabb was appointed Assistant in Botany, in charge of the greenhouse, vice W. S. Eckman, resigned, effective January 1, 1917, at a salary of \$75.00 per month.

The President reported for approval and record the following appointments in the Department of Botany, effective September 1, 1916:

William N. Ankeney, Graduate Assistant, at a salary of \$300.00 per annum.

Jasper D. Sayre, Student Assistant, at a salary of \$150.00 per annum.

E. C. Leonard, Student Assistant, at a salary of \$150.00 per annum.

The President reported for record the detail by the War Department of the following named persons for duty at the Ohio State University:

Sergeant Andrew D. Clark, Troop A., 8th Cavalry.

Sergeant George Armstrong, 10th Recruit Company.

Sergeant John S. Peters, 22nd Recruit Company.

The President also reported that upon his recommendation, Sergeant John F. Madden had been transferred from the retired to the active list and detailed to service at the Ohio State University.

5. Upon the recommendation of the President, an additional \$200.00 was assigned to Dr. John W. Means for salary as Instructor in Oral Surgery, for the year ending June 30, 1917, and \$200.00 was appropriated for salaries of the College of Medicine to meet this salary.

6. Upon the recommendation of the President, the salary of A. G. Smith, County Agricultural Agent, Stark County, was increased

from \$1,800.00 to \$2,000.00 per annum, effective January 1, 1917, the \$100.00 increase during the remainder of the year to be drawn from the funds deposited in the State Treasury by the Auditor of Stark County to the credit of the Agricultural Extension fund.

7. Upon the recommendation of the President, \$100.00 appropriated for the salary of a student assistant in Dental Pathology and Histology, College of Dentistry, was transferred to the current expense account of the Department of Chemistry, to be used for student assistance.

8. Upon the recommendation of the President, \$2,500.00 of the amount appropriated for the salary of Dean of the College of Engineering was cancelled.

9. Upon the recommendation of the President, the following appropriations were made:

Department of Engineering Drawing, for drawing tables \$	90.00
Department of Physical Education, equipment Dr. Nichols' office.....	200.00
Department of Student Health Service, current expense	250.00
Department of Chemistry, equipment—reconstruction of laboratories for analytical chemistry.....	750.00
Department of American History, salary of Carl Wittke, Instructor .....	960.00
Department of Psychology, salary of E. Leigh Mudge, Instructor .....	1,050.00
Equipment for new Homeopathic Hospital.....	9,000.00

10. Upon the recommendation of the President, it was agreed to continue the lease from C. M. Ludman, Zanesville, Ohio, for one year beginning November 1, 1916, and ending October 31, 1917, on the seven acre strip of land on King Avenue lying directly east of the land leased from William Neil King, on the same terms as for the past year, namely, \$15.00 per acre, and the Secretary was directed to prepare proper voucher for \$105.00 covering rental for the year ending October 31, 1916.

11. Upon the recommendation of the President, Dr. E. F. McCampbell, Dean of the College of Medicine, was appointed to attend the Council on Medical Education and the American Association of Medical Colleges, to be held in Chicago February 5-6, 1917, with the usual allowance for expenses, subject to the approval of the Governor of the State, in accordance with Sec. 2313-3 of the Laws of Ohio.

12. The President reported for the approval of the Board, the appointment of Professor L. W. St. John as delegate to the meeting of the National Collegiate Athletic Association held in New York December 28, 1916. This action was approved and the usual allowance for expenses authorized. (The approval of the Governor was obtained in December).

13. Upon the recommendation of the President, the following arrangement was made for the Department of Engineering Drawing, owing to the resignation of Mr. Sheets:

D. E. Batesole was appointed Instructor, salary on the basis of \$1,100.00 per year; Thomas A Boyd was appointed Student Assistant, salary on the basis of \$300.00 per year, effective January 1, 1917, and an allowance of \$60.00 was made for student help.

14. The President presented the annual report of the Ohio Union, and the same was approved and ordered filed.

15. The President presented the following recommendations of the Administrative Council, and recommended their adoption:

1st. That the privilege extended to the teachers of the Columbus schools to register in the University during the regular session without payment of fees be extended to the Summer Session also.

2nd. That the present practice of charging fees to all other teachers be continued.

On motion, these recommendations were adopted.

\* \* \* \* \*

Temporary leave of absence was given to Miss Isabel Colmery, and the President was directed to fill the position with a temporary appointment.

\* \* \* \* \*

Upon the recommendation of the President, the salary of Miss Marguerite Lewis was increased to \$65.00 per month, effective December 1, 1916.

\* \* \* \* \*

The Secretary presented the final estimates for the Homeopathic Hospital Building and the New Shops Building, in favor of the Dawson Construction Company, with the recommendation that the work of the Dawson Construction Company on these buildings be accepted and that the Secretary be authorized to issue warrants in payment of said final estimates.

The Secretary also presented a report from the University Architect, recommending extras in the amount of \$900.90 on the contract of the Dawson Construction Company, covering extra excavation and concrete work, for the New Shops Building.

On motion, the work of the Dawson Construction Company was accepted, the extras were approved, and the Secretary was authorized and directed to make payment of the final estimates on the above named buildings.

\* \* \* \* \*

The Secretary presented the final estimate for the Home Economics Building, in favor of Robert H. Evans & Company, with the recommendation that the work be accepted and that the Secretary be authorized to make payment of the final estimate.

On motion, the work was accepted and payment of the final estimate was authorized.

\* \* \* \* \*

Thereupon the Board adjourned.

Attest: CARL E. STEEB,  
*Secretary.*

JULIUS F. STONE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, FEBRUARY 21, 1917.

7:30 P. M.

The Board of Trustees met at the Neil House pursuant to the call of the Chairman.

Present: Julius F. Stone, Chairman; Benj. F. McCann, F. E. Pomerene, Guy W. Mallon, O. E. Bradfute and John Kaiser.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute said deeds:

Application No. 1611-1221 of Louise Halves for 79.15 acres of land—67.50 acres in Survey No. 15096 and 11.65 acres in Survey No. 16207, in Scioto County.

Application No. 1612-1222 of T. M. Marksberry for 52 acres of land in Survey No. 2378, in Clermont County.

Application No. 1613-1223 of Edmund Martin and another for 181.08 acres of land—110 acres in Survey No. 3093 and 71.08 in Survey No. 1645, in Brown County.

Application No. 1614-1224 of Wesley Ralstin for 120 acres of land in Survey No. 14963, in Scioto County.

Application No. 1615-1225 of Oscar Hoffer for 31 acres of land in Survey No. 15974, in Scioto County.

Application No. 1616-1226 of Clara A. Caldwell and Howard J. Caldwell for 77¾ acres of land in Survey No. 5254, in Clermont County.

Application No. 1617-1227 of Rachel B. Essex for 21¾ acres of land in Survey No. 2378, in Clermont County.

Application No. 1618-1228 of Henry Saddler for 150 acres of land—50 acres in Survey No. 15578 and 100 acres in Survey No. 15259, in Scioto County.

Application No. 1619-1229 of W. V. Diamond for 50 acres of land in Survey No. 15165, in Scioto County.

Application No. 1620-1230 of Charles W. Shirk for 154 acres of land in Survey No. 3689, in Union County.

Application No. 1621-1231 of Philander H. Smith for 156 acres of land in Survey No. 3689, in Union County.

Application No. 1622-1232 of Harold Evans for 45 acres of land in Survey No. 15912, in Union County.

Application No. 1623-1233 of Cora M. Johnson for 48 acres of land in Survey No. 706, in Clermont County.

Application No. 1624-1234 of L. Lee Hill for 135.65 acres of land in Survey No. 7092, in Clermont County.

Application No. 1625-1235 of Florence J. Frazier for 45.03 acres of land in Survey No. 4458 in Clermont County.

Application No. 1626-1236 of S. J. and Ollie Ross for 50 acres of land in Survey No. 7369, in Highland County.

Application No. 1627-1237 of John L. Montgomery for 22¼ acres of land in Survey No. 7369, in Highland County.

Application No. 1628-1238 of Jane Hartman for 35.43 acres of land in Survey No. 7369, in Highland County.

Application No. 1629-1239 of Isaac Hartman for 16.68 acres of land in Survey No. 7369, in Highland County.

Application No. 1630-1240 of William Kremin for 50 acres of land in Survey No. 14839, in Scioto County.

Application No. 1631-1241 of Charles Reese for 25.95 acres of land in Survey No. 2378, in Clermont County.

Application No. 1632-1242 of Ezekiel J. Hutchinson for 126.41 acres of land in Survey No. 8171, in Clermont County.

Application No. 1633-1243 of Emmit A. Vandermark for 50 acres of land in Survey No. 9940, in Union County.

Application No. 1634-1244 of Artie L. Dunlap for 50 acres of land in Survey No. 9940, in Union County.

Application No. 1635-1245 of E. L. Schmelzer for 145 acres of land in Survey No. 9940, in Union County.

Application No. 1636-1246 of Christian Oehler for 100 acres of land in Survey No. 9940, in Union County.

Application No. 1637-1247 of Mary Piles for 140.75 acres of land—90.75 acres in Survey No. 11347 and 50 acres in Survey No. 15860, in Scioto County.

Application No. 1638-1248 of Charles E. Everhart for 36 acres of land in Survey No. 10037, in Hardin County.

Application No. 1639-1249 of Sam J. and Esther C. Clayton for 111 acres of land in Survey No. 12345, in Hardin County.

Application No. 1640-1250 of Edward Cunningham for 70 acres of land in Survey No. 15889, in Scioto County.

\* \* \* \* \*

The Secretary read the minutes of the Cabinet from January 11, 1917, to February 15, 1917, inclusive, and, on motion, the minutes were accepted and the actions of the Cabinet approved.

\* \* \* \* \*

A committee from the Athletic Board appeared before the Board and presented plans for a proposed stadium to be constructed on the University campus by the Athletic Association, and requested that a portion of the wood lot be set aside for such purpose.

On motion, the Secretary was directed to inform the Athletic Board that the Trustees look with favor upon the building of the proposed stadium and will dedicate a portion of the wood lot for athletic purposes, provided the Athletic Board presents to the Trustees a matured financial plan, which the Board of Trustees can approve, for the payment of the construction of said proposed stadium.

\* \* \* \* \*

The President presented a new form of diploma with the recommendation that the same be approved and authorized for the coming commencement.

The recommendation of the President was agreed to.

\* \* \* \* \*

The President presented the following items for consideration and action:

1. As recommended by the University Faculty, the following named persons were granted the degrees indicated, as of the Class of 1916:

Philip Darlington Parkinson, Bachelor of Science in Agriculture.  
Edgar Collins Bain, B. Sc. in Chem., Eng., Master of Science.  
Edward Frederick Gerish, B. A., Master of Arts.

2. In accordance with the recommendation of the President, the following action was taken concerning the salary budget:

That in all cases where salaries are provided in the budget for positions, and appointments are made at a later date, if any balance remains to the credit of any such position, the same shall be cancelled; and in cases where either the appropriation is not sufficient to meet an appointment, or the person appointed is not the one named in the budget, then the original appropriation shall be cancelled, and the exact amount necessary to meet the required salary shall be appropriated at the time the appointment is made.

This action shall be in effect for all changes and appointments made on the 1916-1917 budget.

3. Upon the recommendation of the President, the following resignations were accepted:

George W. Eckelberry, Assistant in the Department of Economics and Sociology, effective February 1, 1917. The balance of \$350.00 remaining in the salary appropriation was cancelled.

Miss Agnes Brady, Assistant in the Department of Home Economics, effective February 1, 1917. The balance of \$375.00 remaining in the salary appropriation was cancelled.

Joseph P. Hershberger, County Agricultural Agent, Highland County, effective January 10, 1917.

W. E. Dapp, Interne at St. Francis Hospital, effective February 1, 1917. The balance of \$10.00 in the salary appropriation was cancelled.

N. L. Burrell, Assistant in the Department of Anatomy, effective February 1, 1917. The balance of \$125.00 remaining in the salary appropriation was cancelled.

Miss Helen Zeller, Inventory Clerk, effective November 30, 1916. The balance of \$700.00 remaining in the salary appropriation was cancelled.

Willis Fichtelman, Deliveryman, Stores and Receiving Department, effective October 1, 1916. The balance of \$495.00 in this appropriation was cancelled.

Georgia Johnson, Housekeeper, Nurses' Home, effective December 12, 1916.

John E. Snodgrass, Janitor, effective February 9, 1917. The balance of \$296.06 in the salary appropriation was cancelled.

Miss Faye Warden, Stenographer, College of Medicine, effective February 15, 1917. The balance of \$550.00 remaining in the appropriation for this salary was cancelled.

C. J. Leckliter, Laborer, Division of Operation and Maintenance, effective December 31, 1916. The balance of \$330.00 remaining in this appropriation was cancelled.



Jerry Wright, Technician, Department of Pathology, effective January 1, 1917. The balance of \$200.00 remaining in this appropriation was cancelled.

4. The President reported that the services of the following named persons have been discontinued, and the same was approved:

Harry I. Spear, Student Assistant in the Department of Bacteriology, effective December 1, 1916. The balance of \$175.00 remaining in this appropriation was cancelled.

F. M. Ford, Teamster, Division of Farm Operations, effective August 8, 1916. The balance in the appropriation of \$599.50 was cancelled.

5. The President reported for record that O. E. Sigler served as laundryman from November 14 to December 18, 1916, at a salary of \$50.00 per month. The balance remaining in the salary appropriation of \$342.30 was cancelled.

6. Upon the recommendation of the President, the following appointments were made, and the necessary amounts were appropriated to meet the salaries:

Wilbur Stout was appointed Instructor in the Department of Ceramic Engineering, at a salary of \$100.00 per month, effective January 1, 1917, and \$600.00 was appropriated to meet this salary.

Perry D. Helser was appointed Student Assistant in the Department of Ceramic Engineering, at a salary of \$10.00 per month, and \$50.00 was appropriated to meet this salary.

Dr. Raymond C. Osburn was appointed Professor of Zoology and Head of the Department of Zoology and Entomology, at a salary of \$3,250.00, to become effective July 1, 1917. /

Miss Ellen Miller was appointed Assistant in Home Economics, vice Miss Brady, resigned, at a salary of \$75.00 per month, effective February 1, 1917, and \$375.00 was appropriated to cover this salary.

Miss Laura Neal was appointed Assistant in Home Economics, at a salary of \$40.00 per month, effective February 1, 1917, and \$200.00 was appropriated for this salary.

Hermann C. Miller was appointed Assistant in the Department of Economics and Sociology, at a salary of \$450.00 per annum, effective February 1, 1917, and \$225.00 was appropriated to meet this salary.

Guy Conrey was appointed Instructor in Soils, effective April 1, 1917, with a salary of \$775.00, payable in three installments, from the current budget, his salary to be \$1,000.00 per year after July 1, 1917, with the provision that he will continue the work in soils during July and August without additional salary. An appropriation of \$775.00 was made to meet this appointment.

W. L. Beach was appointed Student Assistant in the Department of Anatomy, vice N. L. Burrell, resigned, at a salary of \$25.00 per month, effective February 1, 1917, and \$125.00 was appropriated for this salary.

W. C. Rohleder, A. R. Spindler and D. L. Welday were appointed Student Assistants in the Department of Anatomy, at a salary of \$100.00 each, effective February 1, 1917, and \$300.00 was appropriated to cover these appointments.

W. R. Wheelock was appointed County Agricultural Agent, Trumbull County, vice M. O. Bugby, resigned, at a salary of \$1,800.00 per year, effective January 6, 1917, said salary to be divided as follows: \$1,200.00 from Smith-Lever funds and \$600.00 from States Relation Service, U. S. Department of Agriculture; also an allowance of \$400.00 per annum for the maintenance of an automobile.

Thomas B. Foster was appointed County Agricultural Agent, Highland County, vice Joseph P. Hershberger, resigned, at a salary of \$2,000.00 per annum, \$300.00 to be paid from funds deposited in the State Treasury by the Auditor of Highland County to the credit of the Agricultural Extension fund and \$1,700.00 from Smith-Lever funds; also an allowance of \$400.00 per annum to apply on the maintenance of an automobile, effective March 1, 1917.

L. P. Beechy was appointed Extension Specialist in Veterinary Science, with academic rank of assistant professor, at a salary of \$2,400.00 per annum, effective February 1, 1917, \$1,800.00 to be paid by the Bureau of Animal Industry, U. S. Department of Agriculture, and \$600.00 from Smith-Lever funds; also an allowance of \$400.00 per annum to cover the cost of all transportation, automobile and otherwise, in going to and from and about in the Springfield and Newark hog cholera areas.

Robert E. Pfeiffer was continued as Instructor in the Department of Economics and Sociology, for the second semester, at a salary of \$200.00, which amount was appropriated to meet this salary.

W. M. Skipp was appointed Technician in the Department of Pathology, vice Jerry Wright, resigned, at a salary of \$25.00 per month, effective February 1, 1917, and \$125.00 was appropriated for this salary.

Miss Ethel M. Schaeffer was appointed Student Nurse in the Training School for Nurses, Homeopathic Hospital, effective November 20, 1916, compensation to be \$50.00 per year and maintenance for the first year, and \$75.00 per year and maintenance for the second and third years, and \$30.71 was appropriated to cover this salary for the first year.

Miss Leota Fisher was appointed Student Nurse in the Training School for Nurses, Homeopathic Hospital, effective November 23, 1916, compensation to be \$50.00 per year and maintenance for the first year, and \$75.00 per year and maintenance for the second and third years, and \$30.29 was appropriated to cover this salary for the first year.

The following named persons were appointed, subject to the probationary period of ninety days, as provided in Section 486-13 of the Civil Service Law:

Miss Esther P. Morrow, Clerk, Business Manager's office, at a salary of \$50.00 per month, effective December 12, 1916, and \$332.69 was appropriated to meet this salary.

Miss Alice A. Moran, Stenographer, Dairy Department, at a salary of \$50.00 per month, effective December 11, 1916, and \$334.61 was appropriated to meet this salary.

Miss M. Helen Pugh, Stenographer, Shops Building, at a salary of \$50.00 per month, effective December 1, 1916, and \$350.00 was appropriated to meet this salary.

E. I. Martin, Carpenter, Division of Operation and Maintenance, at a salary of \$91.66 per month, effective November 27, 1916, and \$652.42 was appropriated for this salary.

William Board, Laborer, Division of Operation and Maintenance, vice C. J. Leckliter, resigned, at a salary of \$55.00 per month, effective January 1, 1917, and \$330.00 was appropriated to cover this salary.

Mrs. Eliza Monnett, Janitress, Homeopathic Hospital, at a salary of \$37.50 per month, effective January 11, 1917, and \$213.46 was appropriated for this salary.

Lillian Monnett, Janitress, Homeopathic Hospital, at a salary of \$37.50 per month, effective January 12, 1917, and \$212.02 was appropriated for this salary.

John R. Butler, Janitor, Homeopathic Hospital, at a salary of \$55.00 per month, effective January 17, 1917, and \$302.50 was appropriated to meet this salary.

J. K. Billingsley, Laborer, Division of Farm Operations, at a salary of \$52.00 per month, effective November 1, 1916, and \$416.00 was appropriated for this salary.

Frank Leezer, Laundryman, at a salary of \$50.00 per month, effective February 1, 1917, and \$250.00 was appropriated to meet this salary. The balance of \$92.30 remaining in the original appropriation was cancelled.

7. Upon the recommendation of the President, the leave of absence granted to Professor F. A. Ray was extended through the second semester, and the balance remaining in the appropriation for his salary was cancelled.

8. Upon the recommendation of the President, the following changes in salary were authorized:

The salary of Miss Vera McCoy, Instructor in the Department of Bacteriology, was increased by \$150.00, making her salary \$1,250.00 for the year, effective January 1, 1917, but this increase shall not

establish a precedent. An appropriation of \$150.00 was made to cover the above increase.

The salary of Miss Blanche Wilson, Stenographer, was increased from \$660.00 per annum to \$780.00, effective January 1, 1917, said increase to be paid from Smith-Lever funds and charged to Project No. 4.

The salary of S. J. Schilling, Assistant in the Department of Bacteriology, was increased from \$30.00 to \$55.00 per month, effective January 1, 1917, and \$150.00 was appropriated to meet this increase.

It was agreed that T. O. Farmer, Assistant in the Department of Electrical Engineering, should decrease the amount of service rendered to the University, and that his salary be decreased from \$75.00 per month to \$60.00 per month, effective February 1, 1917, the balance remaining in the appropriation to be cancelled.

It was also agreed to continue A. F. Puchstein as part time Assistant in the Department of Electrical Engineering, at a salary of \$15.00 per month, and \$75.00 was appropriated for this salary.

9. Upon the recommendation of the President, E. George was transferred from the position of laborer to the position of crane helper, Division of Operation and Maintenance, and J. Fredo was transferred from the position of crane helper to the position of laborer, effective February 1, 1917, the salary of E. George to be \$690.00 per year and that of J. Fredo \$660.00 per year, provided in the budget.

10. Upon the recommendation of the President, the compensation of Alfred R. Barrington, in charge of the glee clubs, baccalaureate rehearsals and service, and the Choral Union, was authorized to be paid from the appropriation for Commencement Expense, and \$500.00 was assigned for this purpose.

11. Upon the recommendation of the President, the remuneration of the non-commissioned officers detailed from the Army to this institution was fixed at the rate of \$12.50 per month while on duty at the University, and the following named persons so detailed are to be paid accordingly:

Sergeant George Armstrong, effective December 5, 1916.

Sergeant John S. Peters, effective December 5, 1916.

Sergeant Andrew Clark, effective December 9, 1916.

Sergeant A. J. Merrill, effective December 20, 1916.

Sergeant J. F. Madden, effective December 20, 1916.

An appropriation of \$410.41 was made to cover the above salaries until June 30, 1917.

In the case of John F. Madden, formerly Clerk in the Department of Military Science and Tactics, and transferred from the retired to the active list and detailed for service at the University, the balance of \$360.00 remaining in the appropriation for his salary was cancelled.

12. The appropriation of \$1,000 for an assistant professor in the Department of Ceramic Engineering was cancelled.

13. Upon the recommendation of the President, the following appropriations were made from unappropriated funds:

\$300.00 for the Department of Metallurgy for installing an electric furnace.

\$250.00 for the Department of Psychology—additional current expense.

\$300.00 for the Dean's office, College of Agriculture—additional current expense.

\$100.00 for the Department of Art—additional current expense.

\$700.00 for the completion of the Liquid Air Plant.

\$140.00 for a dissolving view lantern, to be placed permanently in the auditorium of the Home Economics Building under the control of Dean Vivian.

Two model C. Balopticons arranged with 1000 Watt

Mazda Lamp at \$52.50 each.....\$105.00

One Iris Dissolver..... 15.00

Two extra 1000 Watt Lamps for use in case of accident.. 20.00

\$100.00 for Department of Physics—student help.

14. The appropriation of \$300.00 for a graduate assistant in the Department of Physics was cancelled.

15. Upon the recommendation of the President, the fees for the Freshman year in the College of Dentistry were made \$100.00 with the usual freshman year laboratory deposits, to become effective in September 1917.

16. Upon the recommendation of the President, the fees of Clair Kellogg were remitted for the first semester of last year. Mr. Kellogg, among others, received his scholarship too late to take care of the fees of the first semester last year, and through some mistake his name was not on the list of names certified to the Secretary's office for remission of fees.

17. Upon the recommendation of the President, the present method of awarding the scholarships for the Three Year Short Course was abandoned, and the President and the Dean of the College of Agriculture were appointed to take up the matter and report to the Board of Trustees at a later meeting.

18. In accordance with the recommendation of the President, he was authorized to appoint one delegate to represent the University at the meetings in connection with the North Central Association of Colleges and Secondary Schools to be held at St. Louis, Missouri, the week of March 19 to 26, 1917, with the usual allowance for expenses.

\* \* \* \* \*

Thereupon the Board adjourned.

Attest: CARL E. STEEB,  
Secretary.

JULIUS F. STONE,  
Chairman.

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, APRIL 3, 1917.

9 A. M.

The Board of Trustees met at the University, in accordance with the rules.

Present: Benj. F. McCann, John F. Cunningham, O. E. Bradfute, John Kaiser, Guy W. Mallon and Charles F. Kettering of Dayton, Ohio, appointed by Governor Cox on March 21, 1917, to be a Trustee of the Ohio State University, for the term ending May 13, 1923, succeeding Mr. Julius F. Stone whose original term expired May 13, 1916. Mr. Stone was reappointed by Governor Willis and served as a recess appointee from May 13, 1916, until March 21, 1917.

\* \* \* \* \*

On motion, Mr. Benj. F. McCann, Vice-Chairman, was elected Chairman of the Board to succeed Mr. Stone, and Mr. John F. Cunningham was elected Vice-Chairman, in place of Mr. McCann, to hold office for the remainder of the year 1916-1917.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute said deeds:

Application No. 1641-1251 of G. A. L. Markwith and Anna A. Markwith for 61.86 acres of land in Survey No. 12345, in Hardin County.

Application No. 1642-1252 of George W. and Myrtle Post for 102.75 acres of land in Survey No. 10037, in Hardin County.

Application No. 1643-1253 of Henry Koons for 204 acres of land in Survey No. 10037, in Hardin County.

Application No. 1644-1254 of Thomas Kearse for 151.29 acres of land in Survey No. 12345, in Hardin County.

Application No. 1645-1255 of Henry Albert for 115.59 acres of land in Survey No. 10037, in Hardin County.

Application No. 1646-1256 of Mary Montgomery et al for 102.50 acres of land in Survey No. 10037, in Hardin County.

Application No. 1647-1257 of Jacob C. Morris for 89.73 acres of land in Survey No. 12345, in Hardin County.

Application No. 1648-1258 of James Williams for 70.06 acres of land in Survey No. 12345, in Hardin County.

Application No. 1649-1259 of William M. Hampton for 51.10 acres of land in Survey No. 12345, in Hardin County.

Application No. 1650-1260 of S. T. Powell for 50 acres of land in Survey No. 10037, in Hardin County.

Application No. 1651-1261 of Jacob F. and Mabel Carmean for 53 acres of land in Survey No. 10037, in Hardin County.

Application No. 1652-1262 of Harry Albert for 41 acres of land in Survey No. 10037, in Hardin County.

Application No. 1653-1263 of Ory C. Bacon for 40 acres of land in Survey No. 10037, in Hardin County.

Application No. 1654-1264 of William Schindewolf and Elizabeth Schindewolf for 40 acres of land in Survey No. 10037, in Hardin County.

Application No. 1655-1265 of George and Kate M. Parish for 37.95 acres of land in Survey No. 12345, in Hardin County.

Application No. 1656-1266 of Frank and Tracey Herman for 20 acres of land in Survey No. 10037, in Hardin County.

Application No. 1657-1267 of Margaret Wittibslager et al for 22 acres of land in Survey No. 12345, in Hardin County.

Application No. 1658-1268 of Ida B. Bell for 80.31 acres of land in Survey No. 12345, in Hardin County.

Application No. 1659-1269 of Robert C. and Lawrence B. Rosebrook for 69.75 acres of land in Survey No. 14912, in Union County.

Application No. 1660-1270 of John Malcolm Lawrence for 102.55 acres of land in Survey No. 10037, in Hardin County.

Application No. 1661-1271 of Alice Hall for 367.49 acres of land—261 acres in Survey No. 15578, 94.12 acres in Survey No. 15259 and 12.37 acres in Survey Nos. 15353-15383, in Scioto County.

Application No. 1662-1272 of William M. Hickok, for 100.50 acres of land in Survey No. 13592, in Union County.

Application No. 1663-1273 of Martha A. Bowman for 56.13 acres of land in Survey No. 1645, in Brown County.

Application No. 1664-1274 of Charles Bales for 9.75 acres of land in Survey No. 11031, in Madison County.

\* \* \* \* \*

The Secretary read the minutes of the Cabinet from February 27, 1917, to March 29, 1917, inclusive, and, on motion, the minutes were accepted and the actions of the Cabinet approved.

\* \* \* \* \*

Upon the recommendation of Captain Cope, the Secretary was directed to cancel on the records the deed issued in the name of Henry Saddler, February 21, 1917, said land having been conveyed to one

Alice Hall on March 2, 1917, by said Henry Saddler before the above deed had been delivered to him. The deed is recorded in Vol. 8, pp. 108-110 in the University Record of Deeds.

\* \* \* \* \*

The Secretary presented a report from the University Architect covering extras on the contract of The Huffman-Conklin Company, in the amount of \$138.00 on the Homeopathic Hospital Building and \$1,789.00 on the Shops Building.

On motion, the above extras were approved and payment authorized.

\* \* \* \* \*

The Secretary reported that upon the recommendation of the University Architect, payment of final estimates had been made to The Huffman-Conklin Company, contractors for Heating, Ventilating, Plumbing, Gas Fitting and Sewer, on the following buildings: Shops Building, \$2,800.00; Home Economics Building, \$1,378.00; Homeopathic Hospital Building, \$1,160.10.

On motion, the action of the Secretary was approved.

\* \* \* \* \*

An appropriation of \$850.00 was made from unappropriated funds for the completion of the experimental kiln for the Department of Ceramic Engineering.

\* \* \* \* \*

The President presented the following letter to be sent to the President of the United States, and, on motion, said letter was approved and ordered sent:

"April 3, 1917.

"Honorable Woodrow Wilson,  
"The White House,  
Washington, D. C.

"Mr. President:

"By authority of the Faculty of the Ohio State University in session April second, and of the Trustees in session April third, I have the high privilege of assuring you of their recognition of the lofty ideals and the patriotism actuating you in the present crisis; of their unswerving faith in your integrity of purpose and of the righteousness of your stand for humanity and for political freedom of all nations, including the people of Germany.

"The Faculty and Trustees pledge you their loyal support in your leadership. The resources of the University in scientific and research laboratories and in men will be at your command. They will count it great joy under your



leadership to serve the cause of humanity and to aid in ushering in the day when government by treachery will be impossible, when autocracy shall be supplanted by a rule of the people, when diplomacy will be synonymous with truth and honor, and when righteousness shall be the foundation of government and the maintenance of justice the object of its administration.

"Be assured, Mr. President, of the loyal support of the Ohio State University. You have our hearts, our hopes and our prayers.

"With great respect,

"(Signed) W. O Thompson."

\* \* \* \* \*

The President submitted the following minute which was adopted:

First: That the action of the Faculty of the College of Engineering taken March 6th, and approved by the University Faculty, be approved and the resolution adopted as follows:

*Be it Resolved*, that the Faculty of the College of Engineering of the Ohio State University communicate with the Council of National Defense, the Advisory Commission of that Council, and with the National Academy of Science and offer its services, in so far as its present duties and responsibilities permit, in industrial research for the United States Government, and that a copy of this resolution be sent to the President of the United States.

Second: That the report of the Graduate School submitted to the University Faculty March 8th be approved and the resolution adopted as follows:

That the President of the University be authorized to appoint a research committee which shall consist (1) of representatives selected from among the members of the instructional force engaged in scientific investigation, (2) of one or more alumni, (3) of at least one member selected from the Board of Trustees, and (4) of the President of the University who shall be chairman of the committee ex-officio.

It shall be the function of this committee to cooperate with the National Research Committee in the manner as outlined under the statement of "The Objects of the National Research Council."

Third: That the Board of Trustees hereby place at the service of the United States any and all facilities of men and of laboratories that may be utilized in the interest of national defense.

Fourth: That the Trustees hereby authorize the President of the University in his discretion to grant leave of absence for men in service of national defense, or to assign men, together with any University resources to service upon problems of national defense in the University laboratories as may be desired by the Government.

Fifth: That the Board of Trustees recommend to the University Faculty suitable provision for the graduation of any students whose services may be accepted by the Government in the present crisis.

\* \* \* \* \*

The Trustees now took up for consideration the location of the Woman's Building, Power House, Athletic Field and Stadium, Military Field, Addition to Chemistry Building, and Tennis Courts for the Athletic Department. Definite action on the locations was deferred until the afternoon meeting.

\* \* \* \* \*

The Trustees recessed to make an inspection of the sites proposed for the above buildings and of the Hess tract and Kautz tract of land.

\* \* \* \* \*

After luncheon the Board convened with the same members present as at the morning session.

The President reported that the legislature had made an appropriation of \$55,000.00 for the purchase of the Hess tract of land, and the Secretary was directed to communicate at once with the owners of said land, advising them that the University will be ready to make the purchase on July 1, 1917.

The President also reported that he held an option on the Kautz tract of land—20 acres, including brick house and other building improvements, east of the Flenniken Pike, connecting the Sells tract with the University farm proper, in the amount of \$25,000.00.

The President and Secretary were directed to arrange at once for closing up this purchase and report to the Board of Trustees at its next meeting. It was agreed that the payment of this land should be made from the interest on the endowment fund.

\* \* \* \* \*

Dean Vivian was called before the Board to confer on the proposed location of the stadium, power house, armory and drill field on the farm land lying between Neil Avenue and the river and Woodruff Avenue and the sewer.

It was agreed in the conference that all live stock should be housed eventually west of the river, on the high land along Lane Avenue, and the University Architect was directed to confer with the Dean of the College of Agriculture and prepare a layout of live stock buildings needed for said College, this layout to be presented to the Board of Trustees at a future meeting for approval.

The plans as prepared by the University Architect for a Sheep and Swine Building, to be placed in the above mentioned group, were

approved, the location of said building being deferred until the general plan is approved.

\* \* \* \* \*

The President, Dr. McCampbell and the Secretary were appointed a committee to confer with the City Council in regard to the contagious hospital authorized by the legislature.

The above committee was also directed to investigate the matter of location of the juvenile research laboratory provided for in the appropriation bill in the recent session of the legislature.

\* \* \* \* \*

Upon the recommendation of the President, the President and Dean White were directed to purchase a team of horses for campus use, this team to be under the direct control of the Business Manager and maintained by the Division of Farm Operations, the purchase price to be paid from the appropriation for live stock.

\* \* \* \* \*

Mr. Bradfute, Mr. McCann and Mr. Cunningham were appointed a special committee to consult with the Dean of the College of Agriculture in regard to the presentation of a definite plan for the purchase, breeding and selling of live stock, with instructions to report back to the Board.

\* \* \* \* \*

Dr. Carl D. Hoy appeared before the Board to make a statement concerning the recommendation of the Dean of the College of Medicine, that his services be terminated on March 1, 1917.

\* \* \* \* \*

On motion, the Woman's Building was located on Neil Avenue on a site north of Oxley Hall and west of the Observatory.

\* \* \* \* \*

The University Architect was directed to prepare plans for an addition to the Chemistry Building, said plans to cover the basement and first floor and a temporary roof, and to include an addition to the present storeroom wing. This addition to be located north of and connected through the stores to the present building.

\* \* \* \* \*

On motion, the Power House was located on a site west of Neil Avenue in the space between the Veterinary Laboratory and the Veterinary Clinic Building, as shown on the sketch plan presented by the Architect.

\* \* \* \* \*

In regard to the location of the Stadium and Military Field the following resolution was adopted:

✓ *Resolved*, That the Board of Trustees approve the general plan presented by the Architect, looking to the setting aside of approximately ninety acres of land east of the Olen-tangy River and west of the Agricultural Buildings for athletic and military purposes, said resolution shall become effective when the Athletic Association shall have presented a satisfactory method of financing the proposed stadium and when the Trustees shall be assured of an adequate provision for the College of Agriculture, and

*Be It Further Resolved*, That the action of the Trustees taken on February 21, 1917, on the proposal to locate the stadium in the wood lot in the northeast portion of the campus be rescinded.

\* \* \* \* \*

An appropriation of \$1,300.00 was made for the construction of thirteen tennis courts south of Woodruff Avenue and east of the Shops Building.

\* \* \* \* \*

The President presented a request from the Department of Animal Husbandry to purchase a Percheron stallion for the sum of \$2,500.00.

On motion, this request was referred to a committee, consisting of Mr. McCann, Mr. Cunningham and Mr. Bradfute.

\* \* \* \* \*

Thereupon the Board recessed for dinner.

\* \* \* \* \*

8:30 P. M.

The Board reassembled with the following members present:

Benj. F. McCann, Chairman; Guy W. Mallon, O. E. Bradfute and John Kaiser.

\* \* \* \* \*

The President presented the following items for consideration and action:

1. In accordance with the recommendation of the University Faculty, Lawrence Milne Putney was granted the degree of Doctor of Veterinary Medicine as of the Class of 1916.

2. Upon the recommendation of the President, the following resignations were accepted:

E. H. Ryan, Interne at Protestant Hospital, effective February 2, 1917. The balance of \$10.00 remaining in the appropriation for this salary was cancelled.

H. R. Penton, Assistant in the Department of Horticulture, effective February 28, 1917. The balance of \$240.00 in this appropriation was cancelled.

Miss Amy C. Crane, Library Assistant, effective March 31, 1917. The balance of \$150.00 in this appropriation was cancelled.

Robert M. Sanford, Graduate Assistant in the Department of Chemistry, effective March 10, 1917. The balance of \$110.00 in the appropriation for this salary was cancelled.

L. B. Hoisington, Laboratory Assistant in the Department of Psychology, effective March 1, 1917. The balance of \$160.00 in this appropriation was cancelled.

William H. Caine, House Physician, Homeopathic Hospital, effective December 11, 1917. The balance of \$140.00 in this appropriation was cancelled.

Miss Lulu M. Shepherd, Stenographer, effective March 19, 1917. The balance of \$169.23 remaining in this salary appropriation was cancelled.

W. G. Weygandt, Janitor, effective October 31, 1916. The balance of \$460.00 in this appropriation was cancelled.

Coit Clements, Helper, Stores and Receiving Department, effective March 1, 1917. The balance of \$400.00 in this appropriation was cancelled.

Mrs. Stella Rohr, Janitress, effective March 5, 1917. The balance of \$143.75 remaining in the appropriation for this salary was cancelled.

W. L. Clevenger, Assistant Professor of Dairying, effective March 31, 1917. The balance of \$425.00 remaining in the appropriation was cancelled.

Ray Sims, Chief Draftsman, University Architect's office, effective April 15, 1917. The balance of \$312.50 in this appropriation was cancelled.

3. The President reported that the following persons had returned from the Border and resumed their work at the University:

Theodore F. Kotz, Instructor in the Department of German, has resumed his work, and the services of Siegmund Muller who was appointed temporary instructor during the absence of Mr. Kotz, have been discontinued, effective April 1, 1917. The balance of \$240.00 in the appropriation for the salary of Mr. Kotz was cancelled, and \$200.00 was appropriated to cover the salary of Mr. Muller from February 1 to March 31, 1917.

R. L. Mundhenk, Instructor in the Department of Veterinary Medicine, has also resumed his work, effective March 5, 1917. The balance of \$110.00 remaining in the appropriation for this salary was cancelled. The services of R. E. Rebrassier, appointed temporary assistant during the absence of Mr. Mundhenk, are to be continued until the end of the present year, and \$500.00 was appropriated to meet this salary for the second semester.

Dr. E. J. Gordon, Instructor in the Department of Medicine, has also returned to service, effective April 1, 1917, and the balance of \$200.00 in this appropriation was cancelled.

4. Upon the recommendation of the President, the following appointments were made:

Miss Helen Elizabeth Sells was appointed Library Assistant, vice Miss Crane, resigned, at a salary of \$50.00 per month, effective April 1, 1917. An appropriation of \$150.00 was made to cover this salary.

William Lyman Fox was appointed Student Interne in the Homeopathic Hospital, vice W. H. Caine, resigned, effective December 11, 1916. Compensation, room and maintenance.

Frederick H. McMillen was appointed temporary Assistant in Agricultural Education, Department of School Administration, effective March 1, 1917, at a salary of \$180.00 for the remainder of the year, and \$180.00 was appropriated to meet this salary.

Dr. Edward C. Ludwig was appointed resident physician and surgeon, Protestant Hospital, with the rank of assistant in surgery, at a salary of \$100.00 per month, effective March 15, 1917, and \$350.00 was appropriated to meet this salary.

Chauncey N. Waterman, Jr., was appointed Student Assistant in the Department of Psychology, vice L. B. Hoisington, resigned, effective March 15, 1917, at a salary of \$125.00 for the remainder of the year, and \$125.00 was appropriated to meet this salary.

Walter J. King was appointed Graduate Assistant in the Department of Chemistry, vice Robert M. Sanford, resigned, effective March 10, 1917, at a salary of \$30.00 per month, and \$110.00 was appropriated to meet this salary.

Upon the recommendation of the President, the following internes were appointed for the year 1917-1918, at a salary of \$20.00 each per year, effective July 1, 1917, said appointments being made with the understanding that they are contingent upon the successful graduation of the students named:

*St. Francis Hospital*

Gail Knoer Butt  
John Rush Warren  
Damon Ambrose Crist

*Protestant Hospital*

Roll Harrison Markwith  
Walter Edwin Duffee  
Walter Waldo Beck

Miss Lois Ruth Campbell and Miss Mary Elizabeth Ferguson were appointed graduate teacher nurses in the University Homeopathic Hospital, at a salary of \$600.00 per annum each, effective March 22 and March 10, 1917, respectively, and \$165.00 was appropriated for the salary of Miss Campbell and \$185.00 for the salary of Miss Ferguson.

The following appointments were made subject to the probationary period of ninety days, as provided in Section 486-13 of the Civil Service Law:

Mrs. Blanche L. Clark was appointed Stenographer, vice Miss Lulu M. Shepherd, at a salary of \$50.00 per month, effective March 19, 1917, and \$173.08 was appropriated to meet this salary.

Mrs. Lydia Dawson was appointed Janitress at the Homeopathic Hospital, vice Stella Rohr, resigned, effective March 10, 1917, at a salary of \$37.50 per month, and \$140.00 was appropriated for this salary.

S. J. Green was appointed Laborer in the Department of Animal Husbandry, effective March 1, 1917, at a salary of \$50.00 per month, and \$200.00 was appropriated to cover this salary.

Miss Harriet H. Wylie was appointed Stenographer, College of Medicine, vice Miss Faye Warden, resigned, effective March 1, 1917, at a salary of \$60.00 per month, and \$240.00 was appropriated to meet this salary.

Miss Carrie L. Beach was appointed Stenographer in the Department of Agricultural Extension, at a salary of \$50.00 per month, effective March 21, 1917, salary to be paid from Smith-Lever funds, Project No. 4.

Miss Gertrude F. Klein was appointed Stenographer in the Department of Agricultural Extension, at a salary of \$50.00 per month, effective March 22, 1917, salary to be paid from State funds, not off-setting, Project No. 9.

Miss Lucile F. Hastings, was appointed Stenographer in the Department of Agricultural Extension, at a salary of \$50.00 per month, effective April 2, 1917, to be paid from Smith-Lever funds, Project No. 4.

5. The following transfers were approved:

E. Long was transferred from the position of Laborer, Department of Buildings and Grounds, to the position of Janitor, half time at Botany Building and half time at Horticulture Building, effective February 10, 1917, to take the place of J. E. Snodgrass, resigned, at a salary of \$690.00 per year, and \$270.25 was cancelled in the Department of Buildings and Grounds and a like amount appropriated in the Department of Janitors to meet this salary.

Mrs. Agnes McGrail was transferred from the position of Janitress to the position of Laundress, effective January 1, 1917, and \$225.00 was appropriated to cover this salary. The balance of \$225.00 remaining in the appropriation for Mrs. McGrail's salary as janitress was cancelled. The \$450.00 appropriated for a helper in the laundry was cancelled.

6. Upon the recommendation of the President, the following changes in salary were made:

A. F. Puchstein, part time Assistant in the Department of Electrical Engineering, was given an additional salary of \$40.00 per month for additional services rendered in research work in above department, effective February 1, 1917, and \$200.00 was appropriated to meet this increase.

The salary of W. B. Cockley, Professor of Law, was increased from \$2,750.00 to \$3,500.00 per annum, effective February 1, 1917, and \$375.00 was appropriated to meet this increase.

The salary of J. R. Remy, Laborer, Stores and Receiving Department, was increased from \$55.00 per month to \$65.00 per month, effective March 1, 1917, and \$40.00 was appropriated to meet this increase. (Salary paid from Rotary Fund).

The salary of William Ross Board, Laborer, Division of Operation and Maintenance, was increased from \$55.00 per month to \$65.00 per month, effective January 1, 1917, and \$60.00 was appropriated to cover this increase.

7. Upon the recommendation of the President, the minutes of the Board of Trustees for the year ended June 30, 1916, were ordered to be printed and bound in the usual manner.

8. Upon the recommendation of the President, the following resolution recommended by the Administrative Council was adopted:

*"Resolved, That the expenses of the dean or some other representative of each college be paid to the annual meeting of the national association in which each college is most vitally interested."*

9. In accordance with the above resolution, the President recommended that Miss Caroline M. Breyfogle, Dean of Women, be appointed to represent the University at the meeting of the Association of Collegiate Alumnae, to be held in Washington, D. C., April 5-7, 1917, with the usual allowance for expenses. This recommendation was approved.

10. Upon the recommendation of the President, Professor Charles F. Kelley, Head of the Department of Art, was authorized to attend the annual meeting of the College Art Association of America, to be held in Cincinnati, Ohio, April 5-7, 1917, with the usual allowance for expenses.

11. Upon the recommendation of the President, Carl E. Steeb, Business Manager, was authorized to attend the annual meeting of the Association of Business Officers of State Universities and Colleges of the Middle West, to be held at Minneapolis, Minnesota, May 11-12, 1917, with the usual allowance for expenses.

12. The President recommended that he be authorized to adjust the fees of students acting in good faith under the following paragraph, copied from the bulletin of 1914-1915 of the Starling-Ohio Medical College, which appears in the bulletins of the Colleges of Medicine, Homeopathic Medicine and Dentistry, and that the procedure be approved for this year and that said paragraph be stricken out hereafter:

*"Fees for Special Students.*

*"Special students shall pay the incidental, material and other fees the same as regular students, if they take laboratory and clinical work. They shall pay tuition for the number of hours in proportion to the number of hours scheduled*



in the curriculum. Payment of fees does not carry with it time credit."

The recommendation of the President was approved.

13. Upon the recommendation of the President, Walter T. Peirce, Assistant Professor in the Department of Romance Languages, was given leave of absence without salary for the academic year 1917-1918.

14. Upon the recommendation of the President, \$125.00 was appropriated to cover the cost of installing the machines in the Manual Training Department in the Shops Building.

15. Upon the recommendation of the President and of the Dean of the College of Medicine, it was agreed that medical students shall be required to provide themselves with microscopes of a make approved by the Dean of the College of Medicine, the purchase of which may be made through the University, either by purchase outright, or by the payment of a stated amount each semester, the microscope to remain the property of the University until the entire purchase price has been paid. This regulation to become effective the first semester of 1917-1918.

16. The President recommended that, pursuant to his letter of March 5, 1917, concerning Dr. Carl D. Hoy, the services of Dr. Hoy be discontinued on and after March 1, 1917, in accordance with his letter of that date to Dr. Hoy.

The recommendation of the President was approved.

The balance of \$80.00 remaining in the appropriation for this salary was cancelled.

17. The President presented the Budget for the Summer Session of 1917, in the amount of \$32,755.00, and the same was approved and adopted. \$7,350.00 was appropriated for this budget from the funds available for Personal Service for the year 1917-1918.

#### SUMMER SESSION BUDGET—1917

##### AGRICULTURAL CHEMISTRY

J. F. Lyman	Professor .....	\$ 420.00
F. J. Salter	Instructor .....	240.00

##### AMERICAN HISTORY

H. C. Hockett	Professor .....	500.00
A. M. Schlesinger	Assistant Professor.....	400.00

##### ANATOMY

F. L. Landacre	Professor .....	600.00
J. H. Warren	Instructor .....	360.00

##### ART

C. F. Kelley	Professor .....	500.00
--------------	-----------------	--------

##### BACTERIOLOGY

Charles B. Morrey	Professor .....	550.00
Vera M. McCoy	Instructor .....	250.00

#### BOTANY

E. N. Transeau	Professor .....	500.00
W. G. Stover	Assistant Professor.....	340.00

#### CHEMISTRY

W. L. Evans	Professor .....	600.00
C. W. Foulk	Professor .....	500.00
C. E. Boord	Assistant Professor.....	360.00
H. L. Olin	Assistant Professor ( $\frac{1}{2}$ time)	150.00
R. C. Hummell	Instructor .....	240.00
J. H. Young	Instructor .....	200.00
E. H. J. Balz	Assistant .....	140.00
G. Stegman	Assistant .....	140.00

#### COMPARATIVE LITERATURE AND LANGUAGE

G. M. Bolling	Professor ( $\frac{1}{4}$ time).....	150.00
---------------	--------------------------------------	--------

#### ECONOMICS AND SOCIOLOGY

O. C. Lockhart	Professor ( $\frac{3}{4}$ time).....	375.00
C. O. Ruggles	Professor ( $\frac{3}{4}$ time).....	375.00
C. E. Persons	Professor ( $\frac{3}{4}$ time).....	375.00
E. S. Todd	Professor ( $\frac{3}{4}$ time).....	375.00
F. S. Chapin	Professor ( $\frac{3}{4}$ time).....	300.00

#### ENGINEERING DRAWING

R. Meiklejohn	Assistant Professor.....	380.00
C. L. Svensen	Instructor .....	300.00
O. E. Williams	Assistant Professor.....	300.00

#### ENGLISH

W. L. Graves	Professor .....	450.00
G. H. McKnight	Professor ( $\frac{1}{2}$ time).....	275.00
E. L. Beck	Assistant Professor.....	400.00
V. A. Ketcham	Assistant Professor.....	400.00
J. F. Schneider	Professor .....	500.00
J. F. Craig	Instructor .....	200.00
E. W. Wiley	Instructor .....	200.00

#### EUROPEAN HISTORY

E. H. McNeal	Professor ( $\frac{3}{8}$ time).....	175.00
C. Perkins	Professor .....	400.00
W. H. Allison	Professor .....	500.00

#### GERMAN

B. A. Eisenlohr	Professor .....	400.00
Ludwig Lewisohn	Assistant Professor.....	400.00
H. C. Keidel	Assistant Professor.....	360.00
S. T. Barrows	Assistant Professor ( $\frac{1}{2}$ time).	150.00

#### GREEK

G. M. Bolling	Professor ( $\frac{1}{4}$ time).....	150.00
---------------	--------------------------------------	--------

#### HISTORY OF EDUCATION

L. F. Anderson	Professor .....	600.00
A. R. Mead	Associate Professor.....	450.00

# JOURNALISM

J. S. Myers	Professor .....	600.00
	Assistant .....	100.00

# LATIN

S. C. Derby	Professor ( $\frac{1}{2}$ time).....	275.00
W. S. Elden	Professor .....	500.00

# MANUAL TRAINING

E. L. Usry	Professor .....	500.00
R. E. Smith	Assistant .....	200.00

# MATHEMATICS

H. W. Kuhn	Professor .....	500.00
S. E. Rasor	Professor .....	440.00
C. L. Arnold	Associate Professor ( $\frac{1}{2}$ time).	200.00

# MUSIC

W. W. Campbell	Director .....	500.00
E. F. Hearn	Professor .....	250.00

# PHYSIOLOGY

A. M. Bleile	Professor .....	600.00
E. P. Durrant	Instructor .....	320.00

# POLITICAL SCIENCE

F. W. Coker	Professor ( $\frac{3}{4}$ time).....	375.00
-------------	--------------------------------------	--------

# PRINCIPLES OF EDUCATION

J. L. Clifton	Professor .....	400.00
---------------	-----------------	--------

# PSYCHOLOGY

G. F. Arps	Professor .....	600.00
A. P. Weiss	Assistant Professor.....	400.00
J. E. Evans	Instructor .....	360.00
J. W. Bridges	Instructor .....	360.00
C. W. Bock	Assistant .....	250.00

# PHILOSOPHY

J. A. Leighton	Professor .....	600.00
A. R. Chandler	Assistant Professor ( $\frac{1}{2}$ time).	180.00

# PHYSICAL EDUCATION

L. W. St. John	Professor .....	250.00
J. W. Wilce	Professor .....	250.00
F. R. Castleman	Professor .....	250.00
Miss E. S. Moodie	.....	225.00
A. W. Marsh	Instructor .....	300.00
G. M. Trautman	Instructor .....	80.00
Golden Boyer	Assistant .....	150.00
Selma Mesloh	Assistant .....	75.00
Mrs. A. C. Hunter	Pianist .....	85.00

#### PHYSICS

A. W. Smith	Assistant Professor.....	400.00
D. A. Woodbury	Instructor .....	260.00

#### ROMANCE LANGUAGES

C. A. Bruce	Professor .....	500.00
T. E. Hamilton	Assistant Professor.....	300.00
G. S. Chapin	Assistant Professor (½ time).	150.00
L. Cardon	Instructor .....	240.00

#### SCHOOL ADMINISTRATION

S. W. Brown	Professor .....	500.00
Harlan Updegraff	Professor (Univ. of Pa.)....	1,000.00
L. V. Koos	Assoc. Prof. (Univ. of Wash.)	500.00
W. M. Aiken	Assistant Professor.....	400.00

#### ZOOLOGY

W. M. Barrows	Assistant Professor.....	400.00
Mrs. Stehle	Assistant .....	250.00

Total for Salaries—Instruction..... \$31,005.00

#### ADMINISTRATION

M. B. Evans	Director .....	750.00
-------------	----------------	--------

Total for Salaries—Administration..... 750.00

#### CURRENT EXPENSE

Coburn Players.....	150.00
Mawson Pictures.....	50.00
Director Judd.....	75.00
Miss Weber.....	50.00
Convocation speakers (three).....	225.00
Entertainment, etc.....	200.00
Apparatus for Physical Education.....	75.00
Unappropriated .....	175.00

Total for Current Expense..... 1,000.00

Grand Total..... \$32,755.00

18. Upon the recommendation of the President, it was ordered that all unexpended balances in the department equipment fund on May 1, 1917, be cancelled, the amount then available to be expended under the recommendation of the President and the Administrative Council.

\* \* \* \* \*

The Secretary was directed to pay the bill of The William J. Burns Detective Agency, in the amount of \$394.18, for professional services, said payment to be made from the endowment fund.

\* \* \* \* \*

The President reported that since the last meeting of the Board of Trustees the Commissioners of Franklin County have ordered the construction of a new concrete bridge 336 feet long at Lane Avenue,

to replace a steel bridge 212 feet long now in use. The construction of this concrete bridge will necessitate the lengthening of the railroad bridge owned by the University from 212 feet to 336 feet.

The President reported further that request had been made of the legislature for an appropriation of \$75,000.00 to cover the cost of a new concrete wagon and railroad bridge to replace the present bridge, in accordance with the plans and estimates prepared by Professor Clyde T. Morris. This item was asked to be placed in the general sundry bill. The sundry bill failed of passage and will come up for consideration at the next session of the legislature.

\* \* \* \* \*

The President presented a communication from Professor Henry C. Lord, requesting the University to allow the Government to install apparatus for carrying on experiments in soil evaporation in front of the Observatory, near the thermometer shelter, the expense of said installation to be borne by the United States Government.

On motion, said permission was granted as requested by Professor Lord.

\* \* \* \* \*

On motion, it was agreed that the schedule of fees to be charged to patients in the Homeopathic Hospital be referred to the President of the University with power.

\* \* \* \* \*

Thereupon the Board adjourned.

Attest: CARL E. STEEB,  
*Secretary.*

BENJ. F. McCANN,  
*Chairman.*

#### OFFICE OF THE BOARD OF TRUSTEES

#### THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, JUNE 4, 1917.

9 A. M.

The Board of Trustees met at the University, in accordance with the rules.

Present: Benj. F. McCann, Chairman; O. E. Bradfute, Guy W. Mallon, F. E. Pomerene, John Kaiser, John F. Cunningham and Charles F. Kettering.

\* \* \* \* \*

Upon the recommendation of the Faculty, it was ordered that the following degrees be conferred by the President of the University on Commencement Day, June 5, 1917:

#### DOCTOR OF PHILOSOPHY

Carl William Bock, B.A., M.A. (University of Missouri), Erwin Herbert Bohm, B.A., M.A., Jesse Erwin Day, B.A. (Miami University), M.A., Wilmer Charles Gangloff, B.A., M.A., Raymond Gregory, B.A., M.A. (Harvard University), Homer Denison Holler, B.Sc. (Denison University), M.A., Josiah Simpson Hughes, B.Sc., M.Sc. (Ohio Wesleyan University), Claude Perkins McNeil, B.Sc. (Wooster University), M.A., Edward Schmidt, B.A., M.A., Gebhard Stegeman, B.A. (Hope College), M.A., Robert Daniel Williams, B.A., M.A. (Princeton University).

#### MASTER OF ARTS

Eleanor Applegate, B.A. (Western College for Women), Rollo Clyde Baker, B.A., Elma Gertrude Baldwin, B.A., Lily Mary Batterham, B.Ped. (North Carolina Normal College), B.A., George Nicholas Baumiller, B.A., Harry Millard Beatty, B.A. (Ohio Wesleyan University), Charles Russell Bennett, B.Sc. (Otterbein College), Marjorie Lucile Brown, B.A., Charles Henderson Detling, B.A. (Miami University), Paul Turnley Dolley, B.A. (McKendree College), Cornelius Ozroe Edington, B.A. (Antioch College), Ethel Ewing, B.A., Luella Sara Goode, B.A. (Miami University), George Otto Grady, B.Sc. (Ohio Wesleyan University), Homer Carrell Haddox, B.A., Ralph Hathaway, B.Ph. (Heidelberg University), Harry Edwin Jaques, B.Sc. (Iowa Wesleyan University), William Mason Jay, B.A. (Defiance College), Charles Henry Keck, B.A., Walker James King, B.A., Raymond Ellwood Lamborn, B.A., Bliss Magly, B.A., LL.B., Anthony Marino, B.A., B.Sc. in Education, Valerie Maude Martin, B.Sc. in Education, Eugene Paul Metour, B.esL (Montpelier University, France), Hermann Clinton Miller, B.A., Frederick Wall Moore, B. A. (Wooster University), John Gregory Moskoffian, B.Sc. in Education (Ohio University), Mildred Myers, B.A. (Wittenberg College), Walter David Niswander, B.Ph., B.Ped. (Ohio Northern University), James Edward Pollard, B.A., Jeanette Chase Reamer, B.A., Alice Louise Ride-nour, B.A., Rogers D. Rusk, B.Sc. (Ohio Wesleyan University), Adolph Judah Schneeweiss, B.A., Randolph Foster Sellers, B.Sc. (Berea College), John Clyde Shreve, B.Ped. (West Virginia Wesleyan University), Ethel Marie Smith, B.A., Albert Doyle St. Clair, B.A., Robert D. Stratton, B.A. (Miami University), Glenn O'Hara Swing, B.A., Elsa Tway, B.A., James Theobald Weber, B.A. (Ohio Wesleyan University), Earl Wellington Wiley, B.A. (Dartmouth College), Carrie Elizabeth Wolfe, B.A., William Donald Wolfe, B.A. (Marietta College), Clara Worcester, B.Sc. in Home Economics.

#### MASTER OF SCIENCE

Edward Everett Hale Boyer, B.Sc. (Massachusetts Agricultural College), Yin Hen Chang, B.Sc. (Nanyang University, China), Kirby Lee Cockerham, B.Sc. (Mississippi Agricultural and Mechanical College), John E. Eckert, B.Sc., Daniel LeRoy Ferguson, B.Sc. in

Agriculture, Fontaine Ryon Henninger, B.Ch.E., Goey Park Jung, B.Sc. in Agriculture, William Henry Lapp, B.Sc. in Agriculture, Melvin Guy Mellon, B.Sc. (Allegheny College), Lowell Haines Milligan, B.Ch.E., Francis Lewis Morison, B.Sc. in Agriculture, Harry Wayne Palmer, B.Sc. in Agriculture, Harold Everett Peebles, B.Sc. in Horticulture, Phil Everett Richards, B.Sc. in Agriculture (State University of Kentucky), Leo Leavitt Rummell, B.Sc. in Agriculture, Henry William Schuer, B.Sc. in Agriculture, Jerry Hall Service, B.Sc. (Rose Polytechnic Institute), Earle Campbelle Sleeth, B.Sc. in Agriculture (University of Nebraska), Marion Russell Smith, B.Sc. (Clemson College), Louis Agassiz Stearns, B.A. (Ohio Wesleyan University), Tom Candy Stone, B.Sc. (University of Illinois), John Walter Taylor, B.Sc. (New Hampshire State University), Otis Wade, B.Sc. (Ohio Northern University).

#### MASTER OF SCIENCE IN PUBLIC HEALTH

Forrest Edward Deeds, B.A., Karl Fred Schmidt, B.Sc. in Pharmacy, Jacob R. Wiggers.

#### BACHELOR OF SCIENCE IN AGRICULTURE

Jacob Roy Allgyer, Ralph Hugh Anderson, Yervant Boghos Azherian, Alexander Major Bain, Allen Langdon Baker, Dwight Leland Barnes, Earl Elmer Barnes, Harry Franklin Barnes, Hiram Harold Barrick, Theodore Marston Beal, Ralph Evans Beatty, Elbert Lesquereux Becker, Robert Beehly Billman, Paul Green Bradley, George Loy Brown, Eugene William Budd, Harry Oscar Buhrman, Jr., Ralph Leo Bushey, Kenneth Rivers Cade, Pearl Garfield Campbell, George Leland Cassell, Ralph Sylvan Christen, Benjamin Smith Cole, Luke Cooperrider, Joseph Augustus Cross, John McKinley Davis, Ernest Roy DeHaven, Lawrence Earl DeNeen, Almar Hunt Detchon, Walter Smith Donaldson, Virgil Otto Dreyer, Howard Aaron Dunkel, B.A. (Wittenberg College), Rei Duprey, Paul Bradford Edwards, Griff Eidson, Wallace Springsteen Erskine, Fred Charles Evans, Selwyn Ewing, Walter Donald Feller, Edwin Graham Flower, Smith Foster, William Luther Frank, Llewellyn Rothrock Frederick, Paul Raymond Fudge, Louis Phillip Goepfert, William Highland Gowdy, James Isaac Hambleton, Bernard Hatten, Harry Emmett Haymes, Edward George Heinzelman, Elmer John Helbig, William Karl Hershberger, Fred Herbert Hook, Willis Boulden Hooper, John Elliott Hull, Walter David Hunnicutt, Clare Benjamin Irwin, Joseph Henderson Jackson, Howard Glendon Jenkins, Warder Bryan Jenkins, Milo B. Jimison, Arthur Willard Jones, Hamlin Caldwell King, Irving Owen Koch, Edgar Leigh Koebel, Joe Blake Koons, Jesse Benton Lane, Carl Clifford Lowe, Harold Wright McChesney, Karl Stuart McComb (as of the Class of 1916), Edgar Marshall McElwain, Frederick Harlan McMillen, John DeWalt Macklin, Herbert Boyer Marshall, Frank Alexander Meckel, Raymond Francis Miller, Edward Everett Nimmo, Wilbur Arthur North, Jesse Emmet Oakley, Harold Gideon Olin, Victor Jesse Petry, Rollin Lyman Quigley, John Miller Rarey, Edwin Shotwell Renner, Robert Leonard Reynolds, Chaney Hudson Ross, Glenn Kenton Rule, Earl Stanley Santee, John Earl Schaffner, Olen Jay Shong, Ralph DeWitt Seif, Harvey Henry Smith, B.A. (Defiance College), Leonidas James Smith, Russell Wellington Smith, Clifford

Bright Snider, Harry Calvin Solether, John Wiley Stratton, John Grafton Swickard, Charles Leroy Thrash, Howard Frederick Thwing, Luman Tyler, George Valley, Edmund Hume Vance, B.A. (Ohio Wesleyan University), James McCalmont White, Edward Lawrence Wickliff, Corwin Robert Williams, James William Denver Williams, B.Sc. (Wilmington College), William Henry Williams, Herbert Richey Wills, B.Sc. (Ohio Wesleyan University), Brenton Creamer Zimmerman.

#### BACHELOR OF SCIENCE IN ENTOMOLOGY

Frank Thomas O'Callahan.

#### BACHELOR OF SCIENCE IN FORESTRY

Arthur Abel Daus, Matthew Francis Garvey, Thomas Edward Holman, Charles Niman McIntyre, Fred William Norton, Burton Davis Raine, Ernest Lincoln Stover, Richard Perkins Tappenden, Homer Edward Wood.

#### BACHELOR OF SCIENCE IN HORTICULTURE

Laurence Alman Bulkley, Brooks Daniel Drain, Clarence Edwin Dutton, Clay Brawn Eddy, Joseph Edwin Fouser, Joseph Hynek Hejna, Donald Bowen Hussey, Herbert Samuel Kinsey, Claire Maxwell Lewis, Isaac Peters Lewis, Harry Wilson Lutz, Clarence Marten Ochs, Raymond Roberts Peck, Daniella Perrin, Henry Adam Reinhard, Ralph Watson Rundell, Howard Neff Scarff, Brighton Peterson Slutes, Russell Lowell Stoner, Ralph Albert Van Meter, Leslie George Vonderau, James Blaine Wheelock, Thomas Lyle White.

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Lillian Frances Ambrose, B.L. (Berea College), Marie Elizabeth Anderson, Pauline Amanda Atcheson, Helene Vivien Bailey, Ellen Katherine Bazole, Esther Beach, Carolyn Gertrude Blue, Dorothy Boester, Jimsiana Brassfield, Florence Richards Brobeck, Katharine Montgomery Brown, Lena Bumpas, Edna Marguerite Callahan, Carolyn Canfield, Ruth McQueen Cornman, Olga Anne Elifritz, Edna Cary Endley, Lillian Merle Fitzpatrick, Lorma Garmhausen, Estella Edna Greding, Margaret Elizabeth Gullette, Clara May Hall, Gladys Rachel Hatfield, Laura Evelyn Heston, Elizabeth Jane Hill, Anna Lou Hyde, Mary Edith Johns, Eloise Josephine Jones, Anna Forbes Junkermann, Zoda Jane Kelly, Sue Marion Kirkpatrick, Helen Elizabeth Koester (as of the Class of 1915), Helen Grace Lambright, Grace Mildred Long, Dorothy Berniece Lowe, Hazel Charlotte Lyne, Orpha Naomi McCartney, Doris Fredrica MacConathy, Florence Belle March, Mary Martha Merion, Grace Wright Miller, Mary Alice Milner, Alta Jane Morgan, Helen Gregory Morrill, Mabel Nichol, Helen Stirling Nichols, Marcella Eggleston Payne, Ada Louise Pond, Nora Lena Ramsower, Mary Verna Segur, Edith Howell Simmons, Carolyn Martha Smith, Julia Smith, Adah Frances Snelling, Esther Janet Studebaker, Marion Amy Thomas, Emma Louise Uncapher, Helen Clare Verity, Hilda Evelyn Vogan, Esther Mary Waddell, Mozelle Carolyn Whipps, Louise Wood, Elsie Gay Zinn.



## BACHELOR OF ARTS

Galen Forest Achauer, Helen Loretta Alkire, Ruth Allbritain, Gilbert Edmunds Allcott, Dwight Spurgeon Allen, Mildred Ashmead, Henrietta Martha Babbert, Emma Laura Ball, Clara Louise Bamburg, William Wert Bauer, Carl Frederick Bauman, Helen Beach, Mary Elizabeth Bigger, Robert Elmer Bloser, Cary Weldon Bowers, Golden Anne Boyer, Mary Swann Bradford, Maynard Brown, Walter Vaeth Brown, Clyde Raymond Butt, Harbert William Campbell, Robert Ellis Clayton, Margaret Rickey Cless, Dana Griswold Coe, Frank Harrison Collins, Catherine Naddy Cottingham, Wilhelmina Dahman, Hilda Elizabeth Damm, Jennie Cecil Davis, Sara Lucile Davis, Karl S. Day (as of the Class of 1916), Otto August Digel, William Aldrew Dougherty, Jr., Harley Howard Druhot, John Ruskin Dyer, Philene Elizabeth Earnhart, Herbert Dodd Emswiler, Bessie Chloe Engle, Gladys Estelle Ervin, Daniel Luther Evans, Jean Evans, Mabel McKee Ferguson, Harriet Elizabeth Fischer, Richard Cornelis Fisher, Errol Lionel Fox, George Howard Frech, Helene Garmhausen, George Lawrence Geisler, Eleanor Ida Gekeler, Ray Wallace Gifford, Morris Goldberg, Dwight Randolph Gordon, Mary Magdalene Gordon, George Nelson Graham, Herbert Glenni Green, George Richard Greenbank, Russell Andrew Grimm, Donald Hamilton, Margaret Estelle Hamilton, Emily Tracewell Harris, Floyd Raymond Hartpence, Lloyd Fisher Henderson, Orville Clifton Hensel, Carlene Mary Hermann, Ruth Loving Higgins, James Howard Holmes, Joseph Russell Hull, Robert Hussey, Alyce May Johnson, Garnet Grace Keck, Ralph Leo Kemper, John Marshall Kidd, Henry Cu Kim, Herbert Charles Kimmel, Marjorie Marshall Kinkad, William John Konrad, Harold Waldo Kramer, Bertram Jacob Krohngold, Harry R. Lapp, Gerald Levi Lawrence, Gertrude Lawrence, Dorcas Isabelle Leachman, Benjamin Bernard Levy, Frances Margaret Lorsheter, Thelma Lenore Lyons, Minnie May McClure, Anna Rose McIntire, Katharine Lucile McLellan, Vinton Edward McVicker, Mary Russell Marksbury, John Wesley Marlowe, Don Rannells Martindill, Bruce M. Masters, Helen Katharine Michel, Galen Miller, Lewis Earl Miller, Mary Margaret Miller, May Mounts, Robert Beattie Nevin, Loraine Norris, Guy Heywood Oxenrider, George Leonard Packer, Geraldine Leefe Parker, Joe Topping Parsons, Irene Josephine Patterson, Seth Paulin, Thomas Walter Perry, Walter Holmes Pomerene, Marie Prather, Carl Jacob Purpus, Geraldine Gertrude Rang, James Brooke Reed, Martha Louise Reynolds, Louis Rich, Forrest Dillen Riffe, Frederick Graeter Ritzel, Edna Marie Rogers, Helena Roling, Harry Edgar Rosch, Carl William Rucker, Jasper Dean Sayre, Wesley Elmer Schaaf, Rhoda Elfrieda Schick, Emma Schneider, Harry Edwin Schwall, Walter Franklin Schwall, Anna Laura Sells, Walter DeRoy Sharritt, Owen Shuman, Miriam Elizabeth Simes, Dorwin DeLoss Sims, Robert Bartly Smallwood, John Chester Smith, Milo Benton Smith, Herman Carlyle Spindler, Chloe Sprigg, Arthur Peter Staudt, Margretta Steele, Mabel Elizabeth Stehle, Elizabeth Marshall Stem, Homer Rufus Stine, Jean Stokes, Parke McFadden Stokes, Emma Catherine Stubner, Rene Raimond Studler-Banderet, Charles Luther Swaim, Ruth Elizabeth Swedenborg, John William Tait, Jeretta Ewing Taylor, Scott Matt Taylor, Margaret Virginia Teachnor, James Reece Trout, Frank Warner Watson, Galen Rowland Weaver, Alma Neva Whitacre, Charles Wallace White, Bernard William Winters, Charles Howard Wright, Howard Haynes Yoakem, Ruth Edith Young, Alfred Tennyson Zuck.

#### BACHELOR OF SCIENCE

Clarence John Burns, Nial Lanson Burrell, Russell Garrett Means, Link McKinley Murphy.

#### BACHELOR OF SCIENCE IN APPLIED OPTICS

Jack Isador Kurtz, Merle Edison Scott.

#### BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Virgil Kenneth Cameron, Donald Hoffman Davis, Raymond Oran Fix, Stanley Russell Galbraith, William Val Gross, Ray Sherman Henning, Alfred Edwin Kober, Wesley H. Lees, John Donald Myer, Myron George Shook, Fred Ross Thomas.

#### DOCTOR OF DENTAL SURGERY

Otto Fred Apel, John Alexander Bailey, Clarence Fenimore Berry, Elmer James Billman, Walter Elsworth Brehm, Henry Jones Burgoon, Cadie V. Busch, William Burns Caldwell, Hollis Lincoln Coblentz, Harry Truman Coffman, Edward Nicholas Cook, Rozelle Martin Cope, Harry Van Denzer, Harley Joseph Dickey, Lester Lintemoot Dull, Wilbur Simpson Early, Edwin Dain Fletcher, Vassar Gerald Gaut, Edwin Finley Gowdy, Ralph Walker Green, Lazarus Louis Greenblum, Edward Justis Gromme, Loren Emerson Hart, Paul Nevin Hedrick, Arthur Charles Heibert, Robert James Higgins, Isaac Elmer Jones, Joseph Hayden Jones, Walter Alfred Knoderer, Earl Dempsey Lowry, Burton McCroba, Pauline McDonald, Walter Jacob McFarren, James Michael Powers, Walter Andrew Rose, Walter Edwin Schoeneweiss, William Oliver Semans, B.A. (Ohio Wesleyan University), Harold Donald Sharp, Thomas James Smith, Floyd Emerson Stamp, John Ogden Steer, Lelans Walton, Glen Alfred Wilson.

#### BACHELOR OF SCIENCE IN EDUCATION

Helen Loretta Alkire, Ruth Allbritain, Henrietta Martha Babbert, Mabel Slyva Baker, Emma Laura Ball, Ruth Vashti Banker, Frances Mildred Battles, Owenah Augusta Bauer, Helen Beach, Alice Evelyn Beekman, B.A., M.A., Anna Leah Bergman, Ernest Wayne Blackstone, Charles Alpheus Bloomfield, Martha Katharine Brashear, Whittier Burnet, B.Ph., M.A. (University of Cincinnati), Marlin Blanchard Collins, Irene Compton, Hilda Elizabeth Damm, Marie Louise Davis, B.A., Emilie Hiemke Detmers, Lucinda Mildred Doersam, Bessie Lenore Eager, B.Sc. in Home Economics, Bessie Chloe Engle, Margaret Elizabeth Evans, Gail Frances Farber, Mabel McKee Ferguson, Harriet Elizabeth Fischer, Emerson Blair Graham, Mildred Amelia Greding, Barton Russel Griffith, Russell Andrew Grimm, Marie Guthrie, Olivia Jane Hambleton, Julia Anna Hanna, B.A., M.A., Emily Tracewell Harris, Ruth Loving Higgins, Flora Esther Hillery, Joseph Russell Hull, William Clifton Jordon, Charles Matthias Kelly, Helen Barrington Kershner, Christine Kimball, Frances Kirkland, Cyril Faivre Klinefelter, B.A., Katharine Koehne, Helen Krumm, Monabelle Lentz, Frances Margaret Lorcheter, Henry Franklin Ludeman, Cyrus John William Luttrell, Annabess McCormick, Theresa Hazel Markwith, B.A. (Ohio Wesleyan University),

Fannie Dell Merchant, Helen Katharine Michel, Lucretia Jean Morar, Hula Mae Phillips, Julia Clark Potts, Glen Eustace Rader, Geraldine Gertrude Rang, Carrie Elizabeth Robinson, Florence Emmaruth Rogge, Helen Rook, Allyn Stage Rose, Mary Elmaud Ryan, Josephine Maud Sanner, Rhoda Elfrieda Schick, Anna Laura Sells, Lura Estelle Shafer, Walter DeRoy Sharritt, Margaret Rosalie Shott, Owen Shuman, Ferol Katharine Sibley, Miriam Elizabeth Simes, Kathryn Marie Simpson, Lois Nell Sinclair, B.A., Frederick Lester Smith, Jean David Spaid, Ruth Virginia Sprankle, Chloe Sprigg, Viola Ellen Stilwell, B.A., Grace Allyne Stout, Dora Henrietta Summer, Jeretta Ewing Taylor, J. Lake Vesper, Laura Lisette Von Gerichten, Margaret Gertrude Wagner, Roy Archibald Welday.

#### BACHELOR OF ARCHITECTURE

Marion Amber Carter, Charles William Cloud, Noah Jacob Donner, William Howard Elliott, Dwight Palmer Ely, Edwin Mahlon McGinnis, Clarence Ames Mathias, William Rigby, Jr., Abraham Albert Sogolovitz, Reed Francis Stockdale, Clifford Raymond Treysens, Edward Hastings Vietmeier, Jacob Bernard Wolstein.

#### BACHELOR OF CERAMIC ENGINEERING

Henry William Douda, Robert Flick Ewing, Edwin Henry Fritz, Perry D. Helser, Thomas Blair Hobson, Addis Emmet Hull, Jr., George Graham Kent, Samuel John McDowell, Bryan Augustus Rice, Edward Waugh.

#### BACHELOR OF CHEMICAL ENGINEERING

Don Fisk Alexander, Samuel Irvine Anderson, Carl Everett Aungst, Arthur Marshall Brant, William Irving Burt, Francis J. Cloran, Edmond Henry Deibel, James Paul Emmet George, James Wallace Kennedy, Walter Leonard Krueger, William Frederic Meyer, Harry Ellsworth Outcault, Fred Neddemeyer Schaad, Earl Rogers Schafer, Frank Lee Sinks, Harry Howard Thompson, William Albert Wirth.

#### BACHELOR OF CIVIL ENGINEERING

Constantinos Stavrou Demetracopoulos, B.A. (Anatolia College), Ivan Hagan Earhart, Harold Elford, Amberson Raymond Fetzner, Walter William Fleming, Homer Hamilton Harding, Wilbert John Harmish, Clovis Kendrick Holliday, Charles Everett Jefferson, Clay Welty Kull, B.Sc. (Ohio Wesleyan University), Glen R. Leidigh, Russell Edgar Levering, Paul Victor Licht, Carl Lutz (as of the Class of 1916), James Reed McDermott, James Bicking McTomany, George Herbert Miehl, Graciano Juan Milltante, Frederick Christian Scharrer, Grover Cleveland Seegar, Clifford Harry Springer, Joseph Summers, Clarence Ray Sykes, Carl Clayton Walker, Gabriel Weber.

#### BACHELOR OF ELECTRICAL ENGINEERING

Hugh D. Bender, Leland Watts Birch, Ralph Edward Bock, Frederick Wells Gilchrist, Lowell Creamer Gladden, Maurice Rice Gowing, Fred Lee Haushalter, Clifford Frederick Hawker, Wayne

Moore Holmes, Ernest Barton Lloyd, Clement K. Loshing, Ray Smith Lowry, Waldo Astor McConnell, Hiram Russell Mason, Louis Leon Matson, Chauncey Edwin Mauk, Elmer John Merton, B.Sc. (Ohio Wesleyan University), Albert Frederick Puchstein, Leo Grant Schlegel.

#### BACHELOR OF MECHANICAL ENGINEERING

Stanley Waldo Bowser, Vally Nicholas Braden, Roscoe Robert Brown, Glenn Wayland Geisinger, Maynard Valiant Hull, Forrest Ward Ingraham, Audrew Frank Irish, Charles Vincent Joyce, Fred Warner Kelley, Elmer Louis Liedel, John Micklethwait Lynn, Vicente Heliodoro Colon Morales, William Gwynfor Owens, Warren R. Peck, Roy Carl Pfeil, James Henry Platt, Otto Frederick Rehn, Walter Edward Rossel, Russell Adair Tobin, Roland Henry Wasson, Perry Elliott Wolcott.

#### BACHELOR OF ENGINEERING IN MINING

Charles William Davis, Donald Cleatus Gilbert, Arden Leslie Knight, Ralph Clark Lawrence, Charles Eugene Moser, George Putnam.

#### BACHELOR OF ENGINEERING

John White McFall, Howard Paul Wilkinson, Jr.

#### DOCTOR OF MEDICINE

(Homeopathic)

William Lyman Fox, John Lee Gates, Joseph Dennis McNearney, William Rohimbox Morrison, Hugh Joseph James Savage, Edward Rudolf Werner, Joseph Gilbert Whitacre, Jacob R. Wiggers.

#### JURIS DOCTOR

Robert Allen Good, B.A., Robert Day Touvelle, B.A. (Ohio Wesleyan University), Webb Isaac Vorys, B.A. (Williams College).

#### BACHELOR OF LAWS

Herman Christian Achauer, B.A., Samuel Edward Boin, Russell Strode Cunningham, B.A., Corwin Addison Fergus, B.A., Edward Franklin Heydinger, B.A. (Lebanon University), Earl Glenn King, B.A., Don Robson McGill, Matthew Aloysius McNamara, Henry Harley Metcalf, Frederick Joseph Miller, B.A., Warner Merritt Pomerene, B.A., Erwin Hugh Price, Allen Rathmell Rankin, James Kalb Stevenson, B.A. (Ohio Wesleyan University), Joseph Thomas, B.Ph. (Municipal University of Akron, Ohio), William Edwin Williams, Jr., B.A.

#### DOCTOR OF MEDICINE

Walter Marion Anderson, P.D. (Philadelphia College of Pharmacy), Karl Herman Barth, Lloyd Vere Bates, B.Sc. in Pharmacy, Walter Waldo Beck, James Andrew Brown, Russel David Bussdicker, Gail Knorr Butt, John Henry Caldwell, Samuel David Cohen, Jay

Randolph Crawley, Damon Ambrose Crist, Claude Vernet Davis, Frederick James Driscoll, Walter Edwin Duffee, G.Ph. (Starling-Ohio Medical College), Charles L. Fox, B.Ped. (Ohio Northern University), David Botimer Gilliam, Fred Ellis Hall, Alfred Paul Hancuff, Forest Clayton Haney, Okey Carl Henderson, George Owen Hoskins, B.A., George Golden Hunter, Mark Walton Jacoby, Harry Buyer La Favre, Reginald Heber Latta, Ernest Roy Logan, Charles Nevin Long, Martin Robert Lorenzen, Orrin Clark McDowell, William Dovey Maag, Roll Harrison Markwith, William Eugene Masters, Frank Edward Miller, Ray Henry Mouser, Robert Wayne Nosker, Anton William Oelgoetz, Charles Donald Padan, Dallas Pond, William Spowart Puncheon, Harry William Reck, Arthur Curtis Richards, Frederick Arthur Reickhoff, Charles James Roach, Everett Chaney Robbins, Edwin Jehu Rose, Frank Lyon Salisbury, Ralph Thomas Saunders, Thekla Agatha Savolainen, Arthur Merrill Shaeffer, Harry Solomon Shamansky, Glen A. Sheppard, Harry Leo Sowash, Forrest Ray Stewart, Jacob Forrest Stultz, Harry John Templeton, Harold Paul Timberlake, B.A. (West Lafayette College), Foye R. Troute, Oliver Frank Walker, Ota Gertrude Walters, B.Sc. (West Virginia University), John Rush Warren, Homer Hamilton Williams, Ralph LeMoyné Woodruff, Ralph Harold Zemer, George Homer Zimmerman.

#### BACHELOR OF SCIENCE IN PHARMACY

Carl Howard Lowary, Paul LeRoy Saylor, William Sylvanus Stevens.

#### DOCTOR OF VETERINARY MEDICINE

John James Ash, Benedict K. Bjornson, William Leslie Bleecker, William Cowles Coleman, B.Sc. (Texas Agricultural and Mechanical College), Charles Jephthah Cossairt, Seth C. Dildine, James Ellsworth Edwards, Reuel Fenstermacher, Edward Michael Fitzgerald, Curtis Lozelle Fry, Harry Thomas Grossman, Oscar Vernon Gunning, Ernest Edward Hatton, Ralph Abbott Hendershott, Leo Anthony Hock, Oscar Holloway, Jerry Lee Hopping, Gordon Bancroft Huse, Clio Johnson, Kenneth Uttley Jones, B.Sc. (Mississippi Agricultural and Mechanical College), Arthur David Kammer, Morris Karlin, Foster Bensinger Kimmel, Raymond John King, Clarence Bertrand Lord, Frederik Lowe, Clarence Milton Lutz, Roy Tansill Lutz, James Edward Masterson, Vego Mikkelsen, Roscoe George Montgomery, Maurice Weston Neidigh, Herbert Cline Nichols, Carroll C. Page, John William Page, George Smith Place, Delano Lightner Proctor, Dale Pugh, Wayne Collins Reed, Robert Archibald Schaefer, Samuel James Schilling, B.Sc. (University of Wisconsin), Joseph Edward Schneider, Harold Fred Schreck, Guy Melvin Smith, Roy Gilman Smith, Nelson Edward Southard, Henry Kingston Steckel, Joseph Henry Stephens, Russel Deloyd Stewart, John Kelly Sullivan, Alpha Earl Wardlow, William M. Weldishofer, Oliver Henry Welf, Armond Benton White, Henry Gillette Wickes, B.Sc. (Texas Agricultural and Mechanical College), Francis Everette Worch, Samuel Eccles Young, B.Sc. in Chemical Engineering (Carnegie Institute).

In accordance with the recommendation of the Faculty, the following professional certificates were granted:

#### CERTIFICATE IN LAW

Francis Joseph Eberly, David Franklin Fahrer, Herbert Ray Fairall, John Howard Frick, Saul Green, Rollind Otto Holloway, Price Janson, Whitney Thomas Joseph, John Willis Clayton Knisely, Dudley Wendle Maxon, Wayne Eugene Miller, Grant Earl Mouser, Jr., Roland Harman Rogers, Yale Arthur Roskin, William Schneider, Ralph George Sever, Walter Blaine Wanamaker.

#### CERTIFICATE IN PUBLIC HEALTH NURSING

Anna L. Penell, Margaret R. Munn.

#### CERTIFICATE OF PHARMACEUTICAL CHEMIST

John Thomas Bonner, Harry Lytle Hines, James David Kinnaird, Carroll Anthony La Vielle, Harold Morgan Lyon, Joseph Bernard McManes, Charles Henry Dean Mohr, Ralph Thoburn Moore, Samuel Lysanders Moore, John Frederick Robinson, Glen Albright Royer, Henry Rudge, Peter Theodore Straman.

\* \* \* \* \*

Captain Cope presented the following applications for deeds, and, on motion, the Chairman of the Board was directed to execute the same:

Application No. 1665-1275 of Herman Tobey for 19.35 acres of land in Survey No. 12343, in Hardin County.

Application No. 1666-1276 of Annalean Hare for 23.2 acres of land in Survey No. 12343, in Hardin County.

Application No. 1667-1277 of Argalus Price for 18 acres of land in Survey No. 12343, in Hardin County.

Application No. 1668-1278 of Hiram Coder for 159.17 acres of land in Survey No. 13592, in Union County.

Application No. 1669-1279 of Fred J. Romine for 70.75 acres of land in Survey No. 13592, in Union County.

Application No. 1670-1280 of Charles B. Liggett for 45.50 acres of land in Survey No. 13592, in Union County.

Application No. 1671-1281 of Julia E. Hamilton for 33 acres of land in Survey No. 8171, in Clermont County.

Application No. 1672-1282 of Kilby Moyer for 50 acres of land in Survey No. 8171, in Clermont County.

Application No. 1673-1283 of Lemuel Allen Haines for 50 acres of land in Survey No. 12343, in Hardin County.

Application No. 1674-1284 of Elizabeth Green for 100 acres of land in Survey No. 13592, in Union County.

Application No. 1675-1285 of George W. Joliff for 101.90 acres of land in Survey No. 13592, in Union County.

Application No. 1676-1286 of Margaret Schnitius for 50 acres of land in Survey No. 15830-15836, in Scioto County.

Application No. 1677-1287 of G. E. Boldman for 31.25 acres of land in Survey No. 15885-15898, in Scioto County.

Application No. 1678-1288 of Miranda Black for 50.70 acres of land in Survey No. 13592, in Union County.

Application No. 1679-1289 of Lee S. Kellum for 72.87 acres of land in Survey No. 572, in Clermont County.

Application No. 1680-1290 of Mary H. Hale et al for 40 acres of land in Survey No. 9940, in Union County.

\* \* \* \* \*

The Secretary was directed to secure bids for the coal supply for the University, on the B. T. U. basis, as heretofore, for the year ending June 30, 1918, and to award the contract to the lowest and best bidder.

\* \* \* \* \*

Upon the recommendation of the President, the Secretary was directed to notify the Victoria Coal Company that in view of the prompt and efficient service rendered by said Company in keeping the terms of its contract, the University hereby waives its claim for \$1,500.00, the excess cost of coal purchased on the open market by the University in January because of car shortage.

\* \* \* \* \*

The President reported in detail to the Trustees concerning the aviation school now operating at the University under the direction of the War Department.

\* \* \* \* \*

The President presented the following items for consideration and action:

1. The following degrees and certificates were granted, as of the Class of 1916:

In accordance with the action of the University Faculty, under date of March 8, 1917, and upon the recommendation of the President, the degree of Doctor of Veterinary Medicine, as of the Class of 1916, was conferred on Stuart Cass Lilly.

In accordance with the action of the University Faculty, under date of May 10, 1917, and upon the recommendation of the President, the degree of Bachelor of Science in Education, as of the Class of 1916, was conferred on George Nicholas Baumiller, B.A., and Hazel Marie Long.

In accordance with the action of the University Faculty, under date of May 10, 1917, and upon the recommendation of the President, certificates in the Short Course in Clayworking were granted to James Miller Coyner, William Kress Cronin and Roy Archie Shipley, and a certificate in the Short Course in Mining was granted to James Jefferson McKittrick.

2. The President reported the death of President Emeritus Walter Quincy Scott at his son's home in Ellenberg, Washington, on May 10, 1917.

3. Upon the recommendation of the President, the following resignations were accepted:

Carl H. Getz, Assistant Professor of Journalism, effective June 30, 1917.

Charles E. Persons of Washington University, St. Louis, Missouri, who was appointed Professor in the Department of Economics and Sociology for the coming Summer Session.

Allison W. Marsh, Instructor in Physical Education, effective June 30, 1917. Mr. Marsh has been elected Assistant Professor of Physical Education at Amherst College.

H. P. Miller, County Agricultural Agent, Portage County, effective May 1, 1917.

Nelson W. McCombs, Assistant in the Library, effective June 1, 1917. The balance of \$50.00 remaining in the appropriation for his salary was cancelled.

Miss Luella E. Searle, Stenographer, Agricultural Extension Service, effective May 1, 1917.

Miss Helen Silberbert, Stenographer, effective May 15, 1917. The balance of \$75.00 remaining in the appropriation for this salary was cancelled.

Mrs. Eva Long Schilling, Stenographer, effective June 30, 1917.

Miss Florence Hill, Clerk, Laboratory Supply Store, effective May 1, 1917. The balance of \$130.00 remaining in the appropriation for this salary was cancelled.

Fred Nobs, Cheesemaker, Dairy Department, effective June 1, 1917. The balance of \$75.00 remaining in the appropriation for this salary was cancelled.



W. B. Cockley, Professor of Law, effective June 30, 1917.

Miss Alene Williams, Stenographer, effective March 15, 1917. The balance of \$175.00 remaining in this salary appropriation was cancelled.

Ross C. Burns, Student Assistant in the Department of Botany, effective April 30, 1917. The balance of \$30.00 remaining in the appropriation for this salary was cancelled.

Carl C. Lowe, Student Janitor at the Observatory, effective May 22, 1917. The balance of \$31.67 remaining in the appropriation for this salary was cancelled.

Fred F. Smith, Janitor, effective April 15, 1917. The balance of \$137.50 in the appropriation for this salary was cancelled.

Fletcher R. Knox, Fireman, effective March 5, 1917. The balance of \$287.50 remaining in this salary appropriation was cancelled.

William Ross Board, Laborer, effective April 15, 1917. The balance of \$162.50 remaining in this appropriation was cancelled.

Lawrence Mazzola, Laborer, Division of Operation and Maintenance, effective May 1, 1917. The balance of \$115.00 in this appropriation was cancelled.

Walter F. Hall, Laborer, effective May 31, 1917. The balance of \$65.00 remaining in this appropriation was cancelled.

Fred Windmiller, Assistant in the Department of Horticulture, effective April 30, 1917. The balance of \$166.70 remaining in the appropriation for this salary was cancelled. Upon the recommendation of the President, Mr. Windmiller was given the use of the buildings and garden tract which he now occupies on University property, free of rent until January 1, 1918.

4. Upon the recommendation of the President, Professor Arthur E. Davies of the Department of Philosophy, was granted leave of absence for the year 1917-1918 on salary.

5. Upon the recommendation of the President, the following appointments were made and the necessary appropriations to meet the salaries:

Earl Warren McCoy was appointed temporary Substitute Instructor in the Department of Civil Engineering, for two months, at a salary of \$160.00 per month, effective April 13, 1917, and \$320.00 was appropriated to meet this salary.

Miss Hilda E. Damm was appointed Student Assistant in the Department of Botany, vice Ross C. Burns, resigned, at a salary of

\$15.00 per month, effective May 1, 1917, and \$30.00 was appropriated to meet this salary.

Miss Evelyn Melsheimer was appointed Library Assistant, vice Nelson McCombs, resigned, at a salary of \$50.00 per month, effective June 1, 1917, and \$50.00 was appropriated to meet this salary.

Paul E. Embler was appointed Assistant in Horticulture, vice Fred Windmiller, resigned, at a salary of \$80.00 per month, effective June 1, 1917, and \$80.00 was appropriated to meet this salary.

Elmer J. Helbig was appointed Assistant in Dairying, vice Fred Nobs, resigned, at a salary of \$80.00 per month, effective June 1, 1917, and \$80.00 was appropriated to meet this salary.

Charles James Roach was appointed Interne at Protestant Hospital, effective July 1, 1917, at a salary of \$20.00 per year.

The President reported that the following named persons have served the probationary period and are recommended as students in the Training School for Nurses, College of Homeopathic Medicine, at a compensation of \$50.00 and maintenance for the first year of service, beginning with the date of entrance:

Miss Amanda Schenck entered December 8, 1916, and \$28.29 was appropriated to cover the salary from December 8, 1916, to June 30, 1917.

Miss Olivia Hill entered January 9, 1917, and \$23.85 was appropriated to cover the salary from January 9 to June 30, 1917.

Miss Nora Turner entered January 9, 1917, and \$23.85 was appropriated to cover the salary from January 9 to June 30, 1917.

Miss Eva Ball Clements entered January 17, 1917, and \$22.88 was appropriated to cover the salary from January 17 to June 30, 1917.

F. Leo Smith was appointed Draftsman, University Architect's office, at a salary of \$83.33 per month, effective April 23, 1917, and \$189.10 was appropriated to meet this salary.

Miss Orleta Ansel was appointed Stenographer, vice Miss Alene Williams, resigned, at a salary of \$50.00 per month, effective March 28, 1917, and \$157.69 was appropriated to meet this salary.

Miss Elizabeth Palmer was appointed Stenographer in the Stores and Receiving Department, vice Miss Hill, resigned, at a salary of \$50.00 per month, effective April 15, 1917, and \$125.00 was appropriated to meet this salary.

Carl Snyder was appointed Helper, Stores and Receiving Department, vice Coit Clements, resigned, at a salary of \$50.00 per month, effective March 26, 1917, and \$161.54 was appropriated to cover this salary.

J. A. Dannley was appointed Student Janitor at the Observatory, vice Carl C. Lowe, resigned, at a salary of \$25.00 per month, effective May 21, 1917, and \$34.17 was appropriated to meet this salary.

J. S. Van Norman was appointed Janitor, at a salary of \$55.00 per month, effective April 23, 1917, and \$124.81 was appropriated to meet this salary.

James F. Walker was appointed Fireman, vice Fletcher R. Knox, resigned, at a salary of \$75.00 per month, effective April 14, 1917, and \$190.00 was appropriated to meet this salary.

Walter Franklin Hall was appointed Laborer, vice W. R. Board, resigned, at a salary of \$65.00 per month, effective April 20, 1917, and \$153.83 was appropriated to cover this salary.

Louis Mazzola was appointed Laborer, vice Lawrence Mazzola, resigned, at a salary of \$57.50 per month, effective May 1, 1917, and \$115.00 was appropriated to meet this salary.

6. Upon the recommendation of the President, the salary of Mrs. Marie D. Haines, Sales Clerk, Dairy Department, was increased from \$55.00 per month, to \$65.00 per month, effective May 1, 1917, and \$20.00 was appropriated to meet this increase.

7. The President reported the transfer of Miss Alice A. Moran, Stenographer, Dairy Department, to the Chemistry Building, to take the place of Miss Silberbert, resigned, said transfer effective as of May 16, 1917, and \$75.00 was appropriated for this salary. The balance of \$75.00 in the appropriation for the salary of a stenographer in the Dairy Department was cancelled.

8. Upon the recommendation of the President \$1,080.00 was appropriated for salaries in the Department of Military Science and Tactics for the year 1916-1917, and an allowance of \$480.00 was assigned to Captain James H. Tilford and an allowance of \$600.00 was assigned to Lieutenant Robert E. Sherrard.

9. The President reported that Sergeants George Armstrong, John S. Peters and Andrew Clark have been detailed for service in the regular army, effective May 12, May 15 and May 7, 1917, respectively, and in accordance with the recommendation of the President, the following balances remaining in the several appropriations were cancelled; \$20.00; \$18.75 and \$22.08.

10. Upon the recommendation of the President, Miss Carolyn Martha Smith was released from the payment of tuition and all fees, as she is passing through a siege of typhoid fever. Miss Smith is registered in the College of Medicine.

11. Upon the recommendation of the President, duplicate diplomas were authorized for the following persons, the word "duplicate" to appear on each diploma:

Athanas Kazezis, B.A. (Anatolia College) Bachelor of Science in Agriculture, as of the Class of 1916.

Harry Wende, Doctor of Veterinary Medicine, as of the Class of 1915.

12. Upon the recommendation of the President, the expenses were authorized of one delegate to attend the annual meeting of the American Institute of Homeopathy, to be held the week of June 17, 1917, at Rochester, N. Y.

13. Upon the recommendation of the President, the expenses of Professor T. E. French, a delegate to the meeting of the Society for the Promotion of Engineering Education, to be held July 6-7, 1917, at Washington, D. C., were authorized for this year without precedent for the future.

14. Upon the recommendation of the President, the course in the Training School for Nurses, College of Homeopathic Medicine, as presented by Dr. C. A. Burrett, was approved.

15. The President presented a communication from Professor Joseph S. Myers of the Department of Journalism concerning the matter of membership in the Association of American Schools and Departments of Journalism, the annual dues being \$20.00.

On motion, the Trustees authorized membership in the above named association and the payment of the annual dues.

16. Upon the recommendation of the President, the following appropriations were made:

An appropriation of \$445.00 was made for the completion of the high temperature testing furnace for use in testing refractories.

The President stated that the only furnace of this kind which has been available heretofore is in the laboratories of the Bureau of Standards and this furnace has been appropriated by the Government to be used exclusively on the testing of materials for government contracts.

An appropriation of \$35.00 was made for the Ohio History Teachers' Journal.

An appropriation of \$150.00 was made to the Department of Anatomy for additional current expense.

17. Upon the recommendation of the President, \$150.00 in the current expense account of the Department of Obstetrics was cancelled.

18. Upon the recommendation of the President, the following provision was made for the Summer Camp of 1917, Department of Civil Engineering, and \$280.00 was appropriated to cover the same:

G. F. Schlesinger, Assistant Professor, salary one month..	\$180.00
Current Expense.....	100.00
	<hr/>
	\$280.00

19. The President stated that in accordance with the action taken at the last meeting of the Board, the following balances in the equipment fund were cancelled on May 1st and the amounts placed to the credit of unappropriated funds:

Agricultural Chemistry and Soils.....	\$ 13.52
Agricultural Engineering.....	14.51
American History.....	7.00
Animal Husbandry.....	.34
Botany .....	5.56
Ceramic Engineering.....	401.51
Civil Engineering.....	157.86
Dispensaries .....	82.66
Electrical Engineering.....	487.10
Engineering Drawing.....	2.37
English .....	14.84
European History.....	59.52
Farm Crops.....	62.03
Farm Operations.....	3.69
Fire Protection.....	11.68
Forestry .....	217.35
Geology .....	121.77
German .....	66.26
Greek .....	9.80
History and Philosophy of Education.....	3.50
Horticulture .....	55.13
Hospitals .....	209.06
Industrial Arts.....	50.37
Lake Laboratory.....	191.00
Library .....	105.80
Manual Training.....	37.79
Mechanics .....	25.75
Mechanical Engineering.....	521.33
Metallurgy .....	164.79
Military Science.....	2.75
Obstetrics .....	35.36
Ophthalmology and Oto-Laryngology.....	60.65
Pathology .....	61.43
Philosophy .....	11.10
Physics .....	20.98
Physical Education.....	144.60
Physiology, Physiological Chemistry & Pharmacology	10.10
Principles and Practice of Education.....	23.35
Public Health.....	37.49
Romance Languages.....	20.79
Rural Economics.....	140.60
University Architect.....	1.26
Veterinary Medicine.....	32.64
Zoology and Entomology.....	17.31

Upon the recommendation of the President, the following appropriations were cancelled and the amounts placed to the credit of unappropriated funds:

Change Amphitheatre—St. Francis Hospital.....	\$ 650.00
Cadaver Room—Park Street Building.....	600.00
Equipment Buildings—General.....	1,500.00
Electric Cable.....	2,500.00
Floors, Partitions and Amphitheatre—St. Francis Hospital .....	809.97
Heating and Ventilating—State Street Building....	3,000.00
Remodel Hayes Hall.....	283.43
Shoring Floor—Biological Building.....	4,000.00
Water Filter and Pump—Gymnasium.....	1,155.00
Tunnel—Neil Avenue to Home Economics Building.	15.53

Upon the recommendation of the President, the following appropriations were made from unappropriated funds to cover accounts heretofore authorized by the President:

Betterment of Buildings.....	\$5,000.00
Extension Hot Water Heating System.....	664.18
Homeopathic Hospital Building—Endowment.....	426.22
Homeopathic Hospital Equipment.....	1,946.11
Incidentals .....	5,000.00
Roads .....	755.84
Roads and Grounds.....	750.00
Roads and Grounds Equipment.....	76.66
Tunnel—Neil Avenue to Hospital Building.....	1,206.69
Tunnel—Robinson Laboratory to Shops.....	653.59
Walks .....	161.80
Water .....	1,000.00
Grading—Homeopathic Hospital.....	1,481.95
Page Hall Fire.....	941.05
Remodel Townshend Hall.....	1,650.00
Equipment Shops Building.....	2,124.47
Anatomy .....	18.01
Architecture .....	32.80
Bacteriology .....	91.77
Chemistry .....	21.27
Home Economics.....	456.86
Latin .....	109.01
Mineralogy .....	34.58
Optometry .....	74.68
Psychology .....	121.53
Winter Course.....	88.08

\* \* \* \* \*

20. Upon the recommendation of the President, the salary of the Commandant of Cadets for the year 1916-1917 was fixed at \$1,700.00 and an additional appropriation of \$800.00 was made to meet this salary.

21. Upon the recommendation of the President, an appropriation of \$250.00 was made to cover the salary of Professor Edwin F. Coddington for his services as Acting Dean of the College of Engineering for the year 1916-1917.

22. Upon the recommendation of the President, the balance of \$2,000.00 remaining in the appropriation for the salary of a dean for the College of Engineering was cancelled.

23. In accordance with the recommendation of the President, it was agreed that the usual diploma fee be not required from members of the present Senior Class who are at Fort Benjamin Harrison or who have otherwise gone into the service of the Federal Government under existing war conditions; and also that the fee be remitted to those who have paid without knowledge of this fact. In the event of any doubtful cases the administration shall be referred to the President with power to act.

24. Upon the recommendation of the President, Dr. S. Sisson, Professor of Comparative Anatomy, Department of Veterinary Medicine, was given leave of absence, without salary, for the academic year 1917-1918, with the understanding that he is to return to the University at the expiration of said leave of absence. Dr. Sisson is to teach anatomy at the Ontario Veterinary College, Toronto, Canada, during next year.

\* \* \* \* \*  
Mr. Kaiser presented the following resolution which was adopted:

*"Resolved, That the interest on the endowment fund and all other income of the University for the fiscal year ending June 30, 1918, not otherwise appropriated, be and the same are hereby appropriated for its support and maintenance."*

\* \* \* \* \*  
On motion of Mr. Pomerene, it was agreed that a first edition of the baccalaureate address delivered by President Thompson, consisting of ten thousand copies be published at once and be given general distribution.

\* \* \* \* \*  
In accordance with the rules and regulations of the Board, the following officers were elected for the year ending June 30, 1918:

Benjamin F. McCann.....Chairman  
John F. Cunningham.....Vice-Chairman  
Julius F. Stone.....Treasurer  
Carl E. Steeb.....Secretary and Business Manager

\* \* \* \* \*  
Carl E. Steeb was re-elected Treasurer of Ohio Union for the year ending June 30, 1918, and a member of the Board of Overseers of Ohio Union for the term of three years.

The President presented the plans for the construction of an asphaltic macadam roadway from Townshend Hall to Woodruff Avenue, as prepared by Professor Joseph N. Bradford, at an estimated cost of \$14,000.00.

On motion, \$14,000.00 was appropriated from the interest on the endowment for the construction of the above roadway, and the Secretary was directed to secure bids and award the contract to the lowest and best bidder.

\* \* \* \* \*

The President presented an estimate for building a switch from the main line to the proposed site for the new Power House, in the amount of \$3,161.00.

On motion, this estimate was approved and the work of constructing the switch authorized to proceed at once. An appropriation of \$3,200.00 was made to cover the cost of said work.

\* \* \* \* \*

Upon the recommendation of the President, it was ordered that a survey, design and estimate of the proposed improvement of the grounds between Lane and King Avenues, with a view to widening and beautifying the Olentangy River between the above mentioned points, be made during the coming Summer, under the direction of the Department of Civil Engineering as a part of the Summer Camp work, the estimate of cost for this work being \$950.00, which amount is hereby appropriated for this purpose.

\* \* \* \* \*

The Secretary read the minutes of the Cabinet from April 5, 1917, to May 3, 1917, inclusive, and, on motion, the minutes were accepted and the actions of the Cabinet approved.

\* \* \* \* \*

Upon the recommendation of the President, it was ordered that all unencumbered balances remaining on the books June 30, 1917, be cancelled, it being understood that this order is not to include the Rotary, Gifts or Oxley Hall funds.

Upon the recommendation of the President, appropriations were authorized to cover approved expenditures for certain departments, in accordance with the statement submitted by the Secretary.

It was ordered that a statement of the above cancellations and appropriations as made on June 30, 1917, be appended to the minutes of this meeting.

\* \* \* \* \*

Thereupon the Board adjourned to meet in Dayton, Ohio, July 3-4, 1917.

Attest: CARL E. STEEB,  
*Secretary.*

BENJ. F. McCANN,  
*Chairman.*



## APPROPRIATIONS

### TO COVER APPROVED EXPENDITURES

	Current Expense and Equipment
<i>College of Agriculture</i>	
Agricultural Chemistry and Soils.....	\$ 60.04
Agricultural Engineering.....	1.56
Animal Husbandry.....	2,046.50
Botany.....	35.86
Dairying.....	1,442.13
Farm Crops.....	6.80
Home Economics.....	204.01
Lake Laboratory.....	119.91
Winter Course in Agriculture.....	25.00
Total College of Agriculture.....	\$ 3,941.81
<i>College of Arts, Philosophy and Science</i>	
Geological Museum.....	\$ 72.90
Total College of Arts, Philosophy and Science....	\$ 72.90
<i>College of Dentistry</i>	
Dentistry.....	\$ 24.64
Total College of Dentistry.....	\$ 24.64
<i>College of Education</i>	
Art.....	\$ 20.72
Manual Training.....	109.20
Total College of Education.....	\$ 129.92
<i>College of Engineering</i>	
Architecture.....	\$ 38.74
Electrical Engineering.....	147.31
Engineering Drawing.....	15.12
Industrial Arts.....	607.62
Mechanical Engineering Refrigerating Plant.....	663.41
Metallurgy.....	230.59
Mine Engineering.....	35.42
Total College of Engineering.....	\$ 1,738.21
<i>College of Medicine</i>	
Bacteriology.....	\$ 129.62
Total College of Medicine.....	\$ 129.62
<i>College of Pharmacy</i>	
Pharmacy.....	\$ 151.02
Total College of Pharmacy.....	\$ 151.02

	Current Expense and Equipment
<i>Summer Session</i>	
Summer Session.....	\$ 52.33
Total Summer Session.....	\$ 52.33
<i>President's Division</i>	
College of Agriculture.....	\$ 6.89
College of Arts.....	61.36
Library.....	402.62
National Brickmakers' Association.....	40.97
Ohio History Teachers' Journal.....	16.60
Aviation.....	48.54
Total President's Division.....	\$ 576.98
<i>Administrative Division</i>	
Business Manager's Office.....	\$ 567.01
Commencement Expense.....	588.67
Entrance Board.....	38.46
Incidentals.....	3,144.26
President's Office.....	36.81
Registrar's Office.....	807.64
University Architect.....	294.61
Total Administrative Division.....	\$ 5,477.46
<i>Physical Plant</i>	
Betterment of Buildings.....	\$ 1,323.77
Coal and Gas.....	1,904.41
Extension of Hot Water Heating System.....	4.50
Janitors and Custodian.....	291.72
Laundry.....	643.50
Light, Heat and Power.....	1,187.74
Remodel Townshend Hall.....	1,037.23
Roads and Grounds.....	1,186.15
Water.....	1,737.81
Total Physical Plant.....	\$ 9,316.83
<i>New Buildings</i>	
Home Economics Building.....	\$ 43.10
Homeopathic Hospital Building.....	267.79
Total New Buildings.....	\$ 310.89

#### RECAPITULATION

College of Agriculture.....	\$ 3,941.81
College of Arts, Philosophy and Science.....	72.90
College of Dentistry.....	24.64
College of Education.....	129.92
College of Engineering.....	1,738.21

	Current Expense and Equipment
College of Medicine.....	129.62
College of Pharmacy.....	151.02
Summer Session.....	52.33
President's Division.....	576.98
Administrative Division.....	5,477.46
Physical Plant.....	9,316.83
New Buildings.....	310.89
Total Appropriations.....	\$21,922.61

## CANCELLATIONS

### *College of Agriculture*

Farm Operations.....	\$ 2,060.26
Forestry.....	6.24
Horticulture.....	1,648.12
Rural Economics.....	3.59
Zoology and Entomology.....	2.37
Total College of Agriculture.....	\$ 3,720.58

### *College of Arts, Philosophy and Science*

American History.....	\$ 14.60
Biblical History and Literature.....	9.86
English.....	71.18
European History.....	44.22
Geology.....	67.19
German.....	7.80
Greek.....	95.87
Latin.....	31.73
Philosophy.....	27.36
Political Science.....	8.74
Romance Languages.....	34.33
Total College of Arts, Philosophy and Science....	\$ 412.88

### *College of Commerce and Journalism*

Economics and Sociology.....	\$ 188.85
Journalism.....	19.06
Total College of Commerce and Journalism.....	\$ 207.91

### *College of Education*

History and Philosophy of Education.....	\$ 9.67
Principles and Practices of Education.....	5.17
Psychology.....	160.00
School Administration.....	71.50
Total College of Education.....	\$ 246.34

	Current Expense and Equipment
<i>College of Engineering</i>	
Astronomy.....	\$ 41.12
Ceramics.....	92.35
Chemistry.....	366.35
Civil Engineering.....	187.25
Engineering Experiment Station.....	594.76
Liquid Air Apparatus.....	238.78
Mathematics.....	60.98
Mechanical Engineering.....	57.41
Mechanics.....	28.19
Mineralogy.....	173.55
Optometry.....	23.33
Physics.....	765.58
Total College of Engineering.....	\$ 2,629.65
<i>College of Homeopathic Medicine</i>	
Homeopathic Medicine.....	\$ 47.73
Homeopathic Hospital.....	238.92
Total College of Homeopathic Medicine.....	\$ 286.65
<i>College of Law</i>	
Law.....	\$ 16.95
Total College of Law.....	\$ 16.95
<i>College of Medicine</i>	
Anatomy.....	\$ 165.22
Dispensaries.....	1,057.41
Hospital.....	245.99
Medicine.....	25.82
Obstetrics.....	122.29
Ophthalmology and Oto-Laryngology.....	94.99
Pathology.....	17.88
Physiology, Physiological Chemistry and Pharmacology	231.57
Public Health.....	100.99
St. Francis Hospital X-Ray Apparatus.....	50.03
Surgery and Gynecology.....	18.71
Total College of Medicine.....	\$ 2,130.90
<i>College of Veterinary Medicine</i>	
Veterinary Medicine.....	\$ 272.90
Total College of Veterinary Medicine.....	\$ 272.90
<i>President's Division</i>	
College of Commerce and Journalism.....	\$ 46.50
College of Education.....	15.28
College of Engineering.....	17.00
College of Medicine.....	17.61

	Current Expense and Equipment
Equipment of Buildings, General.....	133.36
Graduate School.....	1.88
Library, Books and Binding.....	3,136.54
Military Science.....	101.52
Physical Education.....	55.30
Student Health Service.....	16.51
Total President's Division.....	\$ 3,541.50
<i>Administrative Division</i>	
Advertising.....	\$ 44.08
Board of Publication.....	2,338.55
Dean of Women.....	8.33
Mailing Room.....	1,671.91
Trustees' Expense.....	341.73
Virginia Military Lands.....	553.14
Total Administrative Division.....	\$ 4,957.74
<i>Physical Plant</i>	
Cadaver Room, Park Street.....	\$ 58.34
Change Amphitheatre, St. Francis.....	41.32
Construction of Tennis Courts.....	471.40
Contingencies.....	3,200.00
Electric Cable.....	163.02
Engineer's Office.....	6.07
Fire Protection.....	413.83
Railways.....	1,088.25
Remodel Hayes Hall.....	342.89
Total Physical Plant.....	\$ 5,785.12
<i>New Buildings and Equipment</i>	
Allowance for Hog Barn.....	\$ 30.00
Home Economics Building Equipment.....	482.71
Shops.....	874.94
New Shops Building Equipment.....	87.70
Total New Buildings and Equipment.....	\$ 1,475.35
<i>Insurance and Contributions</i>	
Contributions.....	\$ 1,852.50
Insurance.....	852.14
Total Insurance and Contributions.....	\$ 2,704.64
Salaries.....	\$16,782.01

#### RECAPITULATION

College of Agriculture.....	\$ 3,720.58
College of Arts, Philosophy and Science.....	412.88
College of Commerce and Journalism.....	207.91

	Current Expense and Equipment
College of Education.....	246.34
College of Engineering.....	2,629.65
College of Homeopathic Medicine.....	286.65
College of Law.....	16.95
College of Medicine.....	2,130.90
College of Veterinary Medicine.....	272.90
President's Division.....	3,541.50
Administrative Division.....	4,957.74
Physical Plant.....	5,785.12
New Buildings and Equipment.....	1,475.35
Insurance and Contributions.....	2,704.64
Salaries.....	16,782.01
Total Cancellations.....	<u>\$45,171.12</u>

# INDEX

	PAGE
Adams, Clyde S.—	
Resignation accepted.....	29
Administrative Council—	
Recommendations adopted concerning fees of teachers.....	52
Advisory Council for Engineering Experiment Station—	
Members appointed.....	44-45
Agricultural Chemistry and Soils, Department of—	
Additional appropriation made for the salary of Professor of Soils.....	11
Conrey, Guy—appointed Instructor in Soils.....	57
Agricultural Engineering, Department of—	
Potter, P. B.—appointed Instructor.....	6
Agricultural Extension Service—	
Riggs, E. J.—resignation accepted.....	5
Smith, A. G.—appointed County Agent.....	6
Miller, R. C.—appointed Instructor in Agricultural Engineering.....	6
Davis, Bertha A.—appointed Stenographer.....	6
Krause, Margaret—appointed Instructor in Home Economics.....	6
Betz, Mary—reappointed Instructor in Home Economics.....	6
DeLashmutt, Floyd—appointed Cow Tester.....	6
Dean, Frank C.—appointed Assistant in Publications.....	6
Armstrong, Dora—appointed Stenographer; resignation accepted.....	6, 21
Hughes, Donald D.—appointed Demonstrator in Farm Management.....	23
McCoy, W. E.—appointed County Agricultural Agent.....	23
Expense allowance to County Agents for automobile maintenance.....	24
Johnson, Charlotte—appointed in Home Economics.....	30
Kauffman, Treva—transferred to position of Assistant Leader of Boys' and Girls' Club Work.....	32
Hershberger, Joseph P.—resignation accepted.....	56
Wheelock, W. R.—appointed County Agricultural Agent....	58
Foster, Thomas J.—appointed County Agricultural Agent....	58
Beechey, L. P.—appointed Specialist in Veterinary Science..	58
Beach, Carrie L.—appointed Stenographer.....	71
Hastings, Lucile F.—appointed Stenographer.....	71
Klein, Gertrude F.—appointed Stenographer.....	71
Searle, Luella E.—resignation accepted.....	88
Aikin, Wilford M.—	
Appointed Assistant Professor of the Principles of Education	30
Albright, John G.—	
Appointed Graduate Assistant in Physics.....	8

Alexander, Glenn H.—	
Appointed temporary student assistant in Physical Education Department.....	37
Alexander, Jean H.—	
Resignation accepted .....	35
Allen, F. L.—	
Authorized to attend meeting of Extension Directors and County Agent Leaders.....	42
Allen, Thomas V.—	
Appointed Night Trouble Man, Division of Operation and Maintenance.....	22
American History, Department of—	
Atkinson, Agnes Jessie—appointed Graduate Assistant.....	7
Wittke, Carl—appointed Instructor.....	36
Appropriation for salaries.....	51
American Institute of Homeopathy—	
One delegate from the University authorized to attend meeting of.....	92
Anatomy, Department of—	
Student Assistants appointed.....	22
Baxter, E. H.—resignation accepted.....	29
Charlton, P. H.—resignation accepted.....	29
Burrell, N. L.—appointed Student Assistant.....	31
Yoakum, H. H.—appointed Student Assistant.....	31
Burrell, N. L.—resignation accepted.....	56
Beach, W. L.—appointed Student Assistant.....	58
Student Assistants appointed.....	58
Anderson, M. Margaret—	
Resigned Graduate Fellowship.....	21
Animal Husbandry, Department of—	
Appropriation for live stock.....	11
Herdsman appointed.....	8
Snode, Ben S.—appointed Herdsman.....	23
Carter, Charles H.—appointed Helper.....	39
Lindamood, V. G.—appointed Groom.....	39
Dickey, T. O.—appointed Poultryman.....	39
Sturgeon, Ralph H.—appointed Student Assistant.....	44
Request to purchase a Percheron stallion referred to a committee.....	68
Ankeney, William N.—	
Appointed Graduate Assistant in the Department of Botany.	50
Annual Reports of the University—	
To be printed hereafter by the University.....	46
Ansel, Orleta—	
Appointed Stenographer.....	90
Applications for Deeds...17-18, 19-20, 33-35, 46-48, 53-55, 62-63, 86-87	
Appropriations—	
For salary of Instructor in Chemistry.....	7
For salaries of Assistants in the Department of Chemistry...	7



Cancelled—balance in appropriation for salaries in Electrical Engineering Department.....	7
For salary of Instructor in Department of Home Economics	7
For salary of drug clerk at State and Park Street Dispensaries.....	8
For salary of assistant to the Dean of Women.....	8
Cancelled—balance of \$30.00 in salary appropriation for stenographer for Entrance Board.....	9
Cancelled—\$60.00 in appropriation for salary of stenographer in Townshend Hall.....	8
For salary of Instructor in Psychology.....	11
For salary of Professor of Soils.....	11
For salary of Instructor in Law.....	11
For salary of Assistant Professor of Journalism.....	11
For increase in salary of Professor of Physiology.....	11
For salary of Assistant in the Department of Physics.....	11
For live stock—Department of Animal Husbandry.....	11
For research work—Departments of European History and Physics.....	11
Division of the equipment fund for the Shops and Home Economics Buildings.....	11
Transfer of certain amounts by Controlling Board.....	12
Cancelled—balance of \$500.00 in appropriation for salaries in College of Pharmacy.....	13
Cancelled—\$300.00 in salaries account, Department of Chemistry.....	21
Cancelled—\$200.00 in salaries account of Department of Civil Engineering.....	21
For salary of herdsman in Department of Animal Husbandry	23
For apparatus, Department of Psychology.....	24
For equipment, Department of Mineralogy.....	25
For roads—additional amount.....	25
For tunnels.....	25
Cancelled—balance in salary appropriation for Clerk, College of Medicine.....	29
For salaries in the Department of English.....	36
For salaries in Stores and Receiving Department.....	38-39
For salary of a diener in Department of Bacteriology.....	40
Transferred—\$250.00 from Department of Physiology to Department of Pathology.....	40
For salaries in College of Medicine.....	50
Transferred—100.00 from Dentistry to the Department of Chemistry.....	51
Cancelled—\$2500.00 in appropriation for salary of Dean of the College of Engineering.....	51
For drawing tables—Department of Engineering Drawing..	51
For office equipment—Department of Physical Education...	51
For current expense—Student Health Service.....	51
For equipment—Department of Chemistry.....	51
For salaries—Department of American History.....	51
For salaries—Department of Psychology.....	51
For equipment of the Homeopathic Hospital.....	51
Cancellations—salaries account.....	56-57
Cancelled—salary appropriation for Professor of Mine Engineering.....	59
For non-commissioned officers' compensation.....	60

For electric furnace—Department of Metallurgy.....	61
For current expense—Department of Psychology.....	61
For current expense—College of Agriculture.....	61
For liquid air plant.....	61
For lantern in auditorium of Home Economics Building....	61
For student help in the Department of Physics.....	61
For kiln—Department of Ceramic Engineering.....	64
For purchase of the Hess tract of land.....	66
For tennis courts.....	68
For installing machines in Department of Manual Training..	73
For Summer Session Budget.....	73-76
Cancelled—unexpended balances in equipment fund.....	76
Cancelled—balances in salaries.....	88-89
For salaries.....	89-91
For high temperature testing furnace.....	92
For Ohio History Teachers' Journal.....	92
For current expense—Department of Anatomy.....	92
Cancelled—\$150.00 of appropriation for current expense, Department of Obstetrics.....	92
For Summer Camp, 1917.....	92
Cancelled—balances in equipment fund.....	93
Cancelled—balances in appropriations for improvements of Buildings and Grounds.....	94
For various accounts authorized by the President.....	94
For additional salary for the Commandant of Cadets.....	94
For services of Acting Dean of the College of Engineering..	95
Cancelled—balance in salary appropriation for Dean of the College of Engineering.....	95
Appropriation of Endowment Funds, etc.....	95
For roadway; railway switch.....	96
Cancelled—all unencumbered balances.....	96
To cover approved expenditures.....	96
Architecture, Department of— Budget for 1916-1917 adopted.....	14
Art and Architecture— Professor C. F. Kelley appeared regarding new building for departments of.....	4
Armstrong, Andrew— Appointed Laborer, Division of Operation and Maintenance	9
Armstrong, Dora— Appointed Stenographer.....	6
Resignation accepted.....	21
Armstrong, George— Detailed for service by War Department in the Department of Military Science and Tactics.....	50
Detailed for service in the regular army.....	91
Art, Department of— Appropriation for current expense.....	61
Association of American Agricultural Colleges and Experiment Stations— Delegates appointed to attend meeting of.....	42

Association of American Schools and Departments of Journalism— Membership in, authorized.....	92
Association of Collegiate Schools of Business— Membership in, authorized.....	32
Athletic Board— Committee from, appeared concerning stadium.....	55
Athletic Field and Stadium— Matter of location of.....	55, 66, 68
Atkinson, Agnes Jessie— Appointed Graduate Assistant in the Department of American History.....	7
Auditor of State— Opinion concerning the awarding of contracts for roads, walks, tunnels, etc., without advertising for bids.....	5
Aviation School— President reported concerning its operation under the direction of the War Department.....	87
Baccalaureate Address— An edition of 10,000 copies to be printed.....	95
Bacteriology, Department of— Student Assistants appointed..... Metze, Oscar—appointed diener..... Spear, Harry I.—services discontinued..... Burkhart, W. C.—resigned.....	8 40 57 6
Bain, Edgar Collins— Degree conferred on.....	55
Bair, Ruth— Appointed Assistant in the Department of Home Economics..	21
Baker, Clara L.— Transferred to the Department of Journalism-Printing....	29
Baker, Clarence M.— Appointed Assistant in the Department of Journalism.....	49
Baker, R. C. Title changed to Graduate Assistant in the Department of Anatomy.....	39
Baldwin, Elma G.— Degree conferred on.....	41
Banks, Russell— Appointed Graduate Assistant in Chemistry.....	37
Barrington, Alfred R.— Matter of compensation.....	60
Barton, John L.— Degree conferred on.....	41
Batesole, D. E.— Appointed Instructor in Engineering Drawing Department..	52
Baumiller, George Nicholas— Degree conferred on.....	88

Baxter, E. H.—	
Resigned as Student Assistant in the Department of Anatomy	29
Appointed Student Assistant in Clinical Laboratory, College of Homeopathic Medicine.....	31
Bayes, Arthur—	
Resignation accepted.....	36
Beach, Carrie L.—	
Appointed Stenographer in Agricultural Extension Service..	71
Beach, W. L.—	
Appointed Student Assistant in the Department of Anatomy..	58
Beale, Arlene J.—	
Degree conferred on.....	41
Bechtel, Lott E.—	
Appointed Instructor in Dairying in the Winter Course....	49
Becker, William John—	
Degree conferred on.....	40
Beechey, L. P.—	
Appointed Extension Specialist in Veterinary Science.....	58
Betz, Mary—	
Reappointed Instructor in Home Economics in Agricultural Extension Service.....	6
Biddle, George W.—	
Degree conferred on.....	48
Billingsley, J. K.—	
Appointed Laborer, Division of Operation and Maintenance..	59
Bishop, A. J.—	
Appointed Instructor in Animal Husbandry in Winter Course	49
Bleecker, William L.—	
Appointed Student Assistant in Bacteriology.....	8
Board of Visitors of Alumni Association—	
Report from, concerning the College of Law.....	43
Resolution from, concerning consulting professors in the College of Engineering.....	46
Board, William Ross—	
Appointed Laborer, Division of Operation and Maintenance..	59
Salary increased.....	72
Resignation accepted.....	89
Bock, C. W.—	
Remuneration for services constructing apparatus.....	24
Boger, Henry Hall—	
Degree conferred on.....	41
Bond—	
Payment of premium on bond of Secretary and Business Manager authorized.....	11
Botany, Department of—	
Dean, F. W.—appointed Graduate Assistant.....	7
Burns, Ross C.—appointed Student Assistant.....	7

Eckman, W. S.—appointed Assistant.....	7
Crabb, John S.—appointed Assistant.....	50
Ankeney, William N.—appointed Graduate Assistant.....	50
Sayre, Jasper D.—appointed Student Assistant.....	50
Leonard, E. C.—appointed Student Assistant.....	50
Eckman, W. S.—resignation accepted.....	48
Burns, Ross C.—resignation accepted.....	89
Boudreau, Frank G.—	
Resignation accepted.....	35
Bowden, R. K.—	
Appointed Student Assistant in Mine Engineering Department.....	30
Bowman, John C.—	
Appointed Assistant in the Department of Chemistry.....	7
Boyd, Thomas A.—	
Appointed Student Assistant in Department of Engineering Drawing.....	52
Boylan, Bernette—	
Allowed to re-enter University and finish work without payment of fees.....	40
Bradford, Joseph N.—	
Re-elected Professor of Architecture.....	14
Re-elected University Architect and salary increased.....	14
Bradfute, O. E.—	
Member of committee on the purchase, breeding and selling of live stock.....	67
Brady, Agnes—	
Resignation accepted.....	56
Brehm, G. W.—	
Rank changed to Instructor and salary increased.....	9
Brevoort, Virgil E.—	
Appointed Janitor.....	38
Breyfogle, Caroline M.—	
Authorized to attend meeting of collegiate alumnae.....	72
Bridge—	
Matter of lengthening the railroad bridge.....	76-77
Plan for placing new deck on railroad bridge.....	26
Brooks, Shirley T.—	
Resignation accepted.....	36
Brown Hall—	
Addition to—requested.....	4
Brown, Ralph Henry—	
Degree conferred on.....	48
Brownfield, W. W.—	
Appointed County Agricultural Agent.....	37
Bruce, William F.—	
Appointed Instructor in Farm Crops, Short Winter Course..	49

Budgets—	
Preliminary budget for Summer Session 1917 presented....	46
Action concerning cancellations, appropriations and appointments.....	56
Summer Session Budget adopted (1917).....	73-76
Budget for Department of Architecture and University Architect, adopted.....	14
Bugby, M. O.—	
Resignation accepted.....	48
Buildings—	
Deans and professors appeared before the Board regarding new buildings.....	3-4
Committee appointed to determine the requests to be made to Legislature.....	17
Bumpas, Lena—	
Appointed part-time Assistant in the Department of Home Economics.....	7
Burgess, E. W.—	
Resignation accepted.....	29
Burgwald, Louis E.—	
Appointed Instructor in Dairying in Short Winter Course..	49
Burkhart, W. C.—	
Resignation accepted.....	6
Burns, Ross C.—	
Appointed Student Assistant in Botany.....	7
Resignation accepted.....	89
Burns, William J. Detective Agency—	
Bill of, authorized to be paid.....	76
Burrell, N. L.—	
Appointed Student Assistant in Anatomy.....	31
Resignation accepted.....	56
Butler, John R.—	
Appointed Janitor.....	59
Cabinet—	
Minutes approved.....	4
Referred to—matter of continuing Lake Laboratory at Cedar Point.....	26
Minutes and actions approved.....	26, 46
Minutes read and approved.....	55, 63, 96
Caine, William H.—	
Appointed House Physician at Homeopathic Hospital.....	31
Resignation accepted.....	69
Caldwell, F. C.—	
Appointed a member of the Advisory Council of Engineering Experiment Station.....	45
Cameron, Hazel—	
Appointed Technical Assistant in Department of Pathology	8
Campbell, Francis Carlyle—	
Degree conferred on.....	42

Campbell, Lois Ruth—	
Appointed Graduate Teacher Nurse, Homeopathic Hospital..	70
Carman, J. Ernest—	
Appointed Assistant Professor of Geology.....	30
Carter, Charles H.—	
Appointed General Helper, Department of Animal Husbandry	39
Ceramic Engineering, Department of—	
Matter of additional appropriation for kiln.....	43
Stout, Wilbur—appointed Instructor.....	57
Helser, Perry D.—appointed Student Assistant.....	57
Appropriation for completion of kiln.....	64
Chapin, Esther S.—	
Appointed Cataloguer in Library.....	8
Charlton, P. H.—	
Appointed Student Assistant in Anatomy.....	22
Resignation accepted.....	29
Chemistry Building—	
Addition to, requested.....	4
University Architect directed to prepare plans for addition..	67
Chemistry, Department of—	
Additional appropriations for salaries.....	7
Sweeney, Orland R.—appointed Instructor.....	7
Graduate Assistants and Assistants appointed.....	7
Shipley, J. W.—resignation accepted.....	20
Olin, H. L.—appointed Assistant Professor.....	21
Adams, Clyde S.—resignation accepted.....	29
Banks, Russell—appointed Graduate Assistant.....	37
100.00 transferred to current expense account from Dentist-	
ry Department.....	51
Appropriation for equipment, analytical laboratories.....	51
Lake, W. W.—resignation accepted.....	5
Sanford, Robert M.—resignation accepted.....	69
Cheng, Wei Van—	
Degree conferred on.....	40
Chubb, C. St. J.—	
Re-elected Professor of Architecture and salary increased..	14
Church, Esther Anna—	
Degree conferred on.....	41
Civil Engineering, Department of—	
Hindman, W. S.—resignation accepted.....	21
Kromer, Edward—appointed Assistant Professor.....	21
McCoy, W. E.—appointed substitute Instructor for two	
months.....	89
To make survey between Lane and King Avenues, with a	
view to beautifying the river.....	96
Appropriation for Summer Camp, 1917.....	92
Clark, Andrew D.—	
Detailed for service by the War Department in the Depart-	
ment of Military Science and Tactics.....	50
Detailed for service in the regular army.....	91

Clark, Blanche L.—	
Appointed Stenographer.....	71
Clark, Shreve—	
Fees remitted.....	24
Clements, Coit L.—	
Appointed Helper in Stores and Receiving Department.....	38
Resignation accepted.....	69
Clements, Eva Ball—	
Appointed Student Nurse—Homeopathic Hospital.....	90
Clevenger, W. L.—	
Resignation accepted.....	69
Coal—	
Contract awarded to the Victoria Coal Company for year ending June 30, 1917.....	12
Secretary directed to secure bids for year ending June 30, 1918.....	87
Cockley, W. B.—	
Salary increased.....	72
Resignation accepted.....	89
Coddington, E. F.—	
And others appeared before the Board requesting an addi- tion to Brown Hall.....	4
Appointed delegate to annual meeting of Association Ameri- can Agricultural Colleges and Experiment Stations....	42
Reappointed Acting Director of Advisory Council Engineer- ing Experiment Station.....	45
Allowance for services as Acting Dean of College of En- gineering.....	95
Coe, Vernard Delano—	
Degree conferred on.....	40
Coith, Herbert S.—	
Appointed Assistant in the Department of Chemistry.....	7
Degree conferred on .....	40
Cole, A. D.—	
Appointed member of Advisory Council of Engineering Ex- periment Station.....	45
Coler, Lillian E.—	
Appointed Graduate Assistant in the Department of Psychol- ogy.....	8
Resignation accepted.....	36
College of Agriculture—	
Dean Vivian presented a comprehensive building scheme, covering a series of years.....	3
Manner of awarding scholarships for Three-Year Course in Agriculture.....	18
Appointment of instructors for Short Winter Course.....	49
Appropriation for current expense for Dean's office.....	61
Present method of awarding the scholarships for the Three- Year Course abandoned.....	61
President and Dean of the College of Agriculture to report concerning method of awarding.....	61



College of Dentistry—	
Reif, Louis E.—appointed Demonstrator in Operative Clinic	7
Elam, Arthur—appointed Student Assistant.....	37
Fees fixed for freshman year.....	61
Appropriation for student assistant transferred to the Department of Chemistry.....	51
College of Engineering—	
Request concerning exchange professorships.....	43
Resolution from Board of Visitors of Ohio State University Association regarding consulting professors.....	46
Members of Advisory Board of Engineering Experiment Station.....	45
Cancelled—part of appropriation for the salary of a dean..	51
Appropriation for salary of Acting Dean for 1916-1917.....	95
Cancelled—balance in appropriation for salary of a dean...	95
College of Homeopathic Medicine—	
Loessel, Gertrude—appointed Teacher of Surgical Nursing..	7
Johnson, Helen—services discontinued.....	7
Johnson, Mildred Victoria—appointed Student Nurse in Homeopathic Hospital.....	24
Miller, Helen—appointed Student Nurse in Homeopathic Hospital.....	24
Gift to—from Messrs. Deeds and Kettering.....	28
Knapp, H. J.—resignation accepted.....	29
Shoemaker, J. R.—declined appointment.....	29
Sage, Harry M.—appointed Assistant.....	30
Caine, William H.—appointed House Physician.....	31
Baxter, E. H.—appointed Student Assistant.....	31
Additional allowance for the salary of R. V. Hadley for 1916-1917.....	32
Request for additional quarters for the nurses.....	43
Fuller, Angie S.—resignation accepted.....	49
Meyers, Lucile—appointed Instructor in Nursing and Night Supervisor.....	49
Appropriation for equipment of new Hospital.....	51
Schaeffer, Ethel M.—appointed Student Nurse in Homeopathic Hospital.....	58
Fisher, Leoto—appointed Student Nurse in Homeopathic Hospital.....	58
Matter of fees to be charged patients in new hospital referred to President.....	77
Student Nurses appointed—Amanda Schenck, Olivia Hill, Nora Turner, Eva Ball Clements.....	90
Course in Training School for Nurses approved.....	92
Caine, William H.—resignation accepted.....	69
College of Law—	
Report from Board of Visitors of Alumni Association presented.....	43
Appropriation for salary of instructor.....	11
Assistants appointed for Law Library.....	23
Page, William H.—resignation accepted.....	35
Cockley, W. B.—salary increased.....	72
Cockley, W. B.—resignation accepted.....	89

College of Medicine—	
Dean McCampbell presented the needs of the College of Medicine covering new buildings.....	4
Leist, Joseph W.—appointed Assistant in Department of Medicine .....	7
Crotti, Andre—resignation accepted.....	6
The rank of C. W. Hadley and G. W. Brehm changed from Assistant to Instructor.....	9
Compensation to Friends' Rescue Home.....	9
Hospital staffs approved.....	9
Agreement with Protestant Hospital.....	12-13
Helmick, A. G.—resignation accepted.....	21
Hoy, Carl D.—services discontinued.....	73
Appropriation for Instructor in Public Health Nursing made available for two nurses.....	25
Boudreau, F. G.—resignation accepted.....	35
Dittoe, William H.—resignation accepted.....	5
Stanton, F. M.—resignation accepted.....	5
Additional salary for Dr. J. W. Means.....	50
Adjustment of fees of special students referred to the President.....	72
Students required to provide microscopes.....	73
Stanton, F. M.—appointed Assistant in Surgery.....	23
Dean McCampbell authorized to attend meetings of Council on Medical Education and American Association of Medical Colleges.....	51
College of Pharmacy—	
Temporary organization approved, and President authorized to proceed with plans for permanent organization.....	13
Spease, Edward—resignation accepted.....	35
Davy, Edward D.—appointed temporary Assistant.....	36
College of Veterinary Medicine—	
Torr, John, Jr.—appointed Clerk in Veterinary Hospital....	8
Rebrassier, R. E.—appointed temporary Assistant.....	30
Colmery, Isabel—	
Reappointed Secretary at Oxley Hall.....	18
Granted temporary leave of absence.....	52
Committees—	
Mr. Stone, President and Secretary—on new buildings.....	17
On students' fees; committee discharged.....	26
Special committee organized to transact Board business, October 3, 1916; minutes of special committee approved....	27, 33
On contagious hospital and juvenile research laboratory....	67
On purchase, breeding and selling of live stock.....	67
Conard, Katherine E.—	
Resignation accepted.....	36
Conrey Guy—	
Appointed Instructor in the Department of Agricultural Chemistry and Soils.....	57
Consulting Professors—	
Resolution concerning from Board of Visitors of Alumni Association.....	46

Contagious Hospital—	
Committee appointed to confer with City Council.....	67
Converse, George L.—	
President to make formal application for another detail of..	11
Detail renewed.....	23
Salary fixed for 1916-1917.....	94
Coon, S. J.—	
Salary increased.....	32
Cooperrider, Edith Bell—	
Degree conferred on.....	41
Correy, Ethel M.—	
Appointed Stenographer.....	38
Cory, Samuel Isaac—	
Degree conferred on.....	42
County Agents—	
Smith, A. G.—appointed for Stark County.....	6
Riggs, E. J.—resignation accepted.....	5
Expense allowance for automobile maintenance.....	24
McCoy, W. E.—appointed County Agent for Clark County...	23
Galehouse, D. W.—resignation accepted.....	35
Richey, Edgar C.—appointed for Franklin County.....	37
Brownfield, W. W.—appointed for Washington County.....	37
Long, R. D.—appointed for Cuyahoga County.....	37
Hedge, J. C.—appointed for Summit County.....	37
Bugby, M. O.—resignation accepted.....	48
Swift, A. J.—appointed for Preble County.....	50
Lehman, H. A.—appointed for Mahoning County.....	50
Mahan, Charles H.—appointed for Sandusky County.....	50
The salary of A. G. Smith increased.....	50
Hershberger, Joseph P.—resignation accepted.....	56
Wheelock, W. R.—appointed for Trumbull County.....	58
Foster, Thomas J.—appointed for Highland County.....	58
Miller, H. P.—resignation accepted.....	88
Coy, Helen—	
Degree conferred on.....	41
Coyner, James Miller—	
Certificate granted to.....	88
Crabb, John S.—	
Appointed Assistant in Botany in charge of greenhouse....	50
Crain, Marcella Lois—	
Degree conferred on.....	41
Crane, Amy C.—	
Resignation accepted.....	69
Cronin, William Kress—	
Certificate granted to.....	88
Crotti, Andre—	
Resignation accepted.....	6

Cunningham, John F.—	
Elected Vice-Chairman of the Board.....	62
Member of committee on purchase, breeding and sale of live stock.....	67
Re-elected Vice-Chairman.....	95
Curts, Harry John—	
Degree conferred on.....	42
Customs House—	
Resolution concerning duty free importations.....	28
Dairying, Department of—	
Nobs, Fred—resignation accepted.....	88
Clevenger, W. L.—resignation accepted.....	69
Damm, Hilda E.—	
Appointed Student Assistant in Botany.....	89
Dannley, J. A.—	
Appointed Student Janitor at the Observatory.....	91
Dapp, W. E.—	
Resignation accepted.....	56
Davies, A. E.—	
Granted leave of absence for 1917-1918.....	89
Davis, Bertha A.—	
Appointed Stenographer.....	6
Davy, Edward Dawson—	
Appointed temporary Assistant in Pharmacy.....	36
Dawson Construction Company—	
Contracts completed for Shops Building and the Homeopathic Hospital Building, work accepted and payment of final estimates authorized.....	52
Dawson, Lydia—	
Appointed Janitress.....	71
Day, Karl S.—	
Degree conferred on.....	41
Dean, Forest William—	
Appointed Graduate Assistant in Botany.....	7
Degree conferred on.....	41
Dean, Frank C.—	
Appointed Assistant in Publications in Agricultural Extension Service.....	6
Deeds—	
Applications for deeds to Virginia Military Lands ..... 17-18, 19-20, 33-35, 46-48, 53-55, 62-63, 86-87	
Deed to Henry Saddler cancelled.....	63
Deeds, E. A.—	
Gift from.....	28
Deeds, Forest Edward—	
Degree conferred on.....	42

Degrees Conferred—	
November 11, 1916.....	40
January 9, 1917.....	48
February 21, 1917.....	55
April 3, 1917.....	68
At Commencement—June 5, 1917.....	78-86
June 4, 1917.....	87-88
DeLashmutt, Floyd—	
Appointed Cow Tester in Agricultural Extension Service....	6
Delegates—	
Appointed to attend meetings.....	5, 42, 61
Demorest, D. J.—	
Appointed member of Advisory Board Engineering Experiment Station.....	45
DeMuth, Mabel Eva—	
Degree conferred on.....	41
Dentistry, College of—	
Reif, Louis E.—appointed Demonstrator in Operative Clinic	7
Elam, Arthur—appointed Student Assistant.....	37
Fees fixed for freshman year.....	61
Appropriation for student assistant transferred to Department of Chemistry.....	51
DeNune, Ina Fern—	
Degree conferred on.....	41
Dickey, Thomas O.—	
Appointed Poultryman.....	39
Diplomas—	
New form approved and authorized.....	55
Fees for—not required from members of Senior Class 1917 who are in military service.....	95
Dispensaries—	
Appropriation for salary of drug clerk.....	8
Dittoe, W. H.—	
Resignation accepted.....	5
Dobson, Robert J.—	
Appointed University Scholar.....	31
Doerschuk, Ernest A.—	
Resigned University Scholarship.....	29
Dodds, Frank Wylie—	
Duplicate certificate in law authorized for.....	24
Dollinger, Verona M.—	
Appointed Assistant in English.....	36
Draffin, Jasper O.—	
Appointed Instructor in Department of Mechanics.....	7
Dudley, Carrie F.—	
Transferred to position of Clerk in College of Dentistry....	29
Resignation accepted.....	35

Duty Free Importations—	
Resolution adopted covering.....	28
Dye, C. A.—	
Appointed Acting Dean of College of Pharmacy and re- elected Professor of Pharmacy.....	13
Eason, Alta—	
Resignation accepted.....	36
Eby, S. L.—	
Appointed Professor of Principles of Education during Summer Session.....	10
Eckelberry, George W.—	
Salary increased.....	32
Degree conferred on.....	40
Resignation accepted.....	56
Eckert, John—	
Appointed Graduate Assistant in Department of Zoology and Entomology.....	22
Eckman, Walter S.—	
Appointed Assistant in Botany; resignation accepted.....	7, 48
Eckstine, Augusta—	
Appointed Collation Assistant in the Library.....	8
Economics and Sociology, Department of—	
Hammond, M. B.—to serve on Board of Appraisers for Con- servancy Board.....	25
Burgess, E. W.—resigned.....	29
Walratt, H. F.—granted leave of absence for the first semes- ter, 1916-1917.....	29
North, C. C.—appointed Assistant Professor.....	30
Pfeiffer, Robert—appointed temporary Instructor.....	30
Adjustment in salaries.....	32
Eckelberry, G. W.—resignation accepted.....	56
Pfeiffer, Robert E.—continued as Instructor for the second semester.....	58
Wilkinson, Otto F.—resigned.....	5
Eddy, Iva M.—	
Appointed Book-keeper.....	31
Edelman, S. D.—	
Appointed Assistant in Medicine.....	23
Edington, Cornelius O.—	
Appointed University Scholar.....	31
Edmiston, F. Marion—	
Degree conferred on.....	42
Elam, Arthur M.—	
Appointed Student Assistant in Prosthetic Dentistry.....	37
Elam, B. S.—	
Appointed Student Assistant in Department of Anatomy....	22

Electrical Engineering, Department of—	
Balance in salary appropriation cancelled.....	7
Greenewald, Joseph—appointed Helper.....	7
Flowers, A. E.—part-time service, 1916-1917.....	23, 24
Kellogg, E. W.—appointed substitute Instructor during 1916-1917.....	24
Farmer, T. O.—services decreased in time.....	60
Puchstein, A. F.—continued as part-time assistant.....	60
Embler, Paul E.—	
Appointed Assistant in Horticulture.....	90
Emergency Board—	
President directed to appear before Emergency Board for appropriation for swine building.....	26-27
President reported concerning building for swine.....	28
Allowed the University \$880.00 for swine sheds.....	43
Engineering Drawing, Department of—	
Sheets, Cree—resignation accepted.....	49
Appropriation for drawing tables.....	51
Batesole, D. E.—appointed Instructor.....	52
Boyd, Thomas A.—appointed Student Assistant.....	52
Allowance for student help.....	52
Engineering Experiment Station—	
Reappointment of members of Advisory Board.....	44-45
English, Department of—	
Assistants appointed.....	36
Appropriation for salaries.....	36
Equipment Fund—	
All unexpended balances May 1, 1917, to be cancelled.....	76
Erbaugh, Gordon L.—	
Appointed Pharmacist.....	31
European History, Department of—	
Appropriation for research work.....	11
Evans, Robert H. & Co.—	
Contract for Home Economics Building completed, work accepted and payment of final estimate authorized.....	53
Exchange Professorships—	
Request of the College of Engineering concerning—referred to President with power.....	43
Experiments in Soil Evaporation—	
Permission to carry on experiments in front of Observatory	77
Extension Directors and County Agent Leaders—	
Delegates appointed to attend meeting of.....	42
Faculty Club House—	
Preliminary plans approved and permission granted to erect the building on the campus.....	26
Fairman, Grover C.—	
Appointed Laborer, Division of Operation and Maintenance..	9
Services discontinued.....	36

Fankhouser, Henry A.— Degree conferred on.....	41
Farm Crops, Department of— Wiggans, R. G.—appointed Assistant Professor.....	21
Stemple, F. W.—resignation accepted.....	5
Farmer, Mary— Appointed Stenographer.....	37
Farmer, T. O.— Amount of service decreased.....	60
Farmers' Institutes— Places where institutes should be granted.....	13
Faught, Bert E.— Services discontinued.....	36
Fees— Remitted, of Shreve Clark.....	24
Remitting fees in special cases referred to the President with power.....	28
Remitted, of Miss Bernette Boylan.....	40
Of teachers.....	52
For freshman year in the College of Dentistry.....	61
President authorized to adjust fees of special students in the Colleges of Medicine and Dentistry.....	72
Report from special committee on fees—ordered to be filed..	26
For diplomas not required for members of Senior Class 1917 who are in military service.....	95
Ferguson, Mary Elizabeth— Appointed Graduate Teacher-Nurse in Homeopathic Hospital	70
Fichtelman, Willis— Resignation accepted.....	56
Fikret, H. Halouk— Appointed Assistant in Department of Mechanical Engineer- ing.....	7
Findlay, Charles E.— Transferred from the Department of Military Science and Tactics to the College of Medicine.....	40
Fisher, Leoto— Appointed Student Nurse.....	58
Flowers, A. E.— On part-time service for the year 1916-1917.....	23-24
Foley, Louis— Degree conferred on.....	40
Ford, F. M.— Services discontinued.....	57
Foreman, Harry Henry— Degree conferred on.....	41
Forestry, Department of— Death of Prof. W. R. Lazenby, Head of the Department, September 15, 1916.....	33



Foster, Thomas B.—	
Appointed Agricultural Agent for Highland County.....	58
Fouch, Mary—	
Appointed Clerk.....	31
Fox, William Lyman—	
Appointed Student Interne.....	70
Fredo, J.—	
Transferred to position of Laborer, Division of Operation and Maintenance.....	60
French, T. E.—	
Authorized to attend meeting of Society for Promotion of Engineering Education.....	92
French, Walter—	
Appointed Assistant in the Department of German.....	21
Frick, Carl E.—	
Appointed Graduate Assistant in Chemistry.....	7
Friends' Rescue Home—	
Compensation to.....	9
Fritts, Minnette—	
Appointed Student Clerk in Secretary's office.....	31
Fuller, Angie—	
Resignation accepted.....	49
Galehouse, D. W.—	
Resignation accepted.....	35
Geology, Department of—	
Carman, J. Ernest—appointed Assistant Professor.....	30
Hills, Thomas McD.—salary increased.....	32
Death of Professor C. S. Prosser, Head of Department, Sep- tember 12, 1916.....	33
George, Elmer—	
Appointed Laborer, Division of Operation and Maintenance..	39
Transferred to position of Craneman.....	60
Gephart, Raymond Clifford—	
Degree conferred on.....	41
Gerish, Edward Frederick—	
Resignation accepted.....	29
Degree conferred on.....	55
German, Department of—	
French, Walter—appointed Assistant.....	21
President authorized to make adjustments.....	33
Muller, Siegmund—appointed temporary Instructor.....	36
Lerando, L. Z.—salary increased and title changed.....	39
Rey, Ernest—resignation accepted.....	6
Getz, Carl H.—	
Resignation accepted.....	88
Giffin, Adaline Ruth—	
Degree conferred on .....	41

Gifford, Carl E.—	
Appointed Graduate Assistant in Chemistry.....	7
Gifts—	
From E. A. Deeds and Charles F. Kettering.....	28
Gillen, Roy J.—	
Resigned University Scholarship.....	29
Gillilan, Kathryn L.—	
Degree conferred on.....	41
Goff, Howard—	
Appointed Herdsman in Department of Animal Husbandry..	8
Gordon, E. J.—	
Granted leave of absence.....	25
Returned from the Mexican border.....	70
Gorey, W. J.—	
Appointed Student Assistant in Department of Anatomy....	22
Gorrell, W. H.—	
Appointed Drug Clerk.....	8
Graduate Fellowships and Scholarships—	
Appointments made.....	22
Resignations accepted.....	6, 21, 29
Appointments made.....	31
Grady, G. Otto—	
Appointed Graduate Assistant in Department of School Ad- ministration.....	22
Graham, Okley—	
Appointed Stenographer.....	38
Gray, Walter S.—	
Appointed Graduate Assistant in Department of History and Philosophy of Education.....	37
Green, S. J.—	
Appointed Laborer, Department of Animal Husbandry.....	71
Greenewald, Joseph—	
Appointed Helper in the Department of Electrical Engineer- ing.....	7
Guy, Dorothy—	
Degree conferred on.....	41
Gysan, William H.—	
Appointed Assistant in Department of English.....	36
Haber, Roy—	
Resignation accepted.....	5
Hadley, C. W.—	
Rank changed to Instructor and salary increased.....	9
Hadley, R. V.—	
Extra compensation for the year 1916-1917.....	32
Haines, Marie D.—	
Salary increased.....	91

Haines, Thomas Harvey—	
Granted leave of absence for the remainder of the year.....	49
Hall, Walter F.—	
Appointed Laborer, Division of Operation and Maintenance..	91
Resignation accepted.....	89
Hamilton, Edwin A.—	
Granted leave of absence.....	25
Hammond, M. B.—	
Given permission to serve on Board of Appraisers of Con-	
servancy Board.....	25
Hanley, Miles L.—	
Appointed Assistant in English, Summer Session 1916.....	10
Hart, Herman J.—	
Resignation accepted.....	21
Haskett, F. H.—	
Re-elected Instructor in Architecture and salary increased..	14
Hastings, Lucile F.—	
Appointed Stenographer in Agricultural Extension Service..	71
Hathaway, Augustus A.—	
Appointed Janitor.....	38
Hauck, Charles W.—	
Resignation accepted.....	21
Head, Aaron Ferneau—	
Degree conferred on.....	40
Hedge, J. C.—	
Appointed Agricultural Agent for Summit County.....	37
Helbig, Elmer J.—	
Appointed Assistant in Dairying.....	90
Helmick, A. G.—	
Resignation accepted.....	21
Helser, Perry D.—	
Appointed Student Assistant in Ceramic Engineering.....	57
Hendrix, E. J.—	
Appointed Assistant in Bacteriology Department, Summer	
Session, 1916.....	10
Hershberger, Joseph P.—	
Resignation accepted.....	56
Hershberger, Mary—	
Appointed Assistant in Department of Home Economics.....	7
Hess Land—	
Appropriation for the purchase of.....	66
Hill, Florence—	
Resignation accepted.....	88
Hill, Olivia—	
Appointed Student Nurse.....	90

Hills, Thomas McD.— Salary increased.....	32
Hindman, W. S.— Resignation accepted.....	21
History and Philosophy of Education, Department of— Gray, Walter—appointed Graduate Assistant.....	37
Alexander, Jean H.—resigned.....	35
Hoesch, George J.— Appointed Janitor.....	38
Hoisington, L. B.— Appointed Laboratory Assistant in Department of Psychology	8
Resignation accepted.....	69
Home Economics Building— Appropriation for equipment of.....	11
Work of contractors accepted and payment of final estimate authorized.....	53
Dissolving view lantern for the auditorium of.....	61
Payment of final estimate on heating, ventilating, etc.....	64
Home Economics, Department of— Appropriation for salary of Instructor.....	7
Smith, Ruth McNary—appointed Instructor.....	7
Hershberger, Mary—appointed Assistant.....	7
Bumpas, Lena—appointed Assistant.....	7
Linder, Grace—appointed Instructor.....	22
Smith, Ruth McNary—declined appointment.....	22
Bair, Ruth—appointed Assistant.....	21
Brady, Agnes—resignation accepted.....	56
Miller, Ellen—appointed Assistant.....	57
Neal, Laura—appointed Assistant.....	57
Homeopathic Hospital Building— Work of contractor accepted and payment of final estimate authorized.....	52
Extras on contract authorized.....	64
Payment of final estimate on contract for heating, plumbing, etc.....	64
Homeopathic Medicine, College of— (See College of Homeopathic Medicine.)	
Hood, William D.— Appointed Assistant in Law Library.....	23
Horses—for campus use— President Thompson and Dean White authorized to purchase a team.....	67
Hoy, Carl D.— Appeared concerning the termination of services.....	67
Services discontinued.....	73
Huffman-Conklin Co., The— Extras allowed on contract.....	64
Payment of final estimates on contracts.....	64
Hughes, Alice M.— Resignation accepted.....	6

Hughes, Donald D.— Appointed Demonstrator in Farm Management in Agricultural Extension Service.....	23
Human Engineering Congress— President authorized to provide for necessary expenses.....	25
Hunter, Mary Ruth— Degree conferred on.....	41
Hutchison, John L.— Degree conferred on.....	40
Improvement of Grounds and the River— Survey, design and estimate ordered to be made.....	96
Industrial Arts, Department of— Rickley, Oscar D.—appointed Student Assistant.....	30
Irving, William— Appointed Technical Assistant in Department of Physiology, Physiological Chemistry and Pharmacology.....	23
Jacobs, Bertha Ellen— Degree conferred on.....	41
Johnson, Andrew Beaumont— Degree conferred on.....	41
Johnson, Charlotte— Appointed Instructor in Home Economics in Agricultural Extension Service.....	30
Johnson, Georgia— Resigned.....	56
Johnson, Helen— Services discontinued.....	7
Johnson, Mildred Victoria— Appointed Student Nurse in Homeopathic Hospital.....	24
Johnson, O. M.— Authorized to attend meeting of Extension Directors and County Agent Leaders.....	42
Johnston, G. A.— Services discontinued.....	36
Joliffe, C. B.— Appointed Assistant in Department of Physics.....	8
Jones, Helen— Appointed Stenographer.....	38
Jones, Mildred— Degree conferred on.....	41
Journalism, Department of— Appropriation for salary of Assistant Professor..... Baker, Clarence M.—appointed Assistant..... Getz, Carl H.—resignation accepted..... Membership authorized in Association of American Schools and Departments of Journalism.....	11 49 88 92

Joyce, Hilda Marie—	
Degree conferred on.....	41
Juvenile Research Laboratory—	
Committee to investigate matter of location of.....	67
Kaiser, John—	
Reported for special committee on fees—report filed.....	26
Karger, Anna—	
Admitted to classes in Summer Session without fees.....	11
Kauder, William Frank—	
Degree conferred on.....	42
Kauffman, Treva—	
Transferred to position of Assistant State Leader Girls' and Boys' Club Work.....	32
Kautz Tract of Land—	
Matter of option.....	66
Kazezis, Athanas—	
Duplicate diploma authorized.....	91
Keesecker, Raymond Pearl—	
Degree conferred on.....	41
Keiser, Romeo O. (Dr.)—	
Death of—November 1, 1916.....	44
Kelley, Charles F.—	
Appeared concerning a new building for Departments of Art and Architecture.....	4
Authorized to attend meeting of College Art Association....	72
Kelley, Coletta—	
Reappointed Stenographer and salary increased.....	14
Kellogg, Clair—	
Fees remitted for first semester, 1915-1916.....	61
Kellogg, E. W.—	
Appointed substitute Instructor in Electrical Engineering Department.....	24
Title amended to Substitute Assistant Professor.....	32
Kettering, Charles F.—	
Gift from.....	28
Appointed a Trustee of the Ohio State University.....	62
Kiln—	
For Department of Ceramic Engineering.....	43
Additional appropriation required.....	43
Appropriation for the completion of.....	64
Kimball, Delphos R.—	
Appointed Janitor.....	38
King, Walter J.—	
Appointed Graduate Assistant in Chemistry.....	70
Klein, Gertrude F.—	
Appointed Stenographer in Agricultural Extension Service..	71

Knapp, H. J.—	
Resignation accepted.....	29
Knight, G. W.—	
Appeared concerning a general recitation building.....	4
Knox, Fletcher R.—	
Appointed Fireman.....	39
Resignation accepted.....	89
Kotz, Theodore F.—	
Leave of absence.....	25
Returned from Mexican Border.....	69
Kraus, Louise—	
Resignation accepted.....	35
Krause, Margaret—	
Instructor in Home Economics in Agricultural Extension Service.....	6
Kromer, Edward—	
Appointed Assistant Professor in Department of Civil Engineering.....	21
Kuntz, Charles A.—	
Transferred from College of Medicine to Secretary's office as Inventory and Budget Clerk.....	39
Lake Laboratory—	
Matter of continuing at Cedar Point.....	26
Communication from Professor Osborn relating to—matter of selection of a site at Lakeside.....	43
Lake, W. W.—	
Resignation accepted.....	5
Land—	
Matter of leasing tract on King Avenue referred to President and Secretary.....	43
Report on Lot No. 103, Morgan Township, Scioto County, not to be sold, or any other lot belonging to the University..	48
To continue lease of land on King Avenue and payment authorized for rental due last year.....	51
Appropriation for purchase of Hess tract of land.....	66
Option on Kautz tract of land.....	66
"Lantern, The"—	
McVicker, Vinton E.—appointed Editor-in-Chief, 1916-1917..	22
Stewart, Harlon P.—appointed Business Manager, 1916-1917	22
Lantis, L. O.—	
Appointed temporary Instructor in Rural Economics.....	49
Lathrop, F. H.—	
Appointed Graduate Fellow.....	22
Law, College of—	
(See College of Law.)	
Law, Otto—	
Resignation accepted as Fireman.....	36

Lawrence, Ralph C.—	
Appointed Student Assistant in Mine Engineering.....	30
Lazenby, William Rane—	
Death of—September 15, 1916.....	33
Leckliter, C. J.—	
Appointed Laborer—Division of Operation and Maintenance	39
Resignation accepted.....	56
Leezer, Frank—	
Appointed Laundryman.....	59
Lehman, H. A.—	
Appointed County Agricultural Agent.....	50
Leist, Joseph W.—	
Appointed Assistant in Medicine.....	7
Leonard, E. C.—	
Appointed Student Assistant in Botany.....	50
Leonard, Ruth Evelyn—	
Degree conferred on.....	41
Leonard, Walter Medill—	
Duplicate diploma authorized for.....	45
Lerando, L. Z.—	
Salary increased and title changed to Assistant.....	39
Levine, Harry Alfred—	
Degree conferred on.....	41
Lewis, Marguerite—	
Salary increased.....	52
Lewis, Mary E.—	
Appointed Library Assistant.....	8
Library—	
Assistants appointed.....	8
Gerish, Edward F.—resignation accepted.....	29
Schwall, Harry E.—appointed Night Assistant.....	31
McCombs, Nelson W.—resignation accepted.....	88
Haber, Roy—resignation accepted.....	5
Chapin, Esther S.—appointed Cataloguer.....	8
Sells, Helen Elizabeth—appointed Library Assistant.....	70
Lilly, Stuart Cass—	
Degree conferred on.....	87
Lindamood, V. G.—	
Appointed Groom in Department of Animal Husbandry.....	39
Linder, Grace—	
Appointed Instructor in the Department of Home Economics	22
Liquid Air Plant—	
Appropriation for.....	61
Live Stock—	
To be housed west of the river.....	66
Plan for the purchase, breeding and selling of—committee to present a definite plan to the Board of Trustees.....	67



Loessel, Gertrude— Appointed Teacher of Surgical Nursing.....	7
Long, E.— Transferred to the janitor service.....	71
Long, Hazel Marie— Degree conferred on.....	88
Long, R. D.— Appointed County Agricultural Agent.....	87
Lord, Henry C.— Appeared regarding the purchase of land and the construction of an observatory..... Communication concerning the carrying on of experiments in soil evaporation by U. S. Government.....	3 77
Lowe, Carl C.— Resignation accepted.....	89
Ludman, C. M.— University to lease land for another year.....	51
Ludwig, Edward C.— Appointed Resident Physician and Surgeon at Protestant Hospital.....	70
Lum, W. H.— Appointed Student Assistant in Department of Anatomy....	22
McC Campbell, E. F.— Appeared and presented needs of the College of Medicine.... Appointed to attend Council on Medical Education and American Association of Medical Colleges..... Member committee regarding contagious hospital and juvenile research laboratory.....	4 51 67
McCann, Benj. F.— Elected Chairman of Board of Trustees..... Member of committee on purchase, breeding and selling of live stock..... Re-elected Chairman of Board of Trustees.....	62 67 95
McCaughey, W. J.— Title changed to Professor and salary increased.....	25
McClintock, Chester— Appointed Assistant Storekeeper.....	38
McComb, Karl S.— Absent at the Mexican Border.....	32
McCombs, Nelson W.— Resignation accepted.....	88
McCoy, Earl W.— Temporary substitute Instructor in Department of Civil Engineering.....	89
McCoy, Vera— Salary increased.....	59
McCoy, W. E.— Appointed County Agricultural Agent.....	23

McCracken, William C.—	
Appeared before the Board and requested an appropriation for a new Power House.....	3
McGrail, Agnes—	
Transferred to the laundry.....	71
McKinnon, V. G.—	
Appointed Painter.....	22
McKitterick, James J.—	
Certificate granted to.....	88
McMillen, Frederick H.—	
Appointed Assistant in Agricultural Education, Department of School Administration, for the remainder of the year	70
McPherson, William—	
Appeared before the Board concerning an addition to the Chemistry Building.....	4
McVicker, Vinton E.—	
Appointed Editor-in-Chief of "The Lantern".....	22
Madden, John F.—	
Detailed by War Department for service in the Department of Military Science and Tactics.....	50
Magly, Bliss—	
Promoted to Stack Attendant in Library.....	8
Magruder, William T.—	
Appeared before the Board concerning addition to Robinson Laboratory.....	4
Appointed member of Advisory Council Engineering Experi- ment Station.....	45
Request to attend convention in New York—declined.....	45
Mahan, Charles A.—	
Appointed County Agricultural Agent.....	50
Manual Training, Department of—	
Appropriation to install machines in the Shops Building....	73
Marsh, Allison W.—	
Resignation accepted.....	88
Martin, E. I.—	
Appointed Carpenter.....	59
Martin, Valerie M.—	
Degree conferred on.....	41
Matthews, Josephine—	
Re-elected House Superintendent of Oxley Hall.....	18
Authorized to employ help for the operation of the Hall.....	18
Matthias, Gertrude Ruth—	
Degree conferred on.....	41
Mayer, C. F., Jr.—	
Reappointed Draftsman and salary increased.....	14
Maxon, Dudley W.—	
Appointed Assistant in Law Library.....	23

Mazzola, Lawrence—	
Resignation accepted.....	89
Mazzola, Louis—	
Appointed Laborer.....	91
Means, John W.—	
Additional salary assigned.....	50
Mechanical Engineering, Department of—	
Fikret, H. Halouk—appointed Assistant.....	7
Mechanics, Department of—	
Draffin, Jasper O.—appointed Instructor.....	7
Meckstroth, Richard B.—	
Degree conferred on.....	41
Medicine, College of—	
(See College of Medicine.)	
Meetings—	
President to attend meetings called by the War College at Washington.....	28
Meetings of the Board of Trustees—	
July 10-11, 1916.....	3
September 12, 1916.....	18
October 3, 1916 (Committee).....	27
November 11, 1916.....	27
November 25, 1916.....	44
January 8-9, 1917.....	45
February 21, 1917.....	53
April 3, 1917.....	62
June 4, 1917.....	77
Melsheimer, Evelyn—	
Appointed Library Assistant.....	90
Memorials—	
Professor C. S. Prosser, September 12, 1916.....	33
Professor W. R. Lazenby, September 15, 1916.....	33
President Emeritus Walter Quincy Scott, May 10, 1917.....	88
Dr. Romeo O. Keiser, November 1, 1916.....	44
Metallurgy, Department of—	
Appropriation for electric furnace.....	61
Metze, Oscar—	
Transferred from janitor service to the position of Diener, Department of Bacteriology.....	40
Military Field—	
Matter of location.....	66, 68
Military Science and Tactics, Department of—	
Detail of Captain Converse expires.....	11
Detail of Captain Converse renewed.....	23
Sherrard, Robert G.—detailed as Professor of.....	23
Thorpe, Truman D.—resigned as Assistant to Commandant..	21
Graham, Okley H.—appointed Stenographer.....	38
Tilford, James D.—detailed by War Department as Professor	39

Clark, Andrew D.—detailed by War Department for duty at the University.....	50
Armstrong, George—detailed by War Department for duty at the University.....	50
Peters, John S.—detailed by War Department for duty at the University.....	50
Merrill, A. J.—detailed by War Department for duty at the University.....	60
Compensation fixed for non-commissioned officers.....	60
Appropriation for salaries.....	60
Salary of the Commandant fixed for year 1916-1917.....	94
Miller, Ellen—	
Appointed Assistant in the Department of Home Economics	57
Miller, Helen—	
Appointed Student Nurse.....	24
Miller, Herman C.—	
Appointed Assistant in the Department of Economics and Sociology.....	57
Miller, H. P.—	
Resignation accepted as County Agricultural Agent.....	88
Miller, Richard C.—	
Appointed Instructor in Agricultural Engineering in Agricultural Extension Service.....	6
Miller, Robert Edward—	
Degree conferred on.....	41
Miller, Wade Emil—	
Degree conferred on.....	40
Mine Engineering, Department of—	
Minor, Wells H.—resignation accepted.....	20
Nold, H. E.—appointed Assistant Professor.....	21
Ray, F. A.—leave of absence for first semester; extended through second semester.....	25, 59
Student Assistants appointed for 1916-1917.....	30
Mineralogy, Department of—	
McCaughey, W. J.—title changed to Professor and salary increased.....	25
Appropriation for petrographic microscope.....	25
Minor, Wells H.—	
Resignation accepted.....	20
Minutes of Board of Trustees—	
To be printed and bound.....	72
Monnett, Eliza—	
Appointed Janitress.....	59
Monnett, Lillian—	
Appointed Janitress.....	59
Moran, Alice A.—	
Appointed Stenographer in Dairy Department.....	59
Transferred to the Department of Chemistry.....	91

Morrow, Esther P.— Appointed Clerk in Business Manager's office.....	59
Morrey, Charles B.— Given temporary leave of absence.....	49
Morton, Sara Margaret— Degree conferred on.....	41
Mudge, E. Leigh— Appointed Instructor in the Department of Psychology.....	36
Muller, Siegmund— Appointed temporary Instructor in Department of German..	36
Mundhenk, Russell L.— Returned from military duty at the border.....	69
Mutchmore, W. M.— Assigned to Division of Operation and Maintenance.....	28
Myers, Lucile— Appointed Instructor in Nursing and Night Supervisor of University Hospital.....	49
National Association of State Universities— President Thompson to attend annual meeting.....	42
Neal, Laura— Appointed Assistant in Home Economics Department.....	57
New Lyme Institute— Representatives of the executive committee appeared con- cerning budget.....	17
Dean Vivian and Secretary to meet the Trustees of.....	17
New Shops Building— Name to be "Shops Building".....	46
Nobs, Fred— Resignation accepted.....	88
Nold, H. E.— Appointed Assistant Professor of Mine Engineering.....	21
North, C. C.— Appointed Assistant Professor in Department of Economics and Sociology.....	30
North Central Association of Colleges and Secondary Schools— Delegate appointed to meetings of.....	61
O'Brien, Arema— Appointed to position of Assistant to the Dean of Women....	8
Officers of the Board— Election of—for the year ending June 30, 1918.....	95
Ohio State University Association— Report from Board of Visitors concerning the College of Law Resolution concerning the appointment of consulting profes- sors in the College of Engineering.....	43 46
Ohio Union— Annual report of—presented and approved.....	52

Olin, H. L.—	
Appointed Assistant Professor of Analytical Chemistry.....	21
Ophthalmology, Department of—	
Williams, T. Reese—appointed Assistant.....	21
Orton, Edward, Jr.—	
Appointed to represent the University at 150th anniversary	
of Rutgers College.....	24
Communication from—presented; proposal accepted and au-	
thority given to proceed with alterations.....	35
Osburn, Raymond C.—	
Appointed Professor of Zoology and Head of the Department	
of Zoology and Entomology, effective July 1, 1917.....	57
Oxenrider, Guy H.—	
Appointed Assistant in Law Library.....	23
Oxley Hall—	
Josephine Matthews re-elected House Superintendent.....	18
Isabel Colmery reappointed Secretary.....	18
Paddock, Floyd B.—	
Degree conferred on.....	40
Page, William Herbert—	
Resignation accepted.....	35
Pake, Charles E.—	
Appointed Student Assistant in Pharmacy.....	13
Palmer, Elizabeth—	
Appointed Stenographer.....	90
Parkinson, Philip Darlington—	
Degree conferred on.....	55
Parks, Waldo Inman—	
Granted certificate.....	42
Pathology, Department of—	
Hughes, Alice M.—resignation accepted.....	6
Cameron, Hazel—appointed Technical Assistant.....	8
Appropriation for salary of a technical assistant.....	40
Wright, Jerry—resigned.....	57
Skipp, W. M.—appointed Technician.....	58
Patton, Helen H.—	
Appointed Assistant to Registrar.....	38
Peirce, Walter T.—	
Leave of absence for 1917-1918.....	73
Penn, Walter M.—	
Appointed Janitor.....	22
Penton, H. R.—	
Resignation accepted.....	69
Percheron Stallion—	
Matter of purchase—referred to a committee.....	68
Persons, Charles E.—	
Appointed for Summer Session, 1917—resigned.....	88

Peters, John S.—	
Detailed by War Department for service at the University..	50
Detailed for service in regular army.....	91
Petrie, Robert—	
Appointed Janitor.....	38
Pfeiffer, Robert E.—	
Appointed temporary Instructor in the Department of Eco-	
nomics and Sociology.....	30
Appointed for second semester.....	58
Pharmacy, College of—	
Temporary organization of—approved, and the President au-	
thorized to proceed with plans for permanent organiza-	
tion.....	13
Spease, Edward—resignation accepted.....	35
Davy, Edward D.—appointed temporary Assistant.....	36
Physiology, Department of—	
Appropriation for increase in the salary of Dr. A. M. Bleile	11
Raymund, Bernard—appointed Student Assistant.....	31
Appropriation transferred to Department of Pathology....	40
Physical Education, Department of—	
President authorized to make provision for work during ab-	
sence of Karl McComb.....	32
Alexander, Glenn H.—appointed temporary Student Assistant	37
Appropriation for equipment.....	51
St. John, L. W.—authorized to attend meeting of National	
Collegiate Athletic Association.....	51
Marsh, Allison W.—resignation accepted.....	88
Physics, Department of—	
Appropriation for salary of an assistant.....	11
Appropriation for research work.....	11
Assistants and graduate assistants appointed.....	8
Ward, John S.—appointed Assistant.....	31
Pierce, George—	
Appointed Assistant in Physics.....	8
Political Science, Department of—	
Weir, David—appointed Graduate Assistant.....	21
Porter, J. L.—	
Appeared regarding tract of land on King Avenue.....	43
Potter, P. B.—	
Appointed Instructor in Agricultural Engineering.....	6
Potts, Louis Robert—	
Degree conferred on.....	41
Power House—	
Plans and estimate of cost presented by Mr. McCracken....	3
Matter of location.....	66, 67
Construction of switch to—authorized.....	96
President of the United States—	
Letter to—pledging the support of the University.....	64-65
Principles and Practice of Education, Department of—	
Aikin, Wilford M.—appointed Assistant Professor.....	30

Prosser, Charles Smith—	
President reported the death of Professor Prosser on Sep-	
tember 12, 1916.....	33
Protestant Hospital—	
Staff appointed.....	10
Agreement and regulations concerning beds and remunera-	
tion for the service.....	12, 13
Orderly for, authorized.....	13
Matter of heating of two wards in Medical College Building	13
Ryan, E. H.—resigned.....	68
Internes for 1917-1918.....	70
Ludwig, Edward C.—appointed Resident Physician.....	70
Roach, Charles James—appointed Interne.....	90
Psychology, Department of—	
Hoisington, L. B.—appointed Laboratory Assistant.....	8
Coler, Lillian E.—appointed Graduate Assistant; resignation	
accepted.....	8, 36
Transfer of funds from equipment appropriation to current	
expense.....	32
Mudge, E. Leigh—appointed Instructor.....	36
Toops, Herbert A.—appointed Graduate Assistant.....	36
Appropriation for salaries.....	11
Appropriation for current expense.....	61
Appropriation for salary of Instructor.....	51
Hoisington, L. B.—resignation accepted.....	69
Public Health and Sanitation, Department of—	
Dittoe, W. H.—resignation accepted.....	5
Puchstein, A. F.—	
Continued as part-time Assistant in Department of Elec-	
trical Engineering.....	60
Additional salary granted.....	71
Pugh, M. Helen—	
Appointed Stenographer.....	59
Putney, Lawrence Milne—	
Degree conferred on.....	68
Railroad Bridge—	
Plans for new deck for wagon and foot traffic.....	26
Cabinet to proceed with the work.....	26
Matter of construction of new concrete bridge.....	76-77
Rang, Geraldine—	
Appointed Assistant in Department of Physical Education,	
Summer Session, 1916.....	10
Ray, F. A.—	
Granted leave of absence for the first semester, 1916-1917....	25
Leave extended through the second semester.....	59
Raymund, Bernard—	
Appointed Student Assistant in Physiology.....	31
Rebov, Frieda Hastings—	
Degree conferred on.....	41



Rebrassier, R. E.—	
Appointed temporary Assistant in Veterinary Pathology.....	30
Service continued for the remainder of the year.....	69
Recitation Building—	
Dean G. W. Knight appeared regarding general recitation building for the University as a whole.....	4
Reel, Philip J.—	
Salary increased.....	39
Reichard, H. F.—	
Reappointed Clerk of the Works and salary increased.....	14
Reif, Louis E.—	
Appointed Demonstrator in Operative Clinic, College of Den- tistry.....	7
Remy, J. R.—	
Appointed Laborer.....	39
Salary increased.....	72
Reports—	
From Board of Visitors of Alumni Association concerning College of Law.....	43
Annual report of Ohio Union presented and approved.....	52
Matter of printing annual report of the University.....	46
Resolutions—	
Concerning survey of the University.....	14
Regarding biennium budget.....	27
Concerning duty free importations.....	28
Offering services of men and of laboratories to the Govern- ment for war service.....	64-65
Regarding location of stadium and military field.....	68
Delegates to attend annual meetings of national associa- tions, etc.....	72
Appropriating income of the University for year 1917-1918..	95
Rey, Ernest—	
Resignation accepted.....	6
Richey, Edgar C.—	
Appointed County Agricultural Agent.....	37
Rickley, Oscar D.—	
Appointed Student Assistant in Department of Industrial Arts.....	30
Riggs, Ernest J.—	
Resignation accepted.....	5
Roach, Charles James—	
Appointed Interne at Protestant Hospital.....	90
Roads—	
Plans and specifications presented and approved.....	4
Opinion of Auditor of State concerning the letting of con- tracts for.....	5
Additional appropriation for.....	25
Plans presented for roadway from Townshend Hall to Wood- ruff Avenue; appropriation for.....	96

Robinson, Estella B.— Janitress at Hayes Hall for a short period.....	39
Robinson Laboratory— Professor W. T. Magruder appeared regarding automobile engineering, requesting an addition to Robinson Lab- oratory.....	4
Rockey, Noble Warren— Degree conferred on.....	40
Rohleder, W. C.— Appointed Student Assistant in Department of Anatomy...	58
Rohr, Stella— Appointed Janitress.....	38
Resignation accepted.....	69
Ronan, W. C.— Reappointed Instructor in Architecture and salary increased	14
Ronk, Randolph M.— Appointed Engineer.....	39
Rotary Fund— Secretary to pay certain salaries from.....	11
Rudmann, Charles F.— Degree conferred on.....	40
Rural Economics, Department of— Vogt, Paul L.—resignation accepted.....	48
Lantis, L. O.—appointed temporary Instructor.....	49
Rutgers College— Edward Orton, Jr., to represent the University at celebra- tion of.....	24
Ryan, E. H.— Resignation accepted.....	68
Saddler, Henry— Deed to—cancelled.....	63
Sage, Harry M.— Appointed Assistant in Department of Homeopathic Medicine	30
Salaries— Action concerning the appropriation and cancellation of sal- aries provided for positions on the budget.....	56
Sanford, Robert M.— Resignation accepted.....	69
Savage, H. J.— Appointed Student Interne at Homeopathic Hospital.....	22
Sayre, Jasper D.— Appointed Student Assistant in Botany Department.....	50
Schaeffer, Ethel M.— Appointed Student Nurse.....	58
Schenck, Amanda— Appointed Student Nurse.....	90

Scherer, N. W.—	
Expense bill for trip to New York—to be paid by University	28
Schilling, Eva Long—	
Resignation accepted.....	88
Schilling, S. J.—	
Appointed for work in Bacteriology in Summer Session.....	10
Salary increased.....	60
Schleich, Harry J.—	
Appointed Laboratory and Research Assistant in Physiological Chemistry.....	23
Schmidt, Karl F.—	
Appointed Student Assistant in Pharmacy.....	13
Title changed to Graduate Assistant.....	39
Scholarships—	
Manner of awarding the scholarships for the Three-Year Course in Agriculture.....	18
Present method of awarding the scholarships for the Three-Year Course abandoned; President and Dean of College of Agriculture to report concerning.....	61
School Administration, Department of—	
Grady, G. Otto—appointed Graduate Assistant.....	22
Schwall, Harry E.—	
Appointed Night Assistant in the Library.....	31
Scott, Emma P.—	
Appointed Assistant in the Department of English.....	36
Scott, Walter Quincy—	
Death of—May 10, 1917.....	88
Searle, Luella E.—	
Resignation accepted.....	88
Secretary of Board of Trustees—	
Directed to award the contracts for roads, walks and tunnels	5
Authorized to pay certain salaries from Rotary Fund.....	11
Premium on bond authorized.....	11
Member of committee on new buildings.....	17
Member of committee on contagious hospital and juvenile research laboratory.....	67
Directed to secure bids for coal for year ending June 30, 1918	87
Matter of new site for Lake Laboratory—referred to President and Secretary for report.....	43
Sells, Helen Elizabeth—	
Appointed Library Assistant.....	70
Senior Class Student Aid Fund—	
Record of amount in the State Treasury.....	25
Senseman, Cornelius Earl—	
Degree conferred on.....	42
Shanck, Rhea—	
Declined Graduate Scholarship.....	6

Shawaker, George H.—	
Appointed Assistant in Genito-Urinary Surgery.....	23
Sheep and Swine Building—	
Plans for approved.....	66
Sheets, Cree—	
Resignation accepted.....	49
Sheets, Walter F.—	
Appointed Assistant in Department of English.....	36
Shepherd, Lulu M.—	
Resignation accepted.....	69
Sheppard, H. E.—	
Salary increased.....	32
Sherman, C. E.—	
Appointed member of Advisory Council of Engineering Ex- periment Station.....	45
Sherrard, Robert G.—	
Detailed by War Department as Professor of Military Sci- ence and Tactics.....	23
Salary assigned for 1916-1917.....	91
Shetter, N. W.—	
Appointed Student Assistant in X-Ray Laboratory.....	22
Shiffler, Carl Williamson—	
Degree conferred on.....	40
Shipley, J. W.—	
Resignation accepted.....	20
Shipley, Roy Archie—	
Certificate granted to.....	88
Shoemaker, J. R.—	
Declined appointment.....	29
Shops Building—	
Appropriation for equipment.....	11
Name of the new building.....	46
Work of contractors accepted.....	52
Extras approved and payment of final estimate on general contract authorized.....	52
Extras approved and payment of final estimate on heating contract authorized.....	64
Sigler, O. E.—	
Served for a short period as laundryman.....	57
Silbertbert, Helen—	
Resignation accepted.....	88
Sims, Ray—	
Reappointed Chief Draftsman and salary increased.....	14
Resignation accepted.....	69
Sisson, S.—	
Leave of absence for 1917-1918.....	95
Six, Sylvia May—	
Degree conferred on.....	41

Skipp, W. M.—	
Appointed Student Assistant in the Department of Anatomy	22
Appointed Technician in the Department of Pathology.....	58
Slaymaker, Wilhelmina C.—	
Degree conferred on.....	41
Smith, A. G.—	
Appointed County Agent for Stark County.....	6
Salary increased.....	50
Smith, Carolyn Martha—	
Released from the payment of fees.....	91
Smith, Fred F.—	
Appointed Janitor.....	38
Resignation accepted.....	89
Smith, F. Leo—	
Appointed Draftsman.....	90
Smith, Joseph D.—	
Resigned Graduate Scholarship.....	21
Smith, Martha B.—	
Appointed Stenographer.....	38
Smith, Ruth McNary—	
Appointed Instructor in Home Economics Department.....	7
Declined appointment.....	22
Smith, V. C.—	
Given the rank of Assistant Professor.....	32
Snode, B. S.—	
Appointed Herdsman.....	23
Snodgrass, John E.—	
Appointed Janitor.....	38
Resignation accepted.....	56
Snyder, Carl—	
Appointed Helper in Stores and Receiving Department.....	90
Snyder, John E. B.—	
Resigned as Engineer—Division of Operation and Main- tenance.....	21
Society for Promotion of Engineering Education—	
University to take membership in.....	45
Professor French appointed delegate to attend meeting of...	92
Soil Evaporation—	
Permission given to carry on experiments near Observatory by U. S. Government.....	77
Spanton, William Timothy—	
Degree conferred on.....	48
Spear, Harry Ingham—	
Appointed Student Assistant in Department of Bacteriology	8
Services discontinued.....	57

Spease, Edward—	
Re-elected Assistant Professor of Pharmacy and salary increased.....	13
Resignation accepted.....	35
Special Committee—	
Organized to transact business of Board of Trustees.....	27
Minutes approved and made part of the record of the Board	33
Spindler, A. R.—	
Appointed Student Assistant in the Department of Anatomy	58
Spring, Freda Hallie—	
Degree conferred on.....	40
Stadium—	
Committee from Athletic Board appeared concerning the dedication of land for.....	55
Trustees favor proposed building and military field.....	55
Matter of location deferred.....	66
Resolution concerning general plan.....	68
Action concerning—rescinded.....	68
Stanton, F. M.—	
Resignation accepted as Instructor in Medical Chemistry....	5
Appointed Assistant in Surgery.....	23
St. Francis Hospital—	
Staff appointed.....	9-10
Dapp, W. E.—Interne, resigned.....	56
Interns named for 1917-1918.....	70
State Mine Inspection Department—	
Rescue car—matter of storing on University tracks.....	25
Stear, Nelson Leroy—	
Degree conferred on.....	41
Stearns, L. A.—	
Appointed Assistant in the Department of Zoology and Entomology.....	30
Steeb, Carl E.—	
Authorized to attend annual meeting of Business Officers of State Universities.....	72
Re-elected Secretary and Business Manager.....	95
Re-elected Treasurer of Ohio Union and member of Board of Overseers.....	95
Stemple, Forrest W.—	
Resignation accepted.....	5
Stewart, Harlon P.—	
Appointed Business Manager of "The Lantern".....	22
St. John, L. W.—	
Authorized to attend meeting of National Collegiate Athletic Association.....	51
Stone, Julius F.—	
Member of committee on new buildings.....	17
Re-elected Treasurer.....	95
Term as Trustee expired.....	62

Stout, Wilbur—	
Appointed Instructor in Department of Ceramic Engineering for six months.....	57
Student Aid Fund of Senior Class—	
Amount in State Treasury.....	25
Student Health Service—	
Appropriation for current expense.....	51
Sturgeon, Ralph H.—	
Appointed Student Assistant in the Department of Animal Husbandry.....	44
Stutz, William Omar—	
Degree conferred on.....	40
Summer Session—	
Changes in budget, 1916.....	10
Appropriation for equipment.....	10
President presented preliminary budget for 1917.....	46
Budget for 1917 adopted.....	73-76
Survey of the University—	
Ordered by the Board of Trustees—resolution and question- naire.....	14
Survey, Design and Estimate—	
Lands between Lane and King Avenues.....	96
Swartz, Everett Alonzo—	
Granted Certificate in Law.....	48
Sweeney, Orland R.—	
Appointed Instructor in Industrial Chemistry.....	7
Swift, A. J.—	
Appointed County Agricultural Agent for Preble County....	50
Swine Building—	
University to request appropriation for.....	26-27
Allowance by Emergency Board for erection of.....	43
Plans for sheep and swine building approved.....	66
Taylor, Ada Lucile—	
Appointed Stenographer.....	9
Put on full time in Agricultural Extension Service.....	44
Taylor, George—	
Appointed Herdsman—Department of Animal Husbandry..	8
Taylor, Lela May—	
Degree conferred on.....	41
Taylor, W. S.—	
Appointed Student Assistant in the Department of Anatomy	22
Teachers—	
Matter of fees of teachers in Columbus Schools—amended to cover the Summer Session also.....	52
Teachnor, W. H.—	
Appointed Student Assistant in Department of Anatomy....	22
Temple, Eunah—	
Declined Graduate Scholarship.....	6

Tennis Courts—	
Site of—disapproved.....	26
Matter of location.....	66
Appropriation for construction of.....	68
Thomas, Joseph—	
Appointed Assistant in Law Library.....	23
Thompson, W. O.—	
Member of committee on new buildings.....	17
Authorized to appear before Emergency Board and request appropriation for building for swine.....	27
Authority given regarding changes in biennium budget.....	27
Directed to attend meeting in Washington called by War College.....	28
Authorized to provide for additional instruction.....	33
Authorized to attend annual meeting of Association of American Agricultural Colleges and Experiment Stations and National Association of State Universities...	42
Matter of exchange professorships in College of Engineering—referred to.....	43
Member of committee on contagious hospital and juvenile research laboratory.....	67
Reported concerning aviation school.....	87
Matter of new site for Lake Laboratory—referred to President and Secretary for report.....	43
Thorpe, Truman D.—	
Resignation accepted.....	21
Tilford, James D.—	
Detailed by War Department as Professor of Military Science and Tactics.....	39
Salary assigned for 1916-1917.....	91
Toops, Herbert A.—	
Appointed Graduate Assistant in Department of Psychology	36
Degree conferred on.....	41
Torr, John, Jr.—	
Appointed Clerk at the Veterinary Hospital.....	8
Training School for Nurses—(Homeopathic Hospital)—	
Course approved.....	92
Tressler, Paul Funk—	
Degree conferred on.....	41
Trimby, James C.—	
Degree conferred on.....	40
Trombetta, Panfilo—	
Resigned Robinson Fellowship.....	49
Tunnels—	
Opinion of Auditor of State regarding contracts.....	5
Additional appropriation for.....	25
Turner, Nora—	
Appointed Student Nurse.....	90



Universities and Normal Schools—	
Meeting of—representatives of Ohio State University to attend.....	5
University—	
Survey of—resolution and questionnaire.....	14-17
To take membership in Association of Collegiate Schools of Business.....	32
To take membership in Society for Promotion of Engineering Education.....	45
To print annual reports hereafter.....	46
Resources of—placed at disposal of government for use in war.....	64-65
University Architect—	
Presented plans and specifications for improvements—walks, roads, etc.....	4-5
To confer with Dean Vivian regarding layout of live stock buildings.....	66
Directed to prepare plans for addition to the Chemistry Building.....	67
VanNorman, J. S.—	
Appointed Janitor.....	91
Veterinary Medicine, College of—	
Rebrassier, R. E.—appointed temporary Assistant in Veterinary Pathology.....	30
Torr, John, Jr.—appointed Clerk in Veterinary Hospital.....	8
Victoria Coal Company—	
Awarded contract for coal for 1916-1917.....	12
Claim of University for excess cost of coal—waived.....	87
Vilbrandt, Frank Carl—	
Degree conferred on.....	40
Vivian, Alfred—	
Appeared regarding new buildings for the College of Agriculture.....	3
Delegate to annual meeting of Association of American Agricultural Colleges and Experiment Stations.....	42
Appeared before Board regarding location of buildings on farm lands.....	66
Vogt, Paul L.—	
Resignation accepted.....	48
Wagenhals, F. C.—	
Appointed Assistant in Medicine.....	23
Wagner, Mary J.—	
Appointed Janitress.....	38
Walker, James F.—	
Appointed Fireman.....	91
Walks—	
Plans and specifications for—approved.....	4
Opinion of Auditor of State—let contracts without advertising.....	5

Waller, A. E.—	
Appointed for work in Summer Session, 1916.....	10
Appointed Graduate Fellow.....	22
Walradt, H. F.—	
Leave of absence for first semester, 1916-1917.....	29
Waltz, Clyde Allison—	
Degree conferred on.....	41
Ward, John S.—	
Appointed Assistant in Department of Physics.....	31
Warden, Faye—	
Appointed Stenographer—College of Medicine.....	38
Resignation accepted.....	56
Waterman, Chauncey N.—	
Appointed Student Assistant in the Department of Psychology	70
Weimer, Nellie—	
Given leave of absence.....	49
Weir, David—	
Appointed Graduate Assistant in Department of Political Science.....	21
Welday, D. L.—	
Appointed Student Assistant in the Department of Anatomy	58
Welling, Martha Davis—	
Degree conferred on.....	41
Wende, Harry—	
Duplicate diploma authorized for.....	92
Weygandt, W. G.—	
Resignation accepted.....	69
Wheeler, Clark S.—	
Appointed delegate to meeting of Extension Directors and County Agent Leaders.....	42
Wheelock, W. R.—	
Appointed County Agent for Trumbull County.....	58
White, Edna N.—	
Appointed delegate to annual meeting of Association of American Agricultural Colleges and Experiment Stations	42
Wiggans, R. G.—	
Appointed Assistant Professor in Department of Farm Crops	21
Wilkinson, H. P.—	
Appointed Student Assistant in Department of Mine Engi- neering.....	30
Wilkinson, Otto F.—	
Resignation accepted.....	5
Will, Harry S.—	
Appointed University Scholar.....	31
Williams, Alberta—	
Appointed Stenographer.....	38

Williams, Alene—	
Appointed Stenographer.....	8
Resignation accepted.....	89
Williams, Robert Daniel—	
Appointed Graduate Fellow.....	22
Williams, T. Reese—	
Appointed Assistant in the Department of Ophthalmology...	21
Wilson, Blanche—	
Salary increased.....	60
Wilson, Woodrow—(President of the United States)—	
Letter to—concerning resources of the University.....	64-65
Windmiller, Fred—	
Resignation accepted.....	89
Winter Course in Agriculture—	
Instructors appointed.....	49
Wise, Hugo Paul—	
Resigned as Assistant in English.....	36
Withrow, J. R.—	
Appointed member of Advisory Council Engineering Experiment Station.....	45
Wittke, Carl—	
Appointed Instructor in Department of American History...	36
Womans' Building—	
Matter of location; location fixed.....	66, 67
Woo, Tuan Ying—	
Degree conferred on.....	40
Woodbury, Ethyl—	
Appointed Assistant to Registrar.....	22
Woodruff, Julia—	
Admitted to classes in Summer Session without payment of fees.....	11
Wright, Jerry—	
Appointed Technical Assistant in Department of Pathology	40
Resignation accepted.....	57
Wyant, Lawrence Byron—	
Degree conferred on.....	41
Wylie, Harriet H.—	
Appointed Stenographer—College of Medicine.....	71
Yoakum, H. H.—	
Appointed Student Assistant in the Department of Anatomy	31
Young, William Lesquereux—	
Degree conferred on.....	40
Zeller, Helen—	
Resignation accepted.....	56

Zoology and Entomology, Department of—	
Eckert, John—appointed Graduate Assistant.....	22
Hauck, C. W.—resignation accepted.....	21
Hart, Herman J.—resignation accepted.....	21
Stearns, L. A.—appointed Assistant.....	30
Osburn, Raymond C.—elected Professor of Zoology and Head of the Department of Zoology and Entomology, effective July 1, 1917.....	57